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BUDGET HEARINGS SCHEDULE  
BUSINESS AFFAIRS  
APRIL 17, 2000

Monday, April 17, 2000:

1:00 – 1:20  Physical Plant
1:20 – 1:30  Laundry
1:30 – 1:45  University Accounting
1:45 – 2:05  Information Technology Services
2:05 – 2:15  Golf Course
2:15 – 2:30  Cafeteria
2:30 – 2:45  Post Office
2:45 – 3:00  Bursar
3:00 – 3:15  Telecommunications
3:15 – 3:30  Purchasing
3:30 – 3:45  Bookstore
BUSINESS AFFAIRS
I. **Unit Title:** Business Affairs  
   **Unit Administrator:** William R. Nettles III, Ph.D.

II. **DATA AND INFORMATION FOR DEPARTMENT**

   This division of Delta State consists of thirty-seven operating budget units under the direction of eleven administrators. The main goals for the division support goals 15, 16 and 17 of the University as follows:

15. Maintain a climate of involvement in which faculty, staff and students work together to provide the optimal environment for living and learning.

16. Provide the facilities and the physical environment that contributes to the intellectual, cultural, moral, physical and social growth and development of the student and the surrounding community.

17. Provide administrative services and auxiliary enterprises that are effective and efficient in support of the institution's mission.

III. **UNIT MISSION STATEMENT**

   Business Affairs insures the following occurs to maintain the fiscal and physical condition of the University and meets the needs of her students and faculty:

1. Plan and produce a budget.

2. Monitor and adjust the budget throughout the cycle.

3. Provide productivity and financial information for management decision making.

4. Conduct annual audits for state and federal compliance and accurate financial reporting.

5. Maintain a current property inventory.

6. Schedule bonded indebtedness and adjust as practical.

7. Insure needed services are provided and are financially self-supporting.

8. Provide a current three-year plan for technology deployment and infrastructure maintenance.
9. Conduct staff development and evaluation reviews to promote a quality work environment.

10. Provide accurate financial and administrative information for the Board of Trustees and Legislature.


IV. HIGHLIGHTS

Highlights for 1999-2000 are many, the most notable being the following:

1. Information and Technology Services completed Phase II and III of the Technology Master Plan this fall. In addition, on-line registration is being conducted this spring.

2. The new Men's Residence Hall is under construction with a July 15, 2000 completion date.

3. The Greenville Higher Education Center is under construction and ahead of schedule with a completion date of October 15, 2000.

4. The addition to Wyatt Gymnasium has been bid and is ready for award of contract. The Aquatic Center addition to Wyatt Gymnasium is under construction with schedule for completion in November 2000.

5. The University received a clean financial and compliance audit for all aspects of operation.

6. Several small renovation projects include Library landscaping, Bologna Performing Arts Center offices, drainage system, and the Court of Governors are underway.

7. The Department of Transportation has begun construction on the Highway 8 fence and utility project.

8. The Foundation's Indoor Baseball practice facility is under construction.