Unit Missions

🏅Assessment and Planning Mission

Mission statement
Assessment and Planning, while not a formal unit, analyzes and reports on a combination of efforts of those involved in improving institutional effectiveness. The Office of Institutional Research and Planning, while under the direction of the VPAA, reports on all effectiveness initiatives to the Dean of Graduate and Continuing Studies and Research (formerly the Dean of Research, Assessment, and Planning).

Related Items
There are no related items.

🏅CCED Mission Statement

Mission statement
The mission of the Center for Community and Economic Development is *Building and Empowering Relationships that Strengthen Communities* through teaching, outreach, research programs, project management, and support services that utilize, expand, and deepen the human resource base primarily in, but not limited to, the Yazoo-Mississippi Delta. Primary personnel resources are faculty associates, Delta State and external academic faculty and staff, successful practitioners, external experts, and organizations capable of contributing to the achievement of the Center's mission.

Related Items
There are no related items.

🏅GCS Mission Statement

Mission statement
The mission of Graduate Studies is to promote and support excellence in graduate education for students, faculty, departments/divisions, and the university. Through Continuing Education it is also to provide the Delta's link to lifelong learning.

Related Items
There are no related items.

User Outcomes

CCED 02: UO – AmeriCorps*VISTA(1)

Start: 7/1/2013
End: 6/30/2014

User Outcome
Participants will know how to identify community needs, assist in developing projects and systems to solve community problems, establish goals and objectives to solve community problems, identify resources to support projects, and recruit volunteers to assist with projects.

Data Collection (Evidence)
Participant self-evaluations.
Site supervisor evaluations of participants.
Quarterly progress reports.
Evaluation results are submitted quarterly and the data are compiled bi-annually by the VISTA staff.

Results of Evaluation
Use of Results and Recommendations

Related Items
There are no related items.

CCED 03: UO – AmeriCorps*VISTA(2)

Start: 7/1/2013
End: 6/30/2014

User Outcome
Participants will value the opportunity of being in a national service program, and the service opportunity will improve their professional skills.

Data Collection (Evidence)
Annual focus groups.
Participant self-evaluations.
Feedback post completion of service.

Results of Evaluation
Use of Results and Recommendations

Related Items
There are no related items.

CCED 04: UO – AmeriCorps*VISTA(3)

Start: 7/1/2013
End: 6/30/2014

User Outcome
Participants will coordinate workshops/events/activities in low-income communities that will educate and connect economically disadvantaged individuals to resources that will assist them in moving out of poverty.

Data Collection (Evidence)
A partnership has been established with the University of Mississippi and the University of Michigan to conduct the first phase of evaluation to determine the impact of the services provided by the program participants to economically disadvantaged individuals in communities.

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

CCED 05: UO College Savings Account(1)

Start: 7/1/2013
End: 6/30/2014

User Outcome
From participating in this program, students should learn the value of coins/currency, how to count money, how to save, ways to spend money, and the purpose of a bank.

Data Collection (Evidence)
Pre and post-tests for students/parents.
Surveys of parents.
Quarterly/semi-annual reports.

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

CCED 08: UO Developing Personal Wealth(1)

Start: 7/1/2013
End: 6/30/2014

User Outcome
Participants should know how to keep track of their money, properly use credit cards, understand loans, realize the purpose of savings, be able to choose and keep a checking account, understand the importance of credit history, and be aware of the benefits and challenges of homeownership.

Data Collection (Evidence)
Program participation records.
Participant questionnaires administered at the beginning and end of the program.

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

CCED 10: UO Breast Education Program(1)

Start: 7/1/2013
End: 6/30/2014

User Outcome
From participating in this program, low-income, at-risk females will report being able to make better lifestyle choices, conduct breast self-exams, and go for their annual mammograms.

Data Collection (Evidence)
Sign-in sheets from workshops.
Pre-assessments.
Post-assessments.
Follow-up phone calls and reminder letters
Guest Speaker Evaluation Forms

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

CCED 15: UO School-Based Asthma Management Program(1)

Start: 7/1/2013
End: 6/30/2014

User Outcome

School nurses in designated service areas will provide case management services for students with asthma in their school districts with consultant support from SAM ARN (Asthma Resource Nurse).

Proactive health teams consisting of students, parents, health professionals, elected officials and community organizers will function as asthma champions and carry the message of disease management and care back to the communities they serve.

Data Collection (Evidence)

School Nurse Needs Assessment
Faculty Evaluations (Certified Asthma Educator Course)
Pre and Post Test Asthma Academy

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

Unit Goals

AP 2015_01: Regional Accreditation

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Continue SACSCOC accreditation (reaffirmation to include decennial review).

Evaluation Procedures
Record results from reporting calendar, on-site visit, notices from SACSCOC.

