



Teacher Information Packet

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VERY IMPORTANT CHANGE:

Teachers, Chaperones, and Administrators ARE NOT ALLOWED to stay in WYATT GYM during Judging. They must leave the facility and only judges, monitors, and students are allowed in Wyatt Gym while judging is taking place.

We will communicate with any school teacher, chaperone, or administrator that is there with their students through a REMIND Text system throughout the day. It is your responsibility to download this code posted at the registration table so that you can stay up to date on when judging starts, finishes, lunch break, and when it is time for awards.

Agenda

Upper Fair Grades 7—12

February 26, 2020

7:45am - 8:30am

Registration and Set Up Projects

- Registration desk is located in the east hallway of Wyatt Gym, between the gym and the DSU swimming Pool.
- Students may check in individually, not as a group with their school
- **All students will receive a lanyard and name badge that must be worn at all times for safety of our participants**

8:15am - 9:00am

Display and Safety Inspection of Projects

- All projects must receive clearance through display and safety (approval given with green display and safety sticker on project card)
- Stay at your project after set up until this green sticker is received
- Failure to remove violations by 9am will result in disqualification.

9:00am - 12:30pm

Project Judging

- Only students, judges, and monitors are allowed in Wyatt Gym (project floor) during judging.
- Students **MUST** stay at their project until released by announcement.
- If students are not at their board during the time a judge stops by, judges will be asked to mark a zero and move on
- **Teachers, parents, and observers are not allowed in Wyatt Gym AT ALL due to the growth of our fair. You are welcome to stroll our campus or hang out in our Student Union during judging.**

12:30pm - 2:00pm

Lunch and Public Viewing

- Students and schools are allowed to leave campus for lunch, visit our campus cafeteria, enjoy our food court in the Student Union, or bring a lunch to eat outside around our campus.
- Parents, observers, teachers, and students are allowed to enter the project floor and view projects during this time ONLY!
- **Key Teacher: Establish a meeting spot with your students when judging is complete. We will not allow any students to leave the gym without a teacher when we break for lunch.**

2:15pm - 3:00pm

Awards Ceremony

- Awards is held in the State Room in the Student Union (1st floor back hallway)
- Students and key teachers must sit together as a class towards the front of the State room. All spectators are asked to sit in the back.

3:00pm

Removal of Projects

- Projects may be removed from the Judging floor **AFTER** Completion of Awards! No Exceptions!

Efforts will be made to adhere to this schedule. Region III MSEF reserves the right to make adjustments to the time schedule, if needed throughout the day.

Upper Fair (February 26)

Parking and Map

Science Fair Location: The Region III Science Fair will be held at the **Forest Earl Wyatt Center for Health, Physical Education, and Recreation (Wyatt Gym)** on the Campus of Delta State University. Wyatt Gym is located at the corner of Washington Street and Quitman Street (Building #57 on map below). Please enter Wyatt Gym through the doors on Quitman Street or through the doors between the University Pool and Wyatt Gym.

Awards: Awards will be held in the **State Room on the back hallway of the Student Union** (Building 42 on map below). Schools may enter through the front or back of the facility for access to the State Room.

Parking: Buses and personal vehicles will be allowed to park in L20, L19, and around the Leflore Circle (see map below). All community parking is marked in **ORANGE** on the map below.

Link to Delta State Campus Map:

<http://www.deltastate.edu/PDFFiles/Campus%20Police/Campus-Map.pdf>



Registration

Registration will be at the desk outside of Wyatt Gym in the East Hallway.

Upper Fair: Students are allowed to check in at the registration desk on their own and move to the project floor for set up. They must look on the Project Master List to find what project number they should set up at. They will be given a lanyard and badge to be worn at all times while attending the Regional Fair.

KEY TEACHER OR REPRESENTATIVE FROM SCHOOL: You ARE REQUIRED to visit the Registration table to verify that all of your students have arrived AND to receive your student's t-shirts and certificates for participating. This must be done before Project Judging starts.

