DELTA STATE UNIVERSITY: ANNUAL REPORT
For the Calendar Year 1999
And Budget Request FY2001

1. **Unit Title:** Department of Social Work  
   **School:** Arts & Sciences

   **Unit Administrator:** Carol M. Boyd, ACSW, LCSW

II. **Data and information for department:**

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<tr>
<td>Faculty advising ratio</td>
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<td>1:31</td>
<td>1:31</td>
<td>1:27</td>
<td>1:25</td>
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</table>

We currently have 37 seniors who will graduate in 2000.

   **Department majors:**
   - 120 - Spring 1999
   - 44 - Summer 1999
   - 96 - Fall 1999

III. **Personnel**

**Noteworthy activities and accomplishments:**

- Carol M. Boyd was appointed to the Commission on Accreditation, Council on Social Work Education, Alexandria, VA for one year.


- Carol M. Boyd served as a member of the Competency Certification Commission, NASW, Washington, D.C (1999-2000).

- Carol M. Boyd served as an item writer for the National Social Work Licensure Exam, with American Association of State Social Work Boards (AASSWB), the group that administers the Social Work Licensure Exam, Culpepper, VA.

- Carol M. Boyd, is ABD for the doctorate in professional studies (education).

- Margaret H. Tullos served as Chair, DSU Academic Honors Committee.

- Margaret H. Tullos received United Way funding and Cleveland Public School funding to establish school social work placements for 10 seniors.

- Alinda C. Sledge received United Way Grant: $3,600 for Delta Volunteers.
• Alinda C. Sledge received the 1999 S. E. Kossman Award for Outstanding Teacher or the Year.

IV. New Position(s)
    None requested

V. Recommended Change of Status
    Request that Jeannie Falkner be re-hired as Assistant Professor of Social Work on a one-year temporary contract.

VI. Degree Program Addition/Deletions
    None

VII: Mission Statement

The B.S.W. program at Delta State University seeks to prepare students for beginning professional social work practice. The focus is to prepare generalists who are able to function professionally in a variety of settings with systems at the micro, mezzo, and macro levels. The emphasis is on resolving problems related to the transactions between people and their environments. While preparing for entry-level professional practice in any geographic setting, the Social Work Department seeks to meet the particular needs of the Delta region, a largely rural and impoverished area where the populations at risk are predominantly African American, children, women, and elderly. The assumption is that the rural, holistic focus of the department equips students to meet the particular social work staffing needs in the Delta and other rural areas, with competence that is built on a foundation or ability to practice social work outside of rural areas as well.
VI. Goals/Student Outcomes Assessment

Unit Goal 1:

The faculty will attend professional social work conferences to keep abreast of social work theory and teaching techniques according to the Council on Social Work Education (CSWE) guidelines.

Institutional Goal:

Promote faculty development through a comprehensive program designed to strengthen the faculty in teaching, service, and research.

Expected Results:

All faculty will attend at least one professional social work conference per year.

Assessment Procedures:

Faculty document in their annual reports all workshops/professional conferences attended each year.

Actual Results:

- Boyd, Sledge, & Tullos attended the Association of Baccalaureate Social Work Program Director’s Conference – St. Louis, Missouri.
- Boyd attended the Council on Social Work Education Conference.
- Boyd & Tullos attended the Mississippi Chapter of the National Association of Social Workers Annual Program, Jackson, Mississippi.
- Boyd, Falkner, Sledge, & Tullos attended the Alabama/Mississippi Conference on Social Work Education in Jackson, Mississippi.
- Boyd attended a workshop on “Chairing an Academic Department.”

Use of Results:

Faculty share information and resources obtained from conferences with each other at faculty meetings and use this material to keep abreast of current social work knowledge and skills.
Major: Social Work

Unit Goal 2:

The Department will provide increased educational opportunities for social work field instructors through sponsoring workshops on campus to enhance their social work knowledge and practice skills and to provide them with social work continuing education credit.

Institutional Goal:

Strengthen the cooperative relationship with business and industry, service organizations, and other institutions.

Expected Results:

The department will sponsor or co-sponsor at least two workshops/conferences per year for field instructors and other social workers in the Delta region.

Assessment Procedure:

The faculty will document all workshops/conferences conducted along with the agenda of each. Social workers will also be required to evaluate each workshop/conference and sign-in at the beginning of each session.

Actual Results:
The department co-sponsored three conferences as follows:

- 2 - Domestic Violence Conferences with Our House in Greenville (1 day each) September, 1999 & November, 1999. Approximately 50 students and social workers attended each workshop.

The department sponsored the following workshop:
- Diversity Training for Field Instructors (4 hours) April 26, 1999

Use of Results:
The workshops are used to ensure that the social workers in the community who often supervise our seniors and other students while in the field and labs will be kept up-to-date on current social work information and techniques. The social workers also receive continuing education credit needed to keep their social work licenses up-to-date.
**Major:** Social Work  
**Degree:** B.S.W.

**Unit Goal 3:**
The faculty will visit Mississippi Delta Community College (MDCC) for recruitment of social work majors.