Actual Results of Evaluation
Timely submission of Compliance Certification -- September 2013
Timely submission of Focused Report -- February 2014
Hosted successful on-site visit (committee lauded university for efforts)
Received request for Monitoring Report for 3 issues on the QEP and 3 other items
(3.4.11, 3.7.1, 3.10.1); to be submitted September 2014

Use of Evaluation Results
The response to the committee (September 2014) will allow the university the
opportunity to tightly focus the ambitious QEP (scale it down to the capacity of the
institution); responses to 3.4.11 and 3.7.1 require the presentation of material not made
available for the on-site committee; response to 3.10.1 will reflect the progress made in
financial stability since the committee's visit and following official audits (not available
at the time to the committee).

Related Items
There are no related items.

CCED 2014_01: Grant applications and awards

Start: 7/1/2013
End: 6/30/2014
Unit Goal
Increase number of grant applications; increase award numbers; secure renewals
of current grants

Evaluation Procedures
Evaluate numbers applied for, awarded, and renewed.
Work with Grants office will be monitored to evaluate success of collaborations
and development of sustainable grant application plan

Actual Results of Evaluation
Use of Evaluation Results
Related Items
SP4.Ind03: External resources

GCS 2014_01 : G - Balanced budget for GA's

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Continue to balance the budget for GA's. Up to year 2012-13, the GA budget has been overdrawn every year and the overage has had to come from the university general fund.

Evaluation Procedures
A balanced budget will be achieved in 2013-14

Actual Results of Evaluation
Progress has been made.
The GA budget was set at $524,000 for all academic, support, and athletics units. The Director of Athletics received permission from the VPF to authorize additional awards for GA's assigned to Athletics, in the amount of $62,548.00.
Other units did not expend all of their allotments, which offset the overage in Athletics by $50,906.16. The total spent over the $524,000 budget was $11,641.84.

Use of Evaluation Results
The University has established a new budget process that will not allow units to spend beyond their budgets, and all units with GA allotments will stay within their budgets for 2014-15.

Related Items
SP2.Ind06: Graduate Assistantships
SP4.Ind08: Campus Efficiencies

GCS 2014_02: G - Application and Placement Plan for GA's

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Continue to improve the application and placement plan for GA's

Evaluation Procedures
Application guidelines, newly revised for university-wide use will be reviewed, along with placement guidelines.

Actual Results of Evaluation
Application forms have been revised. Units have been encouraged to post GA positions online through the Career Services office.
Students are still not made fully aware of all openings for GA's and the process is still somewhat antiquated.

Use of Evaluation Results
Coordinator of Graduate Admissions is continuing to develop an application process that allows better tracking of GA applicants and allows for units to view applicants' folders.

Related Items
🜲📊**SP2.Ind06: Graduate Assistantships**

🔴 GCS 2014_03: CE - Expand off-site recreational offerings

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Continue to expand profitable off-campus activities, particularly in cheer and gymnastics, which are much in demand.

Evaluation Procedures
Measure participants, programs, profits

Actual Results of Evaluation
CE offers adult noncredit programming that includes, but is not limited to Pinterest, Foodie Fridays, Body Sculpting, Food Safety for School Workers, and ServSafe. Programming for children includes, but is not limited to, Kid's College Summer Program, Gymnastics, Delta Allstars Cheerleading, Swimming Lessons, Lifeguard Certification, Santas Workshops holiday classes, and Gingerbread decorating classes. It is now enrolling an average of 190 students per month. Delta AllStars Cheerleading (Recreational and Cheer Prep), in its second year, has also been very successful with 80-plus students involved throughout the year.

In 2012-13, we offered 85 opportunities to 2,456 participants; in 2013-14, we offered 64 opportunities to 3,587. While the number of events decreased, the number of participants increased by 46%.

Use of Evaluation Results
The attention paid to the gymnastics and cheer programs led to phenomenal success, so much so that we are looking for a larger facility in order to provide for additional competition squads for both sports.

Related Items
🜲📊 **SP5.Ind02: Continuing Education**

🜲🔷 **SP5: Improve the quality of life for all constituents**
🜲📊 **SP5.Ind03: Campus facilities and space for use by external constituents**

🜲🔷 **SP5: Improve the quality of life for all constituents**
🜲📊 **SP5.Ind06: Community Outreach**

🜲🔷 **SP5: Improve the quality of life for all constituents**

SP5.Ind07: Economic Development

SP5: Improve the quality of life for all constituents

SP5.Ind08: Area Priorities (Delta, IHL, or state)

SP5: Improve the quality of life for all constituents

GCS 2014_04: G - Automate Graduate School application process

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Continue process to automate the Grad application process through Workflow. Implement by Spring 2014 semester. Currently, all of the process is manual, with many time-consuming steps that create a lengthy wait for students.

Evaluation Procedures
Workflow will be implemented by Spring 2014, with at minimum, a piloted set of applications done. Also, Workflow for TFA will be evaluated.

