

MINUTES

DSU07-2022 Solid Waste Collection & Disposal Service RFP – Site Visit

Date | time Thursday, August 4, 2022 9:00 AM CST | *Meeting called to order by* Kelvin Davis at 9:03 AM CST

In Attendance

Delta State University	Crystal Beach
Delta State University	Kelvin Davis
Delta State University	Cecil Barnett
Waste Management	Terry Smith
Waste Pro	Allen Howell
Waste Pro	Kelly Spruill
Republic Svc	Jennifer Philips
Republic Svc	Ted Williams

Purpose of the Meeting

Vendors interested in submitting a proposal for Solid Waste Collection and Disposal Services at DSU are encouraged to participate in a site visit and walk-thru of the facilities prior to submitting a proposal to ensure you are familiar with all requirements/constraints in successfully providing the services described in the RFP. All interested vendors should meet at the DSU Physical Plant Building a few minutes prior to that time. There will be a brief discussion and questions and answers session, followed by the walk-thru of the facilities.

General Overview

- Everyone in attendance was asked to introduce their self.
- Kelvin Davis from Delta State University provided an overview of the purpose of the meeting.
- Everyone in attendance went to the people mover to tour the facilities as the “walk-thru”.
 - Hill Apartments (8 yard)
 - Staff & Faculty Apartments
 - Cafeteria (compactor and enclosed)
 - Behind the Union Food Services (front load box)
 - Behind Baseball Field (top load)
- Cecil Barnett told the vendors Facilities Management has two open tops and compactor.
- Cecil Barnett told the vendors the gates are left open after pickup, so our crew will know the dumpsters have been emptied and our crew will close the gates.
- **QUESTION** (from Waste Pro): Do you still need carts for football and baseball season. **ANSWER** (by Cecil Barnett): Yes
- Cecil Barnett mentioned three additional boxes may be needed.
- Everyone returned to Facilities Management.
- Crystal Beach handed everyone in attendance a business card and advised them if they have any questions, to email her.

Adjournment

The meeting adjourned at 9:31 AM CST.