



Teacher Information Packet

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Agenda

Lower Fair Grades 1—6

March 28, 2019 at Walter Sillers Coliseum

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| 7:30am - 8:30am | Registration and Set Up Projects <ul style="list-style-type: none">• Schools must check-in as a group by the key teacher or school rep. |
| 7:30am - 9:00am | Display and Safety Inspection of Projects <ul style="list-style-type: none">• All projects must receive clearance through display and safety (green display and safety approval form)• Stay at your project after set up until this green form is received• Failure to remove violations by 9:00am will result in disqualification |
| 9:05am - 9:15am | Welcome from Delta State University <ul style="list-style-type: none">• All students and a key teacher should be seated in the bleachers on the floor. Overflow must move to Section B-F in the Upper Level• Parents and observers must sit in the Upper Level Sections B—F only. |
| 9:15am - 12:30pm | Project Judging <ul style="list-style-type: none">• Only students, judges, and monitors are allowed on coliseum floor during judging.• Teachers must sit in the Upper Level Sections B—F during judging• Class 1 (1st –3rd grades) will be released to their teachers in the stands once their judging is complete.• Students MUST stay at their project until released by announcement• If students are not at their board during the time a judge stops by, judges will be asked to mark a zero and move on• No one is allowed to sit in bleachers on the floor during project judging. |
| 12:30pm - 2:00pm | Lunch and Public Viewing <ul style="list-style-type: none">• Students and schools are allowed to leave campus for lunch, visit our campus cafeteria or food court in the Student Union, or bring a lunch to eat in the coliseum or grass area in front of the coliseum.• Parents, observers, teachers, and students are allowed to enter the project floor and view projects during this time. |
| 2:15pm - 3:00pm | Awards Ceremony <ul style="list-style-type: none">• Students and key teachers must sit in the bleachers on the coliseum floor and overflow should go to Sections B-F in the Upper Level (in front of the podium)• Parents and observers must sit in the Upper Level Section B—F• Projects must be dismantled and removed from coliseum floor AFTER the Awards Ceremony |

Efforts will be made to adhere to this schedule. Region III MSEF reserves the right to make adjustments, if needed throughout the day.

Parking and Map

The Region III Science Fair will be held at the Walter Sillers Coliseum on the Campus of Delta State University. The coliseum is located at the intersection of Hwy 8 and Fifth Ave.

Buses and personal vehicles will be allowed to park in L8 and L9 (see map below). Campus Police will be available to direct traffic to the appropriate lot for drop off and parking. All community parking is labeled in **ORANGE**

Link to Delta State Campus Map:

<http://www.deltastate.edu/PDFFiles/Campus%20Police/Campus-Map.pdf>



Registration

Registration will be inside the entrance of the coliseum.

Lower Fair: The Key Teacher or School Representative must check in the school as a group and verify the students attending. After the group has been checked in by the teacher, students may move to the project floor for set up.

KEY TEACHER OR REPRESENTATIVE FROM SCHOOL: You ARE REQUIRED to visit the Registration table to receive your student's t-shirts and certificates for participating. This must be done after the Welcome, once judging has started.

Set up: Tables and Chairs are provided for participants. Tables will be set up in rows and project numbers will be taped on each side of the table. **STUDENTS MUST SET UP AT THE CORRECT PROJECT NUMBER, THEY ARE NOT ALLOWED TO SET UP AT ANY OTHER PROJECT NUMBER OTHER THAN THE ONE ASSIGNED TO THEM!!!** Project numbers may be found on the MASTER LIST hanging by the registration table.

*****Please keep in mind that we may have changed some of your student's original categories to best fit their project. Only refer to the PROJECT NUMBER MASTER LIST hanging on the wall in the front lobby.**

Project Categories:

100 = Behavioral and Social Sciences

200 = Biochemistry

300 = Inorganic Chemistry

400= Organic Chemistry

500= Earth and Environmental Sciences

600 = Animal Sciences

700 = Biomedical and Health Sciences

800 = Microbiology

900 = Physics and Astronomy

1000 = Engineering Mechanics

1100 = Mathematics and System Software

1200 = Robotics and Intelligent Machines

1300 = Plant Sciences

Display and Safety

As students set up boards, display and safety volunteers will be making rounds to check for violations. Each student must stay at their project until they receive a green display and safety card taped to their table in front of their project.

After they receive the green safety card, they should find their key teacher and have a seat for the Welcome at 9:05am.

Key Teacher: Establish a meeting spot with your students!!! The best way to do this is choose a section of the coliseum and have them meet you there when they have received their green safety card, when judging is finished, and when lunch dismissal announcement is made.

The list below are all Display and Safety Violations that we will be looking for before projects can be judged. As a Key Teacher for your school, you can make this process much faster and less stressful for your students on Science Fair day. Please review their boards and fix any violations ahead of time.

It is also recommended that the Key Teacher stay on the floor during display and safety to help the students made adjustments to their projects if they receive a red card. This will make the process much faster.

