

Current SECRET DoD Security Clearance

Frayser Colin Hawkins



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INTRODUCTION

Attending Delta State University as a junior majoring in Geospatial Analysis & Intelligence. I currently work at the Delta State GIT Center under Mr. Talbot Brooks as a Geospatial Technician, currently assigned to a project for the National Geo-spatial Intelligence Agency creating topographical maps using Cartographic Web Studio. I am a veteran of the Us Navy Aviation Maritime Patrol and Recon for P8 Poseidon VP Squadrons. I am a dedicated professional/hard-charger with a solid background in Administration, Defense Travel System, Word, Excel, PowerPoint, CWS, ArcMap 10.6 and ArcGIS Pro.

SKILLS

- Proven record of reliability and responsibility.
- Goal oriented and motivated to accomplish projects.
- Exceptional time management skills.
- Collaborates efficiently with others.
- Experience with Word, Excel, PowerPoint, Adobe, Cartographic Web Studio and ArcGIS Pro.
- Strong eye for details.
- Hard-charger.

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ORGANIZATIONS

- Us Navy Aviation
- PI Kappa Alpha
- Union Program Council 2012-2013 Delta State University
- Delta State University GIT Center

EDUCATION

(2010) **NEW ALBANY HIGH SCHOOL**

New Albany, MS

-High School Diploma

(2010-2012) **ITAWAMBA COMMUNITY COLLEGE**

Fulton, MS

-Graduated- Associates of Arts in Business Administration

(2018-Current) **DELTA STATE UNIVERSITY**

Cleveland, MS

-Majoring in Geospatial Analysis & Intelligence (BAS-GAI)

WORK EXPERIENCE

UNITED POSTAL SERVICE

Package Handler

Batesville, MS

-Loaded and unloaded UPS packages into trailers or package cars.

-Sorted and stocked packages based on postal codes.

TRI-STATE INSULATORS

Commercial Sub-Contractor Insulation

Memphis, TN

Job-duties required measuring/cutting insulation for covering surfaces, using tape measures, handsaws, knives, and scissors. Determined the amounts and types of insulation needed, and methods of installation, based on factors such as location, surface shape and equipment used.

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WORK EXPERIENCE

BIG T'S TRANSPORT

Operations Dispatcher/Freight Manager

While working for Big T's Transport my task were to run day-to-day operations for thirteen trucks including scheduling trucks to move freight according to the requirements of the customer, maintaining communication with the driver and the customer during transport, and managing daily schedules and work orders.

Primary Roles:

- Worked with customers, brokers, and in house rep to cover available loads
- Called brokers to cover negotiate and book loads
- Made sure trucks are covered, and have loads at all times
- Made sure drivers understand what is required of them on each load
- Made sure drivers can make on time pick and delivery
- Made sure drivers have enough hours on their log-book to complete loads on time
- Problem solving
- Answered and made calls- Making sure company and drivers are profitable
- Multitasked, and used time effectively

Secondary Roles:

- Notified customers and brokers of possible detention time
 - Scheduling and changing appointments
 - Audited load info to make sure it is as agreed and that driver is getting correct and complete info
 - Provided some tracking and tracing
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UNITED STATES NAVY AVIATION

Flight Operations Yeoman

NAS JACKSONVILLE, FL

NAS SIGONELLA, ITA

While working as Operations Yeoman for P-8 Poseidon squadrons. I handled all military travel/deployment orders for 308 members through the Defense Travel System (DTS) and all detachments for 13 P-8 patrol/recon aircrafts. I personally handled all hotel/per diem/rental car arrangements for all command detachments for P8.

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WORK EXPERIENCE

UNITED STATES NAVY AVIATION (Continued)

Flight Operations Yeoman

NAS JACKSONVILLE, FL

NAS SIGONELLA, ITA

I operated as a point of contact during deployment for joint-military operations and maintained open-communication with foreign military members. This job included other tasks such as performing office personnel administration; maintain records, official publications, perform administrative functions for legal proceedings, such as preparing briefs and other documentation. I produced a command-wide "Plan of the Week" for all 308 members on every Friday; this covered each week's mission along with personal messages from the Commanding Officer, Executive Officer and Command Master Chief. As Command Mail PO/Operations Yeoman, I sorted/controlled all command mail; organized files, produced operational messages, formatted all officer/enlisted evaluations, tracked all command issued passports, issued all per diem rates on DTS and created travel vouchers. I prepared promotions/Awards/Deployment orders for all members along with producing hard copies and maintained personnel records. I also maintained records of unauthorized absences; information on pay; and entitlements and information on the status of Navy dependents.

Delta State GIT Center

Geospatial Technician

Current Employment

Cleveland, MS

Tasks include editing maps and applying knowledge with geographic information systems (GIS) applications and manipulate data to serve a variety of purposes. I have the ability to read and interpret maps, manipulate and understand digital land data, and manage data entered into a GIS database. Currently assigned to a project for the National Geo-spatial Intelligence Agency creating topographical maps using Cartographic WebStudio.

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REFERENCES:

-Slab Stone Surfaces/ Big T's Transport LLC

Manager-

Austin Taylor

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-United States Coast Guard

Intelligence Officer (Ensign)

Jeremy White

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New Orleans, LA

-UPS

Supervisor

(662) 380-2069

Batesville, MS 38606

-Delta State GIT Center

Geospatial Technician

Clint Cooper

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