**Institutional Goal:**
Attract and retain qualified and diverse students, faculty, and staff.

**Expected Results:**
Enrollment will increase beginning with the Fall, 2000. Current number of majors is 96.

**Assessment Procedures:**
The number of majors will be counted to determine whether there is an increase in the number of majors.

**Actual Results:**
Boyd made two visits to MDCC during the Fall, 1999. Two students accompanied her on one of the trips. Boyd spoke to 45 students in two Social Problems classes. Over 30 students expressed interest in attending DSU as a social work major.

A copy of the Department of Social Work Student Handbook was mailed to the social work/sociology advisors at MDCC, CCC, Hinds, & NWCC.

**Use of Results:**
Further develop a marketing plan to continue to increase the number of social work majors.
Major: Social Work  
Degree: B.S.W.

Student Outcome 1:
Students will demonstrate proficiency in using social work knowledge, values, and skills necessary for entry into professional social work careers while enrolled in 440 senior field placement.

Institutional Goal:
Provide a curriculum that ensures that majors are properly prepared in their chosen field to complete licensure requirements, enter the work force, and continue advance study in graduate or professional school.

Expected Results:
100 percent of the students enrolled in SWO 475 Field Instruction will receive credit.

Assessment Procedures:
SWO 475 Field Instruction - Each student is evaluated two times during the Spring semester by the agency Field Instructors.

Results of all student evaluations are mailed to the Coordinator of Field Instruction at Delta State University. The Coordinator of Field Instruction and the Social Work Faculty Field Liaison determines whether students receive credit or no credit for field based upon the evaluation given by the Agency Field Instructors.

Students are also required to complete a series of projects. Students receive a pass/fail on each of the projects. They are allowed to repeat each project at least one other time, if they fail on the first attempt. The projects include:
- 1 macro agency research project
- 1 in-depth case study
- Students answer a question of the week for a total of 13 questions related to the course objectives.
- The above projects are evaluated by the two Social Work Faculty Liaisons.

Actual Results:
The results of student’s performance in field are used to determine if students have mastered the course objectives.

All 25 students enrolled in SWO 475 Field Instruction received credit.

Use of Results:
The results are used to determine if students have mastered the necessary knowledge, values, and skills necessary to graduate from the social work program. All students passed the field course.
The following changes were made in the curriculum as a result of student evaluations:

- More case studies were added to enrich the course content in SWO 321 Methods of Social Work, SWO 322 Methods of Social Work, SWO 403 Child and the Community.
- More role playing exercises were added to all four social work practice courses: SWO 305 Interviewing Skills and Techniques, SWO 320 Methods of Social Work, SWO 321 Methods of Social Work, and SWO 322 Methods of Social Work.
Major: Social Work                     Degree: B.S.W.

Student Outcome 2:

Social Work majors will demonstrate their ability to organize and effectively express their thoughts in writing prior to entering Field Instruction-SWO 475.

Institutional Goal:

Provide opportunities throughout the curriculum for students to further develop their skills in writing and in critical thinking.

Expected Results:

All majors who take the Writing Proficiency Exam will pass the exam or successfully complete ENG 301 with a grade of ‘C’ or higher.

Assessment Procedures:

Writing Proficiency Exam - ENG 300 or Expository Writing - ENG 301.

Students are evaluated by faculty in the English department and/or other faculty in the University.

Student records are reviewed by faculty advisors to determine if the students have completed this requirement.

Actual Results:

All of the 25 students who entered SWO 475 either passed the ENG 300 exam or completed ENG 301 with a grade of ‘C’ or higher.

Use of Results:

The results are used as one of the requirements for admission into the senior field practicum course.
Major: Social Work

Degree: B.S.W.

Student Outcome 3:

Graduates of the Social Work Program (1999) will readily find employment in their field of study.

Institutional Goal:

Provide a curriculum that ensures majors are properly prepared in their chosen field to complete licensure requirements, enter the work force, and continue advance study in graduate or professional school.

Expected Results:

One hundred percent of those seeking employment or graduate school will be employed or in graduate school within six months of graduation.

Assessment Procedures:

Social Work Department Surveys were mailed in January 2000 to the 1999 graduates.

Actual Results:

1999 Graduates - 25
18 - employed in social work positions
• 3 in Mental Health
• 3 in Human Services (Welfare Department)
• 5 in Health Care
• 2 in Aging
• 1 in Community Organization
• 1 in Hospice
• 1 in Head Start
• 1 in Juvenile Court
• 1 in School Social Work
2 - employed as educators in public schools
2 - in graduate schools in social work
1 - in graduate school in counseling at DSU
2 - unemployed
   (One works as a volunteer – she does not plan to work)
   (One gave birth last year and decided not to work for a while)

Use of Results:

The results are used by faculty to determine whether to provide job placement assistance to graduates. No job placement assistance is needed for the social work graduates.
2000-2001 Units Goals:

1. The faculty will conduct a feasibility study to determine the need for the MSW Program.  
   **Institutional Goals:**  
   - Develop a university relations and marketing plan  
   - Develop strategic plans for the Greenville site  
   - Refine and coordinate more effectively community and economic development activities  
   - Assess continuing education and distance learning opportunities  
   - Improve the university's ability to be a diverse community