Set up: Tables and Chairs are provided for participants. Tables will be set up in rows and project numbers will be taped on each side of the table. **STUDENTS MUST SET UP AT THE CORRECT PROJECT NUMBER, THEY ARE NOT ALLOWED TO SET UP AT ANY OTHER PROJECT NUMBER OTHER THAN THE ONE ASSIGNED TO THEM!!!** Project numbers may be found on the MASTER LIST hanging by the registration table.

*****Please keep in mind that we may have changed some of your student's original categories to best fit their project. Only refer to the PROJECT NUMBER MASTER LIST hanging on the wall in the front lobby.**

Project Categories:

100 = Behavioral and Social Sciences

200 = Biochemistry

300 = Inorganic Chemistry

400= Organic Chemistry

500= Earth and Environmental Sciences

600 = Animal Sciences

700 = Biomedical and Health Sciences

800 = Microbiology

900 = Physics and Astronomy

1000 = Engineering Mechanics

1100 = Mathematics and System Software

1200 = Robotics and Intelligent Machines

1300 = Plant Sciences

Display and Safety

As students set up boards, display and safety volunteers will be making rounds to check for violations. Each student must stay at their project until they receive a green display and safety sticker on their project number card.

The list below are all Display and Safety Violations that we will be looking for before projects can be judged. As a Key Teacher for your school, you can make this process much faster and less stressful for your students on Science Fair day. Please review their boards and fix any violations ahead of time.

If any of the above violations exist, the student will be given a RED card with the violation marked clearly and they will have until 9:00am to have it fixed. Once the violation is fixed, we will give them a green card that will be taped to the front of their table. The green card approves this project for judging.

Please keep in mind that stickers may be used by our Display and Safety Team to cover up anything on the board that may not be allowed.

*Abstracts are not suppose to be on the project board, however if they are, the student will not have to remove it. It is best to print copies of this and place it on the project table in case a judge would like to see it. Abstracts are not required to be on the board or on the table for judging. This is your preference.

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| <ul style="list-style-type: none">• No Living Organisms or Plants on table for display• No Soil, Rock, and Sand on table for display• No Taxidermy on table for display• No Food (including candy or empty wrappers) on table OR Board• No Body Parts or Fluids on table for display• No liquids (including chemicals and water) on table for use or display• No Dry Ice/Sublimating Solids on table for use or display• No Sharp Items glued to board OR on table for display | <ul style="list-style-type: none">• Nothing that presents Flames or is Flammable on table for display or use.• No Open Cell Batteries (A, AA, AAA, C, D & 9V are approved) on table or board for use or display• No Glass (including glass containers) on board or table• No Lasers on board or table• No Commercial Branding (includes Logo, Trademark, or Flag) on board or table• Photo Credit Line, graph credit line, and/or image credit line must be on board at least once• Human face can not be visible in any Photo |
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**Region III Directors and the Display and Safety Team have the full right to determine violations and corrections needed on day of judging.*

Q&A

Do I need to bring a table or chair? Tables and chairs will be provided by DSU and already set up at your project number location for all participants.

What is the dress code? Students are encouraged, but not required, to dress their best in modest fashion. This can be a Sunday best, modest matching school shirts, school uniform. No revealing clothing. Teachers please dress comfortably as you will be sitting most of the day.

Who is allowed on the floor during judging? Only judges, monitors, fair personnel, and students with a science fair project are allowed on the project floor during judging. Parents, teachers, administrators, and other WILL NOT be allowed in Wyatt Gym during Judging.

Can the students bring a personal bag? Students are allowed to bring a backpack to place their book or school work in. The bag must be placed under your chair or table during judging.

Can students bring cell phones or other electronic devices? Science Fair is **NOT** a place for cell phones or other electronic devices. There should be no devices at the projects unless they are being used for the presentation. If students have a device it should stay in their personal bag. Students are allowed to bring something to read while waiting to be judged. Students WILL NOT be allowed to leave their projects and walk around the floor.

When are students allowed to leave their project? Students are not allowed to leave their project throughout the judging period. If they need to run to the restroom, please let the person next to you know so that they can notify the judges if they stop by your table while you are gone. If a student is not at their board when a judge arrives and the person next to them doesn't know where they are, they will receive a ZERO from that judge.

