

Unit Missions

CS Mission Statement

Mission statement

Continue Your Journey...

Helping students and alumni continue their career journey through the facilitation of workshops, information sessions, and job postings. The Office of Career Services will provide a diverse and inclusive posture in providing assistance to students, alumni, and faculty in creating a comprehensive career plan.

Related Items

There are no related items.

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Related Items

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Related Items

There are no related items.

User Outcomes

CS 01: UO job placement

Start: 7/1/2014

End: 6/30/2015

User Outcome

Increase number of organizations/employers recruiting/interviewing on campus by 10%.

Data Collection (Evidence)

- Counted numbers of Career Day participants for career fairs held
- Documented number of individual organizations on-campus for visits and interviews

Results of Evaluation

Use of Results and Recommendations

Related Items

There are no related items.

Unit Goals

CS 2015_01: Students Utilizing Career Services

Start: 7/1/2014

End: 6/30/2015

Unit Goal

Due to several issue with tracking attendance data and the results to the previous collected data our goal is to modify our data collection strategy and improve our filing strategy to assist in improving our student participation by 5%.

Evaluation Procedures

- Document attendance of Career Day participants by utilizing Student Id card scanner to eliminate reporting issues. Sign in sheets will be utilized for participants without Student Id Cards.
- Document attendance of student participating in on-campus visits, meeting, and interviews conducted by off campus organizations/ employers.
- Document all participation of the following: in office student visits, student/faculty/alumni resume reviews, Inner office workshops, Don't Cancel Class workshops
- Create a comprehensive way of collecting and storing the collected data.

Actual Results of Evaluation

Keeping a better log and positive control over event registration and attendance data has improved our ability to report accrete data for this reporting year.

Nurse Recruitment Day (107 Students Attended)

Fall College of Business Career Fair (71 Students Attended)

Fall Teacher Recruitment Day (50 Students Attended)

Spring College of Business Career Fair (46 Students Attended)

Spring Teacher Recruitment Day (69 Students Attended)

Statesmen Connect fair (72 Students Attended)

Career Discovery Day (62 Students Attended)

Throughout the academic school year, one employers conducted an on campus interview where 7 students were interviewed. Also, this spring the Mississippi Army National Guard recruiter continued to be a Statesmen sponsor.

Approximately 236 students visited and utilized our office services that we provide. The exactly number of students that visit the office is unknown due to no full time

Administrative Assistant to collect this data consistently throughout the day. Comparing last year's data to this year's data, students visited the career services office 59.4% more than last year.

136 Student, Faculty, and Alumni resumes were reviewed and edited which is a 44.9% decrease from last year.

Use of Evaluation Results

This year we were able to collect more consistent and accurate data than the previous year. We will utilize this data as a baseline to evaluate or future progress or regression.

Related Items

There are no related items.

 **CS 2015_02: Employer Contact Opportunities**

Start: 7/1/2014

End: 6/30/2015

Unit Goal

Due to meeting our previous goal, we will seek to increase number of organizations/employers recruiting/interviewing on campus by another 10%.

Evaluation Procedures

- Document attendance of employers that attend Career Day events held throughout the year
- Document number of individual employers on-campus for visits and interviews
- Compare data collected this year to data collected in previous year

2012 - 2013 Employer attendance: 138

2013 - 2014 Employer attendance: 152

2014 - 2015 Projected employer attendance: 168

Actual Results of Evaluation

The total Employer/ Organization recruiting attendance of this academic year is 150 although 157 employers registered. This discrepancy is due to reporting inaccuracies (not accurately tracking "no-shows") as well as data collection issues.

Use of Evaluation Results

This data will be utilized as a baseline for future progress of the employer out reach that our office conducts. We plan to change the strategies that we utilize in order to increase the amount of employers that visit our campus to recruit our students. We will also change our tracking procedures to ensure more accurate reporting.

Related Items

There are no related items.

 **CS 2015_3: Student Utilization of Statesmen Connect (online career services resources)**

Start: 7/1/2014

End: 6/30/2015

Unit Goal

Using the previous years collected data our goal is to increase student access, participation, and utilization of Statesmen Connect by 5%.

Evaluation Procedures

- Collect data from Statesmen Connect of students/ alumni logins throughout the 2013 -2014 academic year.
- Collect date of active students in the Statesmen Connect online system.

Actual Results of Evaluation

Over this academic school year, Statesmen Connect (our new online job posting system and career services manager) was operational for the full academic year. There were 573 active students over the 12 month period spanning for July 1st 2014 to June 26th 2015. The active students have logged in approximately 4,255. Comparing the results of last year to this year we have achieved an increase of 95% with a caveat that we compared 8 months to 12 months.

Use of Evaluation Results

This data will be utilized as a baseline for future progress of Statesmen Connect. The increased amount of utilization of the system is proving the fact that the system is being helpful in assisting students with their job search. Promoting increased student usage will be one of our goals for the upcoming year.

Related Items

There are no related items.

Section IV.a
Brief Description
Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Delta State University's office of Career Services is tasked to provide career related support to the current student as well as alumni. The Careers Services office supports this population by facilitating an array of services that include but are not limited to: resume review, career workshops, dining etiquette workshops, job postings, internship search etc...

Section IV.b
Comparative data

Enrollment, CHP, majors, graduation rates, expenditures, trends, etc.

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.c
Diversity Compliance Initiatives and Progress

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.d
Economic Development Initiatives and Progress

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.e
Grants, Contracts, Partnerships, Other Accomplishments

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.f
Service Learning Data

List of projects, number of students involved, total service learning hours, number of classes, faculty involved, accomplishments.

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.g
Strategic Plan Data

Only use this section if you have strategic plan info to report that is not covered in other areas of your report

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.h
Committees Reporting To Unit

Each unit includes in the annual plan and report a list of the committees whose work impacts that unit or any other aspect of the university; along with the list will be a notation documenting the repository location of the committee files and records. Committee actions affecting the unit's goals may be noted in other applicable sections of the annual reports. Not required to be included in the unit's annual plan and report, but required to be maintained in the repository location, will be a committee file that includes, for each committee: Mission and by-laws, Membership, Process, Minutes.

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section V.a
Faculty (Accomplishments)

Noteworthy activities and accomplishments

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section V.b
Staff (Accomplishments)

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

- Member, DSU Courtesy Committee
- Member, DSU Special Programs' Committee
- Member, NACE (National Association of Colleges and Employers)
- Member, MACE (Mississippi Association of Colleges and Employers)

Section V.c

Administrators (accomplishments)

Nationally Certified Counselor, National Board of Certified Counselors 2012 - Present

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

DSU Administrative Staff Council, 2015

- Omicron Delta Kappa , Delta State University Circle
 MACE (Mississippi Association of Colleges and Employers)
 2015 Campaign Chair of United Way of Cleveland

Section V.d

Position(s) requested/replaced with justification

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section V.e

Recommended Change(s) of Status

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section VI.a

Changes Made in the Past Year

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative

Changes made in the past year:

Recommended changes for the coming year(s):

Section VI.b

Recommended Changes for the Coming Year

Judgment

- Meets Standards Does Not Meet Standards Not Applicable

Narrative