Actual Results of Evaluation
The progress on Workflow was halted because of the addition of Recruiter for the undergraduate admissions office. That office believes that the Graduate office will be the next in line to adapt to Recruiter, following the International Student Office's integration into the process. The prevailing thought is that moving to Workflow at this time would not be feasible.
The Graduate Office, nevertheless, has made tremendous strides in automating the admissions process through the tools at hand in Office products and through a concerted effort to engage GA's in the process. Applications' processing, through to full admission, are taking much less time, and they do not appear to be held up anywhere along the process route.

Use of Evaluation Results
The Graduate Office will continue to press for integration into Recruiter.

Related Items
SP1.Ind03: Academic and support services
SP4.Ind08: Campus Efficiencies

GCS 2014_05: G - Increase grad school enrollment

Start: 7/1/2013
End: 6/30/2014

Unit Goal

Continue to increase grad school enrollment. For the past few years, we've had a minimal increase in grad students. Develop stronger pool of international grad students.

Evaluation Procedures

Monitor numbers for diversity, programs, and demographics. Evaluate international recruiting efforts.

Actual Results of Evaluation

Total graduate students increased from Fall 12 to Fall 13, but the gain was in TFA students, who were enrolled in Fall 2013 courses in higher numbers than in the Fall of 2012.
The first-time graduate students were down from Fall 12 (287) to Fall 13 (262).
Retention was slightly better, as graduate enrollment without TFA increased from 826 to 847 (# 21, 2.5%)

Use of Evaluation Results

TFA students will all be registered in Summer II coursework starting in 2014, so graduate enrollment will reflect a huge drop of total students. Since reporting has been done, however, with the TFA students noted as such, the decrease will be explainable. Some funding has dried up, so the prevailing view from most quarters is that graduate enrollment will be down by 5%. A longitudinal projection of enrollment by IRP, using birth rates and high school graduation, suggests that the decrease could be as much as 15%.

Related Items
SP2.Ind01: Enrollment

GCS 2014_06: GCS - Staff development

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Each staff member will access HR training (at least one) and make one professional presentation.

Evaluation Procedures
Monitor training and presentation numbers

Actual Results of Evaluation
Staff attended various on-campus activities but did not present at conferences because of a lack of funding.

Use of Evaluation Results
Opportunities for staff development will be investigated.

Related Items
SP3.Ind09: Professional development
SP3.Ind10: Personnel Training -- HR and other

GCS 2014_07: GCS - Funding efforts

Start: 7/1/2013
End: 6/30/2014

Unit Goal
Develop grant-seeking philosophy for entire unit.
Evaluation Procedures
Grants will be identified for continuing education efforts and funds will be identified for underrepresented students

Actual Results of Evaluation
Continuing Education worked with the Grants Officer to identify a local funding agency. The Unit applied for a grant to cover the costs of a Kids' College (camp) to be offered at the Clarksdale location. The funds would have covered camp scholarships for low-income participants. The proposal was not funded.

Graduate Studies worked to get the AFI program (low-income scholarships, funded by federal grant) active. The CCED admin assistant is ready to enroll students in the program beginning in July 2014.

Graduate Studies recruiter identified the MS Teachers fund to help students enroll in graduate programs.

Use of Evaluation Results
Other opportunities will be identified and proposals submitted as possible.

Related Items
SP5.Ind02: Continuing Education

> **SP5: Improve the quality of life for all constituents**

SP5.Ind06: Community Outreach

> **SP5: Improve the quality of life for all constituents**

SP5.Ind07: Economic Development

> **SP5: Improve the quality of life for all constituents**

SP5.Ind08: Area Priorities (Delta, IHL, or state)

> **SP5: Improve the quality of life for all constituents**

Section IV.a
Brief Description
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.b
Comparative data
Enrollment, CHP, majors, graduation rates, expenditures, trends, etc.
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.c
Diversity Compliance Initiatives and Progress
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.d
Economic Development Initiatives and Progress
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.e
Grants, Contracts, Partnerships, Other Accomplishments
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.f
Service Learning Data
List of projects, number of students involved, total service learning hours, number of classes, faculty involved, accomplishments.
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.g
Strategic Plan Data
Only use this section if you have strategic plan info to report that is not covered in other areas of your report
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section IV.h
Committees Reporting To Unit
Each unit includes in the annual plan and report a list of the committees whose work impacts that unit or any other aspect of the university; along with the list will be a notation documenting the repository location of the committee files and records. Committee actions affecting the unit's goals may be noted in other applicable sections of the annual reports. Not required to be included in the unit's annual plan and report, but required to be maintained in the repository location, will be a committee file that includes, for each committee: Mission and by-laws, Membership, Process, Minutes.
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section V.a
Faculty (Accomplishments)
Noteworthy activities and accomplishments
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section V.b
Staff (Accomplishments)
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section V.c
Administrators (accomplishments)
Judgment
☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable
Narrative

Section V.d
Position(s) requested/replaced with justification
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative

Section V.e
Recommended Change(s) of Status
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative

Section VI.a
Changes Made in the Past Year
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative

Section VI.b
Recommended Changes for the Coming Year
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative