



Career Services

Don't Cancel Class... Team Up With a DSU Career Coach

Attention Faculty: Instead of canceling class, call Career Services, and we'll conduct a career workshop for your students! Check out our variety of workshops...

What Employers Want – This program takes participants through an interactive game of Jeopardy...with questions focusing on what to expect from employers...what they want, things to do/not to do.

Resume & Cover Letter 101 - A resume is a snapshot of who you are and what experiences you have had. A cover letter is, in essence, your first conversation with the employer. Effectively communicating your thoughts and qualifications is an art. This session aids participants in writing a professional cover letter and shares a few trade secrets that will get your resume noticed.

Interviewing Skills: Friendly Feud Style - Congratulations! You got the interview...now what?!?! This presentation is similar to the game Family Feud and coaches participants through all aspects of the interview, from preparing for the interview to the do's and don'ts of interviewing and many others.

Demystifying the Graduate School Process – Is graduate school really for me? How do I decide where to go? What is involved in gaining admission? These commonly asked questions are answered in this informative presentation. From picking the right degree program to tips on writing admission essays, this session aids students in exploring this option after graduation.

What on Earth Do I Major In?: Career & Major Exploration – What do you want to be when you grow up? Most retirees can't answer this question, so how do we expect first-year college students to decide. Exploring one's interest, skills, personalities, and values can point them in the right direction. This interactive session helps students discover what they are good at, interested in, and value in their life to help point them in the right career path.

Backpack to Briefcase: Transitioning from College to a Career – Based on the best sellers *Quarterlife Crisis* by Robbins & Wilner and *Backpack to Briefcase* by Arndt & Ricchini, this session discusses the unique challenges that "twenty-something's" face as they begin the "best years of their life." Addressing topics like professional relationships, career decisions and work-related challenges, this interactive presentation prepares students for what they are about to encounter in the work world.

Beyond Please & Thank You: Business Dining Etiquette – There is more to business dining etiquette than just knowing which fork to use. This presentation teaches students "the little things" that make them more comfortable in social settings. From dining and reception tips to thank you notes, this session clears up many commonly asked questions and myths.

Professional is as Professional Does: A "how to" on Professional Behavior – Office protocol can be one of the most difficult things to learn at a new job. The learning curve can be a little less steep if you know how to behave professionally in an office setting before you sign on the dotted line. In this session, participants will learn what employers are looking for, positive personal habits, expected behavior, and what not to wear.

Networking at a Career Fair: Getting the Most out of Career Day – You have to be in a coma to not know that Career Day is going on...but what do you do at a Career Day?? This informative session introduces you to the Career Day format, provides tips on how to impress recruiters and helps you plan your attack.

FACEBOOK THIS: Your Professional Image...On-Line – Employers are using any means necessary to gather information about applicants...including Facebook and MySpace pages. Learn how web presence is interpreted by employers and get tips on how to clean your on-line image up for the job search.

Resume Doctor: Resume Consultations – This session provides individualized resume advice to students in a one-on-one format. It is recommended that this workshop be offered as a follow-up to Resume & Cover Letter 101.

Breaking the Bank: Budgeting Advice for College Students – Recent college graduates say the biggest shock about being in the "real world" is having to manage their finances. Designed in conjunction with Financial Aid, this interactive program helps students get a handle on their spending now and helps them plan for their future.