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II. DATA AND INFORMATION FOR DEPARTMENT

This division of Delta State consists of thirty-seven operating budget units under the direction of eleven administrators. The main goals for the division support goals 15, 16 and 17 of the University as follows:

15. Maintain a climate of involvement in which faculty, staff and students work together to provide the optional environment for living and learning.

16. Provide the facilities and the physical environment that contributes to the intellectual, cultural, moral, physical and social growth and development of the student and the surrounding community.

17. Provide administrative services and auxiliary enterprises that are effective and efficient in support of the institution's mission.

III. UNIT MISSION STATEMENT

Business Affairs insures the following occurs to maintain the fiscal and physical condition of the University and meets the needs of her students and faculty:

1. Plan and produce a budget.

2. Monitor and adjust the budget throughout the cycle.

3. Provide productivity and financial information for management decision making.

4. Conduct annual audits for state and federal compliance and accurate financial reporting.

5. Maintain a current property inventory.

6. Schedule bonded indebtedness and adjust as practical.

7. Insure needed services are provided and are financially self-supporting.

8. Provide human resources fringe benefits option to meet the needs of employees.
9. Conduct staff development and evaluation reviews to promote a quality work environment.

10. Provide accurate financial and administrative information for the Board of Trustees and Legislature.


IV. HIGHLIGHTS

Highlights for 2000-2001 are many, the most notable being the following:

1. Completed construction and opened for use in December 2000, the addition to Wyatt Gym and Aquatic Center.

2. Completed construction of a 182-bed Men’s residence hall we will use for fall semester 2001-2002.

3. Awarded contracts for replacing a portion of the storm drainage system and the water tower renovation.


5. The University received a financial and compliance audit with no findings for all aspects of our operations.

6. Completed construction of the architectural fence on our Highway 8 entrance project.

7. Prepared to bid the construction documents for the Student Services/Administration Building.

8. Began identification and development of performance measures for each director in Business Affairs.

9. Completed construction on the Baseball Indoor Practice Facility.