Finance
Annual Report
2001-2002
<table>
<thead>
<tr>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President for Finance</td>
</tr>
<tr>
<td>University Accounting</td>
</tr>
<tr>
<td>Bookstore</td>
</tr>
<tr>
<td>Bursar</td>
</tr>
<tr>
<td>Cafeteria</td>
</tr>
<tr>
<td>Golf Course</td>
</tr>
<tr>
<td>Human Resources</td>
</tr>
<tr>
<td>Laundry</td>
</tr>
<tr>
<td>Physical Plant</td>
</tr>
<tr>
<td>Post Office</td>
</tr>
<tr>
<td>Purchasing</td>
</tr>
</tbody>
</table>
I. Unit Title: Finance
   Unit Administrator: William A. Morehead.

II. DATA AND INFORMATION FOR DEPARTMENT

This division of Delta State consists of thirty-seven operating budget units under the
direction of eleven administrators. The main goals for the division support goals 15, 16 and
17 of the University as follows:

15. Maintain a climate of involvement in which faculty, staff and students work together
to provide the optional environment for living and learning.

16. Provide the facilities and the physical environment that contributes to the
intellectual, cultural, moral, physical and social growth and development of the
student and the surrounding community.

17. Provide administrative services and auxiliary enterprises that are effective and
efficient in support of the institution's mission.

III. UNIT MISSION STATEMENT

The Office of Finance insures the following occurs to maintain the fiscal and physical
condition of the University and meets the needs of her students and faculty:

1. Plan and produce a budget.

2. Monitor and adjust the budget throughout the cycle.

3. Provide productivity and financial information for management decision making.

4. Conduct annual audits for state and federal compliance and accurate financial
reporting.

5. Maintain a current property inventory.

6. Schedule bonded indebtedness and adjust as practical.

7. Insure needed services are provided and are financially self-supporting.

8. Provide human resources fringe benefits option to meet the needs of employees.
9. Conduct staff development and evaluation reviews to promote a quality work environment.

10. Provide accurate financial and administrative information for the Board of Trustees and Legislature.


IV. HIGHLIGHTS

Highlights for 2001-2002 are many, the most notable being the following:

1. The University received a financial and compliance audit with no findings for all aspects of our operations.

2. Began the construction of the Student Services/Administration Building.

3. Began identification and development of performance measures for each director in the Office of Finance.

4. Prepared to bid construction documents for the Women’s Softball Facility.

5. Purchased two new planes for the DSU Aviation Program.

V. FY 2002-2003 GOALS

1. Continue to receive clean audit opinions on financial and compliance audits.

2. Initiate and complete construction of Women’s Softball Facility.

3. Prepare for bid the Cutrer House in Clarksdale, Mississippi.


5. Purchase three additional airplanes for the Aviation Department.

6. Secure funding for general campus repair and renovation, including roofs, street drainage, building and systems repairs.