



Teacher Information Packet

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Agenda

Upper Fair Grades 7—12

February 27, 2019

7:45am - 8:45am

Registration and Set Up Projects

- Registration desk is located in the east hallway of Wyatt Gym, between the gym and the DSU swimming Pool.
- Students may check in individually, not as a group with their school

8:30am - 9:15am

Display and Safety Inspection of Projects

- All projects must receive clearance through display and safety (approval given with green display and safety approval card)
- Stay at your project after set up until this green card is received
- Failure to remove violations by 9:15am will result in disqualification

9:15am - 9:30am

Welcome from Delta State University

- All students, key teachers, and parents/observers should be seated in the east court of Wyatt Gym. Students and teachers must be seated at front, parents/observers in back

9:30am - 12:30pm

Project Judging

- Only students, judges, and DSU monitors are allowed on center court (project floor) during judging.
- Students **MUST** stay at their project until released by announcement.
- If students are not at their board during the time a judge stops by, judges will be asked to mark a zero and move on
- Teachers, parents, and observers are only allowed on the east court, seated in chairs during judging. No one is to cross over to center project court at any time during judging.

12:30pm - 2:00pm

Lunch and Public Viewing

- Students and schools are allowed to leave campus for lunch, visit our campus cafeteria, enjoy our food court in the Student Union, or bring a lunch to eat outside around our campus.
- Parents, observers, teachers, and students are allowed to enter the project floor and view projects during this time ONLY!

2:15pm - 3:00pm

Awards Ceremony

- Students and key teachers must sit together as a class towards the front on the East Court for awards.
- Projects must be dismantled and removed from Center Court (project floor) **AFTER** the Awards Ceremony. Projects **ARE NOT** allowed to be removed before awards ceremony.

Efforts will be made to adhere to this schedule. Region III MSEF reserves the right to make adjustments to the time schedule, if needed throughout the day.

Upper Fair (February 27)

Parking and Map

The Region III Science Fair will be held at the Forest Earl Wyatt Center for Health, Physical Education, and Recreation (Wyatt Gym) on the Campus of Delta State University. Wyatt Gym is located at the corner of Washington Street and Quitman Street.

Buses and personal vehicles will be allowed to park in L20, L19, and around the Leflore Circle (see map below). All community parking is marked in **ORANGE** on the map below.

Please enter Wyatt Gym through the doors on Quitman Street or through the doors between the University Pool and Wyatt Gym.

Link to Delta State Campus Map:

<http://www.deltastate.edu/PDFFiles/Campus%20Police/Campus-Map.pdf>



Registration

Registration will be at the desk outside of Wyatt Gym in the East Hallway.

Upper Fair: Students are allowed to check in at the registration desk on their own and move to the project floor for set up. They must look on the Project Master List to find what project number they should set up at.

KEY TEACHER OR REPRESENTATIVE FROM SCHOOL: You ARE REQUIRED to visit the Registration table to verify that all of your students have arrived AND to receive your student's t-shirts and certificates for participating. This must be done before the Welcome and Assembly.

Set up: Tables and Chairs are provided for participants. Tables will be set up in rows and project numbers will be taped on each side of the table. **STUDENTS MUST SET UP AT THE CORRECT PROJECT NUMBER, THEY ARE NOT ALLOWED TO SET UP AT ANY OTHER PROJECT NUMBER OTHER THAN THE ONE ASSIGNED TO THEM!!!** Project numbers may be found on the MASTER LIST hanging by the registration table.

*****Please keep in mind that we may have changed some of your student's original categories to best fit their project. Only refer to the PROJECT NUMBER MASTER LIST hanging on the wall in the front lobby.**

Project Categories:

100 = Behavioral and Social Sciences

200 = Biochemistry

300 = Inorganic Chemistry

400= Organic Chemistry

500= Earth and Environmental Sciences

600 = Animal Sciences

700 = Biomedical and Health Sciences

800 = Microbiology

900 = Physics and Astronomy

1000 = Engineering Mechanics

1100 = Mathematics and System Software

1200 = Robotics and Intelligent Machines

1300 = Plant Sciences

Display and Safety

As students set up boards, display and safety volunteers will be making rounds to check for violations. Each student must stay at their project until they receive a green display and safety card taped to their table in front of their project.

After they receive the green safety card, they should find their key teacher and have a seat on the east court for the Welcome at 9:15am.

Key Teacher: Establish a meeting spot with your students!!! The best way to do this is choose a section of the east court and have them meet you there when they have received their green safety card, when judging is finished, and when lunch dismissal announcement is made.

The list below are all Display and Safety Violations that we will be looking for before projects can be judged. As a Key Teacher for your school, you can make this process much faster and less stressful for your students on Science Fair day. Please review their boards and fix any violations ahead of time.

- | | | |
|--|--|--|
| <ul style="list-style-type: none">• No Living Organisms or Plants on table for display | <ul style="list-style-type: none">• No Dry Ice/Sublimating Solids on table for use or display | <ul style="list-style-type: none">• No Lasers on board or table |
| <ul style="list-style-type: none">• No Soil, Rock, and Sand on table for display | <ul style="list-style-type: none">• No Sharp Items glued to board OR on table for display | <ul style="list-style-type: none">• No Commercial Branding (includes Logo, Trademark, or Flag) on board or table |
| <ul style="list-style-type: none">• No Taxidermy on table for display | <ul style="list-style-type: none">• Nothing that presents Flames or is Flammable on table for display or use. | <ul style="list-style-type: none">• Photo Credit Line must be on board at least once |
| <ul style="list-style-type: none">• No Food (including candy or empty wrappers) on table OR Board | <ul style="list-style-type: none">• No Open Cell Batteries (A, AA, AAA, C, D & 9V are approved) on table or board for use or display | <ul style="list-style-type: none">• Human face can not be visible in any Photo |
| <ul style="list-style-type: none">• No Body Parts or Fluids on table for display | <ul style="list-style-type: none">• No Glass (including glass containers) on board or table | |
| <ul style="list-style-type: none">• No liquids (including chemicals and water) on table for use or display | | |

If any of the above violations exist, the student will be given a RED card with the violation marked clearly and they will have until 9:15am to have it fixed. Once the violation is fixed, we will give them a green card that will be taped to the front of their table. The green card approves this project for judging.

