

Administrative Staff Council Meeting Minutes
March 6, 2019

Members Present: (21 Members Present)

Rebecca Arant, Lee Aylward, Cecil Barnett, Jeff Borganelli, Leigh Emerson, Angela Green, Faderricka Harvey, Cade Holder, Julie Jackson, Emily Jones, Tricia Killebrew, Charlie King, Paula Lindsey, Hayley Murrell, Cet Oguz, Marilyn Read, Christy Riddle, Amanda Robinson, Christie Rocconi, Jeff Slagell, Mary Helen Varner

Members Absent: (24 Members absent)

Laura Abraham, Jeff Barkman, Matthew Bishop, Craig Clemons, Chip Cooper, Deborah Cox, Edwin Craft, Kelvin Davis, Caroline Fletcher, Dana George, Lisa Giger, Severine Groh, Richard Houston, Jeff Johns, Nakikke Johnson, Matt Jones, Mallory Kendall, Michael Lipford, Michael McDonald, Heather Miller, Mary Ruth Phillips, Samantha Phillips, Holly Ray, Tarnisha Smith

I. Call to order/Welcome

- Chair, Christy Riddle, officially called to order the meeting of the Administrative Staff Council at 8:34a.m. in the Simmons Room of the Alumni House.

II. Approval of Minutes

- Minutes from February 2019 meeting were distributed via email. Christie Rocconi made a motion to approve the minutes and Marilyn Read seconded it. The minutes were approved unanimously by the membership.

III. Officer's Reports

- Chair: Christy Riddle – Christy encouraged anyone who has not eaten in the newly renovated dining hall to stop by the CFO's office and pick up a meal ticket and go check it out. Our new food services vendor is Sodexo. They plan to hire all of our current food service employees and they will be able to keep their years of service. Sodexo will be bringing Firehouse Subs, Starbucks and a full service Chick-fil-A to campus.
- Chair-Elect: Tricia Killebrew – No report.
- Past Chair: Christie Rocconi – No report.
- Executive Secretary/Treasurer: Julie Jackson
 - DSU Fund Balances per Banner (as of 03.06.19):
 - Fund 10 \$1,833.87
 - Projects \$1,317.45
 - Staff Development \$2,896.09
 - Foundation balances per Deborah Cox:
 - Staff Appreciation \$182.05
 - Staff Development \$131.87
 - Projects \$1151.68
- Public/University Relations Coordinator: Amanda Robinson – No report.
- Ombudsman: Jeff Slagell – No report.

IV. Committee Reports:

- Incentives and Recognition: Emily Jones – Emily reported quarterly birthday party is scheduled for March 22 at 2 p. in the Archives Building. This party will be for those who have birthdays in January – April.
- Projects: (TBA): We are looking for a chair, because Rhonda Loper is no longer on Staff Council.
- Salaries & Benefits: Deborah Cox – Absent
- Staff Development: Christie Rocconi – Christie asked for volunteers to be a part of the committee. Cade Holder, Amanda Robinson, Emily Jones and Tricia Killebrew volunteered. She suggested that our theme be Kindness – Random Acts of Kindness. We had a small discussion about what our post softball game project could be. Suggestions that were shared were washing windows, plant flowers/trees/plants. Our tentative date is May 16.

V. Faculty Senate & SGA Reports:

- Faculty Senate: Chet Oguz – Chet reported that they are working with the Provost on a sustainability project, similar to something the University of Phoenix has in place.
- Student Government Association: Charlie King – Charlie reported that SGA election petitions are due today. There are three candidates running for President, five for Vice President, three for Secretary, two for Attorney General, two for Treasurer and one for Chief Justice. Elections will take place on March 27-29. The State of the Student Union will be on March 25 and will include a question/answer session for those running for the elected positions. Okrafest will be in Statesman Park. They are signing the contracts now for the two groups coming to perform. Tickets will be free for students, \$15 for faculty/staff, and \$25 for all others. Spring fest is April 11, April 15-19 is Mental Health Awareness Week and they have a Campus Cleanup scheduled for April 22.

VI. Old Business:

- H.L. Nowell Award – the call for nominations email will go out soon. The deadline is April 15 to Dr. Bennett.
- Dress Code – some clarifications were made, some discussion and some Q/A was shared.
- Staff Leadership Program – Christy is scheduled to meet with President Laforge today to share our plans for this project. We hope to announce the inaugural cohort at Staff Development Day in May.

VII. New Business:

- Crosstie Arts Festival – Cade Holder presented an idea to the membership for involving more students in the festival. Those present agreed that we should be able to sponsor at least three students/booths.
- Policy Review Season – if you have any edits on any of the policies you received earlier, please sent them to Christy.
- Campus Forums – the Presidential Forums are scheduled for April 16: Staff – 10 a.m., Students – 12 p.m. and Faculty – 3 p.m.
- Formal Staff Photos – Christy is working with Communications & Marketing to set up a booth, possibly the week after graduation for the staff to come and have formal photos taken for department/university use.

VIII. Announcements:

- Next meeting April 3, 2019 at 8:30 a.m. in the Simmons Room, Walker Alumni House.

IX. Adjournment: 9:34 a.m.