

MINUTES
Quality Enhancement Planning
Action Plan Subcommittee
July 9, 2013
2:30 – 4:00

Today's meeting addressed a number of questions surrounding the QEP responsibilities of academic departments outlined in *Quality Enhancement Plan: Strategies for Improving Cultural Competence*. The questions were discussed in the order presented below.

- General Education Courses – for those courses currently listing “cultural awareness” as a competency, will the information provided in the QEP Outcomes Table be any different than what is included in the Learning Outcomes Table?
 - While the two tables are distinct and careful thought should be given to each, much of the data collection and analysis will most likely overlap.
- What constitutes fulfillment of responsibilities?
 - Members discussed a number of ways that departments could proceed; however, the group also felt that curricular issues (“what?” and “to what degree?”) should be handled by the individual curriculum committees
- Which departments should participate?
 - While some departments might seem “ready-made” for this project, the team agreed that all departments should have the opportunity to participate and explore ways to “improve cultural competence” on campus.
- For strategy three (incorporating cultural competence into upper-division courses of all majors), how often should these selected courses be taught?
 - Core or required courses are taught regularly, so if they are selected to be tracked for the QEP, there is no problem; however, if electives are chosen, then they must be taught at least once every two years.
 - Discussion on electives ensued – the spirit of the plan is that every student in every major will be exposed to cultural competence. Therefore, if required courses are not selected, a battery of electives must be chosen to ensure the likelihood that students will take at least one of the selected courses.

After considering the questions above, the group outlined upcoming steps for employing the Strategies:

- Begin working with departments on the QEP Tables
- Meeting with the full QEP Team to discuss GST issues
- Creating a plan to address campus events