Please keep in mind that stickers may be used by our Display and Safety Team to cover up anything on the board that may not be allowed.

*Abstracts are not suppose to be on the project board, however if they are, the student will not have to remove it. It is best to print copies of this and place it on the project table in case a judge would like to see it.

Important Rules

Do I need to bring a table or chair? Tables and chairs will be provided by DSU and already set up at your project number location for all participants.

What is the dress code? Students are encouraged, but not required, to dress their best in modest fashion. This can be a Sunday best, modest matching school shirts, school uniform. No revealing clothing. Teachers please dress comfortably as you will be sitting most of the day.

Who is allowed on the floor during judging? Only judges, monitors, fair personnel, and students with a science fair project are allowed on the project floor during judging.

Can the students bring a personal bag? Students are allowed to bring a backpack to place their book or school work in. The bag must be placed under your chair or table during judging.

Can students bring cell phones or other electronic devices? Science Fair is **NOT** a place for cell phones or other electronic devices. There should be no devices at the projects unless they are being used for the presentation. If students have a device it should stay in their personal bag. Students are allowed to bring something to read while waiting to be judged. Students WILL NOT be allowed to leave their projects and walk around the floor.

When are students allowed to leave their project? Students are not allowed to leave their project throughout the judging period. If they need to run to the restroom, please let the person next to you know so that they can notify the judges if they stop by your table while you are gone. If a student is not at their board when a judge arrives and the person next to them doesn't know where they are, they will receive a ZERO from that judge.

Students CAN NOT leave for lunch until we dismiss everyone over the PA System. Each project will be judged at least twice. Some may be judged more than others if they fall under the Best of Fair awards OR special awards categories. Please make sure your students understand that just because they have been judged twice, doesn't mean they can leave.

When can other projects be viewed by the public, teachers, or other students? Project viewing will be held during lunch and before the awards ceremony.

Lunch Plans: DSU will not provide concessions, lunch, or snack during the fair. Schools are allowed to leave campus for lunch, walk to our Campus Cafeteria or food court with their group, or bring a lunch to eat outside around our campus. Teachers and adults are responsible for keeping up with their group during lunch hours and around campus. The Young-Mauldin Cafeteria is located across the street from Wyatt Gym and our Food Court is located in the Student Union. The Cafeteria offers a hot meal, pizza, burgers, sandwiches, and salad bar every day for the cost of \$8.50 per person. The Food Court has fast food options of Chick-fil-A, Burger Studio, and Burrito Bowl. Food Court pricing varies based on menu item and may take additional time when bringing a large group.

Dismantle and removal of projects: Projects must be dismantled and removed from the project floor AFTER the awards ceremony. Projects are not allowed to be removed from the floor until after awards.

Awards Ceremony

Upper Fair 7th—12th Grades on March 27

- Awards Ceremony will begin around 2:15pm.
- All students and teachers should be seated at the front in the chairs on the East Court of Wyatt Gym. All parents or other spectators must stay towards the back since we will have limited seating.
- All students, teachers, and schools must stay throughout the entire awards ceremony.

How are Winners Chosen?

- Upper Fair has three classes: Class 3 for 7th and 8th grade; Class 4 for 9th—10th grade; Class 5 for 11th—12th grade
- Awards are divided up by project category and class. 1st—3rd place awards will be given in each category in each class.
- These winners will advance to the Mississippi State Science and Engineering Fair held at Northeast Mississippi Community College on April 5, 2019

Special Awards:

- There are several Special Awards offered through Society for Science and the Public, Broadcom Masters, and other businesses.
- Each award has special stipulations that must be followed including grade, gender, and category
- Students are judged and awarded based on a preselected list by all stipulations from the Region III SRC Committee.

Best of Fair:

- Best of Fair contenders have been preselected by the Region III SRC Committee
- Best of Fair contenders are judged by 2 to 3 Best of Fair Judges that hold at least a Master's degree in a STEM related field.
- 1 Best of Fair award will be given for Class 3 (7th—8th grade) and 2 Best of Fair plus 1 Alternate will be given for Class 4 and 5 (9th—12th grades) combined. The 2 Best of Fair Class 4/5 winners will be invited to compete in the International Science and Engineering Fair held in Pittsburgh, PA on May 13—18. The Best of Fair Alternate will not advance to the International Science and Engineering Fair unless one of the Best of Fair Winners can not attend the fair. At which time the alternate would be called by the Regional Directors to take their place.

Other Information

- There will be a nurse, a campus police officer, and event security on site in case of any emergency. If you need immediate assistance, please find the Fair Monitor at the curtain on the East and Center Court. Please note that Children will NOT be allowed to leave the Gym or building without a teacher or parent with them.
- Parents and Teachers ARE NOT ALLOWED to speak with a judge during the fair for any reason! Discussions with a judge may result in disqualification of your students and their projects if they are on that judges ticket for the day.

We look forward to having everyone on our campus next week for the Region III Upper Fair.

If you have additional questions that this packet did not answer, please feel free

to email us at sciencefair@deltastate.edu.