Students CAN NOT leave for lunch until we dismiss everyone over the PA System. Each project will be judged at least twice. Some may be judged more than others if they fall under the Best of Fair awards OR special awards categories. Please make sure your students understand that just because they have been judged twice, doesn't mean they can leave.

Q&A (continued)

How will teachers and administrators be informed of lunch release and morning events if we are not allowed to stay in the gym? We will communicate with all teachers, administrators, and chaperones through a REMIND text messaging system. The code for this system will be posted on the Registration desk and around the gym floor. It is your responsibility as a teacher, chaperone, or administrator to access this code and system to receive updates on release times. It is important to set up meeting locations within the gym for your students to meet you at once they are released for lunch. No student will be allowed to leave the gym without the adult with them.

When can other projects be viewed by the public, teachers, or other students? Project viewing will be held during lunch and before the awards ceremony.

Lunch Plans: DSU will not provide concessions, lunch, or snack during the fair. Schools are allowed to leave campus for lunch, walk to our Campus Cafeteria or food court with their group, or bring a lunch to eat outside around our campus. Teachers and adults are responsible for keeping up with their group during lunch hours and around campus. The Young-Mauldin Cafeteria is located across the street from Wyatt Gym and our Food Court is located in the Student Union. The Cafeteria offers a hot meal, pizza, burgers, sandwiches, and salad bar every day for the cost of less than \$9 per person. The Food Court has fast food options of Chick-fil-A, Burger Studio, and Burrito Bowl. Food Court pricing varies based on menu item and may take additional time when bringing a large group.

Dismantle and removal of projects: Projects must be dismantled and removed from the project floor AFTER the awards ceremony. Projects are not allowed to be removed from the floor until after awards.

Awards Ceremony

Upper Fair 7th—12th Grades on February 26

- Awards Ceremony will begin around 2:15pm or before if we are running ahead of schedule. Watch your REMIND messages to stay up to date on this time.
- All students and teachers should be seated at the front in the chairs in the State Room. All parents or other spectators must stay towards the back since we will have limited seating.
- All students, teachers, and schools must stay throughout the entire awards ceremony.

How are Winners Chosen?

- Upper Fair has three classes: Class 3 for 7th and 8th grade; Class 4 for 9th—10th grade; Class 5 for 11th—12th grade
- Awards are divided up by project category and class. 1st—3rd place awards will be given in each category in each class.
- These winners will advance to the Mississippi State Science and Engineering Fair held at Delta State University on April 3, 2020.

Special Awards:

- There are several Special Awards offered through Society for Science and the Public, Broadcom Masters, and other businesses.
- Each award has special stipulations that must be followed including grade, gender, and category
- Students are judged and awarded based on a preselected list by all stipulations from the Region III SRC Committee.

Best of Fair:

- Best of Fair contenders are judged by 2 to 3 Best of Fair Judges that hold at least a Master's degree in a STEM related field.
- 1 Best of Fair award will be given for Class 3 (7th—8th grade) and 2 Best of Fair plus 1 Alternate will be given for Class 4 and 5 (9th—12th grades) combined. The 2 Best of Fair Class 4/5 winners will be invited to compete in the International Science and Engineering Fair held in Anaheim, CA on May 10-15. The Best of Fair Alternate will not advance to the International Science and Engineering Fair unless one of the Best of Fair Winners can not attend the fair. At which time the alternate would be called by the Regional Directors to take their place.

Other Information

- **COMMUNICATION:** We will communicate with any school teacher, chaperone, or administrator that is there with their students through a REMIND Text system throughout the day. It is your responsibility to download this code posted at the registration table so that you can stay up to date on when judging starts, finishes, lunch break, and when it is time for awards.
- There will be a nurse, a campus police officer, and event security on site in case of any emergency. If you need immediate assistance, please find the Fair Monitor at the curtain on the East and Center Court. Please note that Children will NOT be allowed to leave the Gym or building without a teacher or parent with them.
- Parents and Teachers ARE NOT ALLOWED to speak with a judge during the fair for any reason! Discussions with a judge may result in disqualification of your students and their projects if they are on that judges ticket for the day.

We look forward to having everyone on our campus next week for the Region III Upper Fair.

If you have additional questions that this packet did not answer, please feel free

to email us at science@fair@deltastate.edu.