<u>Creating Forms</u>

It's the middle of the semester and as always, you have so many things to do. Use Microsoft forms to make classroom and administrative organization easy!

Whether you are new to Microsoft Office 365 or not, this full-featured workflow system has many properties that you may not have considered or even known about. The purpose of this workshop is to share these built-in features (productivity hacks) of MS Forms.

Join this workshop to learn about:

- Feedback Loops & Polls (generate a word cloud)
- Data Validation (QR codes) &Analytics
- Flipped classrooms
- Quizzes (Assess background knowledge with graphics & Math)

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