2. The faculty will provide increased opportunity for field instructors and area social work practitioners to enhance their social work skills and receive continuing education credit by sponsoring or co-sponsoring workshops or conferences.  
   **Institutional Goal:**  
   - Refine and coordinate more effectively community and economic development activities

3. The faculty will attend professional social work conferences to keep abreast of current social work knowledge and skills.  
   **Institutional Goal:**  
   - Strengthen professional development programs for faculty and staff

4. The faculty will develop a marketing plan to recruit new students to the social work major that will include the use of a program web site and the Greenville Center.  
   **Institutional Goals:**  
   - Develop a university relations and marketing plan  
   - Develop the university’s web sites  
   - Develop strategic plans for the Greenville and Clarksdale sites

2000-2001 Student Goals:

1. Students will demonstrate proficiency in using social work knowledge, values, and skills necessary for entry into professional social work careers while enrolled in the senior field placement.  
   **Institutional Goals:**  
   - Strengthen experiential learning experiences  
   - Review academic programs for currency in curriculum, pedagogy, instructional technology use and mission-relatedness  
   - Provide a curriculum that ensures that majors are properly prepared in their chosen field to complete licensure requirements, enter the work force, and continue advance study in graduate or professional school.

2. Students will demonstrate their ability to organize and effectively express their thoughts in writing prior to entering the Field Instruction – SWO 475.
**Institutional Goal:**
- Provide opportunities throughout the curriculum for students to further develop their skills in writing and in critical thinking.

3. Graduates of the Social Work Program will readily find employment in their field of study within six months of graduation.

**Institutional Goal:**
- Provide a curriculum that ensures that majors are properly prepared in their chosen field to complete licensure requirements, enter the work force, and continue advance study in graduate or professional school.
VII. Unit Budget Plan

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Justification by Priority:

1. Priority one is associated with Unit Goal 3. Funds from this account allow faculty to attend important conferences to get up-to-date professional knowledge on the Council on Social Work Education standards for accreditation. The funds in this account also support travel for the field liaisons in the field instruction program.

2. Priority two is tied to Unit Goals 1, 2, 3, 4, & Student Goal 1. Faculty need supplies to support all phases of the program operation. Instructional material for classes, as well as, for workshops for field instructors are included in this account. Recruitment brochures will also come from this account.

3. Priority three is for Unit Goals 1, 2, 3 and Student Goal 1. This account is for photocopying. This area is essential to provide copies of essential material for classes, workshops, student evaluations of each course, review of social work licensure material provided to the seniors in the senior seminar, and evaluation of program.

4. No increase is requested. Priority four is the same priority number 3. This account is for the photocopying machine, and the contract amount for the use of the machine each year is listed.

5. No increase is requested for this area. This area pays for key memberships for the department.

6. No increase is requested, but this priority area is essential for mailing requested departmental material to potential students, field instructors, evaluation surveys, etc.

7. No increase is requested, but the department needs a telephone as part of its day-to-day communication with students, field instructors, and the general public.

8. Priority eight is associated with Student Goal 1. Many calls are made to field instructors in agencies to arrange for field placements, to discuss students prior to and during placements. It is also tied to Unit Goals 1, 2, 3, & 4. Communication with the professional practice community and potential students is essential.

9. Priority nine is for equipment. The department needs an up-to-date printer for maintaining all classes and other operations. This item will not be included in the budget as a regular budget item. This priority supports Unit goals 1, 2, 3, 4, & Student Outcomes 1, 2, & 3.
*** Delta State University ***

Unit Budget Plan

FY 2001 Budget

AS OF 07-MAR-2000

ORGANIZATION: 0390  Social Work
FUND: 10  Unrestricted General Fund

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Justification:

1. Priority one is associated with Unit Goal 3. Funds for this account support the field instruction program and faculty development.
2. Priority two supports Unit Goals 1-4 and Student Goal 1. Faculty need supplies to support all phases of the program and operations.
3. Priority three supports Unit Goals 1-3 and Student Goal 1. This account is for photocopier.
4. No increase requested. Priority four is the same as priority three.

5. No increase requested.

6. No increase requested.

7. No increase requested.

8. Priority eight is associated with student goal 1 and Unit Goals 1-4. Communication is very important with students, potential students, and social work practitioners. No increase requested.

9. Request new laser printer. The old printer is not working very well. Printer needed to have copies of course syllabi and other written material. Fits to Unit Goals 1-4 and Student goals 1-3.
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<th>Phase 2: Change</th>
<th>Phase 3: Approval</th>
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**Program Total:**

- **Total Revenue**: .00 .00 .00 .00
- **Total Labor**: 246,981.00 244,459.00 .00 .00
- **Total Expense**: 11,654.00 11,754.00 .00 .00
- **Total Transfers**: .00 .00 .00 .00
- **Total Net**: -258,635.00 -256,213.00 .00 .00

**Fund Total:**

- **Total Revenue**: .00 .00 .00 .00
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**Organization Total:**

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