

Erasmus+ Mobility Agreement

Staff Mobility For Teaching¹

Planned period of the teaching activity: from [day/month/year] till [day/month/year]

Duration (days) – excluding travel days:

If applicable, planned period of the virtual component: from [day/month/year] to [day/month/year]

The teaching staff member

Last name (s)		First name (s)	
Seniority ²		Nationality ³	
Gender [Male/Female/Undefined]		Academic year	2022/2023
E-mail			

The Sending Institution/Enterprise⁴

Name			
Erasmus code ⁵ (if applicable)		Faculty/Department	
Address		Country/ Country code ⁶	
Contact person name and position		Contact person e-mail / phone	
		Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees

The Receiving Institution

Name	Katolicki Uniwersytet Lubelski Jana Pawła II (The John Paul II Catholic University of Lublin)	Faculty/Department	
Erasmus code (if applicable)	PL LUBLIN02		
Address	Al. Raławickie 14 20-950 Lublin	Country/ Country code	PL
Contact person name and position	Ms Magdalena Kiczuk, MA Erasmus+ KA171 Coordinator	Contact person e-mail / phone	+48 81 445 40 24 magdalena.kiczuk@kul.pl

For guidelines, please look at the end notes on page 3.

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Main subject field⁷:

Level (select the main one):

- Bachelor or equivalent first cycle (EQF level 6) ;
- Master or equivalent second cycle (EQF level 7) ;
- Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme
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Number of teaching hours:

Language of instruction:

Overall objectives of the mobility:

Form of teaching: face-to-face , online (at the receiving institution) ,
mixed/blended (face-to-face & online)

Content of the teaching programme (titles of lectures/ classes, number of hours, short description):

Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions) and added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):

For the teaching staff member:

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For the host department/unit:

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For the home department/unit:

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II. COMMITMENT OF THE THREE PARTIES

By signing⁸ this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

The teaching staff member

Name:

Signature:

Date:

The sending institution/enterprise

Name of the responsible person:

Signature:

Date:

The receiving institution

Name of the responsible person:

Signature:

Date:

1 In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.

2 **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

3 **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

4 All references to "**enterprise**" are only applicable to mobility for staff between EU Member States and third countries associated to the programme or within Capacity Building projects.

5 **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.

6 **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

7 The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training.

8 Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.