

Administrative Staff Council, Delta State University
October 2, 2024 | 8:30 a.m. | Union 302A
AGENDA

Members Present: 19

Members Absent:

Call to Order/Welcome 8:32 a.m.

Chair, Amber Hays

Approve Minutes from September 4th meeting Marilyn motion, Brent seconded, approved

Guest

Dr. Edwin Craft, Vice President for Finance and Administration and CEO – addressed where funding for campus improvement projects comes from and highlighted specific projects going on around campus. Reported on student head count and University revenue/expenses.

Mr. Kelvin Davis, Associate Vice President for Finance and Administration (absent)

Ms. Tijuana Harris, Human Resources Director – presented vision/goals for University employees. How can she help?

Officers' Reports

- Chair, Amber Hays (2024-2025) – Positive feedback from High School student visit to Pig Pickin. Admissions is discussing the prospect of having tours on Saturdays. Need 8 volunteers for Rolling Fork Small Green visit. Good opportunity to connect with students. Oct. 24th. Project 3000 is Dr. Ennis' goal to have 3,000 students on campus. 99th celebration went well and now planning for 100th.
- Chair-Elect, Holly Senter - no report
- Secretary/Treasurer, Lyle Cole
 - ❖ University
 - Fund 10 - \$2,500.00
 - Projects 700314 – (\$89.94)
 - Development - \$413.24
 - ❖ Foundation
 - Appreciation - \$908.77
 - Projects - \$1,127.50
 - Development - \$71.87
- Ombudswoman, FaDerricka Harvey – no report
- Past Chair, Holly Ray (2023-2024) - absent

Faculty Senate and SGA Reports

- Faculty Senate – Nora Gough Davis Faculty Senate President Elect (2024-2025) - absent
- SGA – Hayden Kirkhart, SGA President (2024-2025) - absent

Committee Reports

- Salaries and Benefits, Heather Miller -absent
- Incentives and Recognition, Brent Powell – Elizabeth Hunter is Employee of the Month for September.
- Projects, Holly Senter – no report
- Staff Development Day, Amanda Robinson – no report

Old Business

- Reviewing Bylaws and Structure Task Force – tasking all of Staff Council to review by-laws
- Discussion on Employee of the Month Requirements: should we have the three-year requirement? In agreement to change to 2-year requirement.
- Small Green Event workday in Rolling Fork on Thursday, October 24th. We need eight people to sign up.

New Business

- Fleece Jacket Fundraiser: \$30 per jacket. What should we sell them for? How much do we want to raise? Would it be beneficial to have a website?

Announcements

- 10/2 Tri-Beta National Biological Honor Society: Second Meeting, 5:00p.m.
- 10/3 McNair Research Scholars Program Undergraduate Research Symposium, 4:00-6:00p.m.
- 10/3 Thursday College Night Bowling, 8:00-11:00p.m.
- 10/10 Spin Doctors at BPAC, 7:30p.m.
- 10/16 RSVP for the Free to Be Me Prom which takes place on 10/31
- 10/18 Landon Talks at BPAC, 7:00p.m.
- 10/24 Small Green Event in Rolling Fork
- 10/24 Crowder Concert at BPAC, 7:30p.m.

New Procurement/Travel cards have been delivered.

Adjournment

9:46 a.m.