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| • No Living Organisms or Plants on table for display | • No Dry Ice/Sublimating Solids on table for use or display | • No Lasers on board or table |
| • No Soil, Rock, and Sand on table for display | • No Sharp Items glued to board OR on table for display | • No Commercial Branding (includes Logo, Trademark, or Flag) on board or table |
| • No Taxidermy on table for display | • Nothing that presents Flames or is Flammable on table for display or use. | • Photo Credit Line must be on board at least once |
| • No Food (including candy or empty wrappers) on table OR Board | • No Open Cell Batteries (A, AA, AAA, C, D & 9V are approved) on table or board for use or display | • Human face can not be visible in any Photo |
| • No Body Parts or Fluids on table for display | • No Glass (including glass containers) on board or table | |
| • No liquids (including chemicals and water) on table for use or display | | |

If any of the above violations exist, the student will be given a RED card with the violation marked clearly and they will have until 9:00am to have it fixed. Once the violation is fixed, we will give them a green card that will be taped to the front of their table. The green card approves this project for judging.

ABSTRACTS ARE NOT REQUIRED TO BE ON THE TABLE DURING JUDGING!!!! We have the abstract on file and if a judge make a request for one, we can provide it for them.

Abstracts are also not suppose to be on the project board, however if they are, the student will not have to remove it.

Important Rules

Do I need to bring a table or chair? Tables and chairs will be provided and already set up at your project number location for Upper and Lower Fair Participants.

What is the dress code? Students are encouraged, but not required, to dress their best in modest fashion. This can be a Sunday best, modest matching school shirts, school uniform. No revealing clothing. Teachers please dress comfortably as you will be sitting in the stadium seating most of the day.

Who is allowed on the floor during judging? Only judges, monitors, fair personnel, and students with a science fair project are allowed on the coliseum floor during judging.

Can the students bring a personal bag? Students are allowed to bring a backpack to place their book or school work in. The bag must be placed under your chair during judging.

Can students bring cell phones or other electronic devices? Science Fair is NOT a place for cell phones or other electronic devices. There should be no devices at the projects unless they are being used for the presentation. If students have a device it should stay in their personal bag. Students are allowed to bring something to read while waiting to be judged. Students WILL NOT be allowed to leave their projects and walk around the floor.

When are students allowed to leave their project? Students are not allowed to leave their project throughout the judging period. If they need to run to the restroom, please let the person next to you know so that they can notify the judges if they stop by your table while you are gone. If a student is not at their board when a judge arrives and the person next to them doesn't know where they are, they will receive a ZERO from that judge.

Students CAN NOT leave for lunch until we dismiss everyone over the PA System. There are special awards and best of fair awards that are also being judged separately. Each project will be judged at least twice. Some may be judged more than others if they fall under the Best of Fair awards OR special awards categories. Please make sure your students understand that just because they have been judged twice, doesn't mean they can leave.

When can other projects be viewed by the public, teachers, or other students? Project viewing will be held during lunch and before the awards ceremony.

Lunch Plans: DSU will not provide concessions, lunch, or snack during the fair. Schools are allowed to leave campus for lunch, walk to our Campus Cafeteria or food court with their group, or bring a lunch to eat outside around our campus. Teachers and adults are responsible for keeping up with their group during lunch hours and around campus. The Young-Mauldin Cafeteria is located across the street from Wyatt Gym and our Food Court is located in the Student Union. The Cafeteria offers a hot meal, pizza, burgers, sandwiches, and salad bar every day for the cost of \$8.50 per person. The Food Court has fast food options of Chick-fil-A, Burger Studio, and Burrito Bowl. Food Court pricing varies based on menu item and may take additional time when bringing a large group. If you wish to order from the food court for your school, I would order in advance and schedule a pick up.

Dismantle and removal of projects: Projects must be dismantled and removed from the coliseum floor at dismissal AFTER awards.

Awards Ceremony

Lower Fair 1st—6th Grades on March 28

- Awards Ceremony will begin around 2:15pm.
- All students and a key teacher or school representative should be seated in the bleachers on the floor of the coliseum. Overflow should go to Section B-F in the Upper Level for awards. All parents or other spectators must stay in the Upper Level for awards due to limited seating on the floor.
- All students, teachers, and schools must stay throughout the entire awards ceremony.

How are Winners Chosen?

- Lower Fair has two classes: Class 1 for 1st, 2nd, and 3rd grades; Class 2 for 4th, 5th, and 6th grades
- Awards are divided up by project category and class. 1st—3rd place awards will be given in each category and each class.

Best of Fair:

- Best of Fair contenders have been preselected by the Region III SRC Committee
- Best of Fair contenders are judged by 2 to 3 Best of Fair Judges that hold at least a Master's degree in a STEM related field.
- 1 Best of Fair award will be given for Class 1 and another Best of Fair for Class 2.

*Winners from the Lower Fair (1st—6th grades) WILL NOT advance to another fair. DSU.

Other Information

- There will be a nurse, a campus police officer, and event security on site in case of any emergency. If you need immediate assistance, please find the Fair Monitor at the curtain on the East and Center Court. Please note that Children will NOT be allowed to leave the Gym or building without a teacher or parent with them.
- Parents and Teachers ARE NOT ALLOWED to speak with a judge during the fair for any reason! Discussions with a judge may result in disqualification of your students and their projects if they are on that judges ticket for the day.
- Please pay close attention to our announcements during the Welcome. We will list details regarding the following information:
 - Class 1 (1st—3rd graders) being judged first and released to their teachers once they are finished. Class 2 will stay on floor the entire time until their judging is complete and everyone is released for lunch.
 - Teachers pick up your school tshirts and certificate at the Registration Desk once judging starts
 - Key Teachers, you have an opportunity to receive CEU's from the Lower Fair. Listen on Thursday for more details.

We look forward to having everyone on our campus next week for the Region III Upper and Lower Fairs.

If you have additional questions that this packet did not answer, please feel free to email us at sciencefair@deltastate.edu.