

Administrative Staff Council Meeting Minutes
March 1, 2023

Members Present: (16 Members) Lucia Chacon, Caroline Fletcher, FaDerricka Harvey, Amber Hays, Jeff Johns, Emily Jones, Holly Ray, Christy Riddle, Bud Sorey, Gerald Finley, Lisa Giger, Michelle, Johansen, Tricia Killebrew, Lauren Howell, Hayley Murrell, Craig Clemons

Members Absent: (22 Members) Cecil Barnett, Gregory Braggs, Mikhail Collins, Edwin Craft, Kaci Farr, Dana George, Jeff Jackson, Julie Jackson, Kashanta Jackson, Nakikke Johnson, Dana Killion, Heather Miller, Shelia Millican, Kelsey Overstreet, Marilyn Reed, Amanda Robinson, Joyce Shelton, Jeff Slagell, Meagan Smith, Tarnisha Smith, Leigh Street, Mallory Tucker

I. Call to order/Welcome

- Chair-Elect, Holly Ray, officially called to order the meeting of the Administrative Staff Council at 8:42 a.m.

II. Approval of Minutes

- Minutes from the February 2023 meeting were distributed via email. Gerald Finley made a motion to accept the minutes and Jeff Johns seconded them. The minutes were approved unanimously by the membership.

III. Special Guest:

- Dr. Josie Welsh provided updates regarding the SACSCOC Accreditation process. She provided details regarding the University's Mission Review as it relates to the SACS accreditation process/strategic planning. She encouraged staff to provide any feedback for the mission review.
 - The following suggestions were made by some staff representatives:
 - What should DSU mission include/thoughts about the current mission*
 - The mission should be a student focused statement; it should reflect what the University do for the region on a broad level
 - The mission should reflect what we are best at; University's strength
 - The current mission statement is ambiguous; not specific, overly complex – instead it should be clear and include/reflect our values
 - Words that should be in our mission statement:*
 - Affordable Education
 - Quality Education
 - Retain Quality
 - Recruitment Quality
 - Regional Focus
- Dr. Welsh stated that all suggestions/feedback are welcome as the mission review in an ongoing process – suggestions will be shared with cabinet; it is planned to have a new mission by the end of May to use for strategic planning. Feedback can be sent to Dr. Welsh, jwelsh@deltastate.edu

IV. Officer's Reports

- Chair: Caroline Fletcher – Caroline provided updates regarding the University Directory; it is planned to have a more uniformed format for the directory.
 - Suggestions from staff council regarding the directory update:
 - Could there be an additional field on the directory that provides the individual's "Goes By" name?
 - Could a field for pronouns be added to the directory?
 - Name pronunciation
- Staff Development Day will be Thursday, May 18th. There will be a door prize cap at 100 prizes, the first 100 people to arrive will be entered for a door prize. FaDerricka will be reaching out to local businesses to collect door prizes. Any and all help is appreciated for the door prize collection. There will be activities sign up for staff to participate in during Staff Development Day.
- Chair-Elect: Holly Ray – No report.
- Past Chair: Nakikke Johnson (Absent) – No report.
- Executive Secretary/Treasurer: Julie Jackson (reported by FaDerricka Harvey)
 - DSU Fund Balances per Banner (as of 03/01/2023)
 - F10 - \$435.00
 - Projects - \$813.93
 - Staff Development - \$612.21
 - Foundation Balances
 - Staff Appreciation \$244.77
 - Projects \$37.94
 - Staff Development \$71.87
- Ombudsperson: Jeff Slagell (Absent) – No report.

V. Faculty Senate & SGA Reports:

- Faculty Senate: Chris Jurgenson (Absent) – No report.
- Student Government Association: Lucia Chacon – Big Green Event reminder, signup ends March 10th.

VI. Committee Reports:

- Incentives and Recognition: Amber Hays – Employee of the Month Polly Cameron; Staff Gift Card Drawing: MS Ground \$50 Gift Card Terrence Simmons, Facilities Management/Painter
- Staff Development: Julie Jackson (Absent) – No report.

VII. Old Business:

- No Report

VIII. New Business:

- **Fundraiser:** Caroline provided information for 2 fundraiser ideas for Staff Council
 - University Polo Dri-fit Shirts for purchase; mockup was provided to the committee; there may be a pre-order for the shirts
 - University Baseball Tshirts/Longsleeves/Sweatshirts for purchase (could be worn for Green Friday)

- Flantlanders was suggested to be a vendor as they will provide the landing site for ordering merchandise to eliminate paper forms and “physically” keeping up with funds
- Funds collected from the fundraiser will be for Staff Council

IX. Announcements:

- Next Meeting Wednesday, April 5, 2023 at 8:30 a.m. in Union, room 302A.
- Voices from the Sit-In Film Screening for the 54th Anniversary @ 12:15 PM @ Baioni Conference Center, Broom Hall
- You Can’t Stop the Beat – Hairspray March 3rd @ 7:30
- Sexual Assault Awareness Month: The Clothesline Project on the Quad: Tuesday, April 4 – Thursday, April 6 11 AM – 4 PM
 - If you have any t-shirts to donate please contact Michelle Johansen

X. Adjournment: 9:46 AM