

Delta State

Academic Affairs/Provost and VPAA

Library Services

LS Mission Statement

Mission statement

Library Services is dedicated to meeting the diverse informational, educational, and research needs of students, faculty, staff, and regional community. It maintains a commitment to excellence as it acquires, develops, and provides access to resources that promote educational achievement and life-long learning.

Related Items

There are no related items.

LS 2012_01: Fulfilling information needs

Start: 7/1/2011

End: 6/30/2012

Unit Goal

To serve the Delta State University students, faculty and community by fulfilling their information needs.

Evaluation Procedures

Survey questionnaires designed to ascertain library effectiveness were distributed to faculty and students by Library Services.

Relevant data was derived from surveys conducted by various academic disciplines and graduates.

Feedback was obtained from formal and informal meetings with the faculty of each academic department.

Feedback was obtained from formal and informal meetings with the Student Government Association and other student groups.

Comments and suggestions were obtained from "How Do We Rate?" response forms.

Feedback and advice was obtained from the University Library Committee.

Feedback from students and faculty members was obtained during the reference assistance process.

Library resources in selected disciplines are reviewed against recommended lists of core titles and in response to the needs of specific courses and faculty members.

Actual Results of Evaluation

Roberts-LaForge Library continues to be the most frequently used program or service and have the highest quality rating of any campus service organization according to surveyed graduating students.

Use of Roberts-LaForge Library for 2011-2012 was 130,394. The high rate of use is notable when considering the growing number of electronic resources and services that the library offers to remote users.

Circulation of items from the general, eBook, and IRC collections was 33,958. The circulation of reserve items was 2,736.

The use of electronic databases resulted in 584,199 searches.

There is an ever-increasing demand for electronic resources to be purchased by the library and made accessible both in the library and through the campus data network.

The courtesy and helpfulness of the library staff continues to receive high marks by both faculty and students.

The reference department provided 68 BI sessions attended by 957 people and answered 6,906 reference questions.

Use of Evaluation Results

The Library was again able to take advantage of a cooperative subscription agreement between libraries throughout the state of Mississippi that provided access to the EBSCOHost Academic Search Premier database which provides access to more than 4,500 full-text journals.

Continued subscriptions to full-text library databases have resulted in the DSU community having access to 23,140 journals in electronic form.

In response to identified needs and with assistance from GST 600, an acquisitions fund was again created to support the information needs of new faculty members. Each may submit library book and audio visual materials orders totaling up to

\$500 during their first academic year of service. This well received program is helping them to be better prepared to give quality instruction and in providing for the information needs of the students in their classes.

A comprehensive retrospective authority control project continued with outsourcing support from MARCIVE. Extensive work on the part of the Technical Services and Systems departments resulted in a much cleaner and easy to use database. MARCIVE will provide monthly updates to the authority records on a subscription basis.

Library 101, "Fundamentals of Information Literacy," a three credit elective course in the revised General Education Curriculum taught by Reference Librarians was offered in the fall 2010, spring and summer 2011 semesters.

In the past year, the Reference Librarians prepared new bibliographic and instructional guides and revised numerous existing guides written to facilitate the use of library resources. These are available in print and in electronic form on the library Web site. 2,300 print pathfinders were distributed to the DSU community.

Library Services regularly provides Non-DSU groups tours of the library, as well as instruction on how to conduct research in the library and how to use its informational databases. During the most recent year, 78 students in 5 classes were served.

The Reference Department regularly offers continuing education classes to teachers and librarians of Delta Area Association for the Improvement of Schools on how to search and effectively use MAGNOLIA databases. One or more classes are offered each fall and specialized classes are offered at other times at individual schools.

The Reference Department periodically offers continuing education classes on electronic reference and database searching for employees of Dancing Rabbit Consortium Libraries.

To better serve the needs of some users, the Reference Department continued to offer a Reference by Appointment service. Students and faculty with in depth reference and research needs may make an appointment with one of the reference librarians for a consultation period that is appropriate to their need.

Library Web pages undergo a nearly continuous process of enhancement and revision. More locally compiled information is added, along with links to electronic information sources and databases created by others. These efforts have resulted in high satisfaction and usage scores by both students and faculty in spring 2012 surveys.

Roberts-LaForge Library continued to provide strong support and leadership for the multi-type library cooperative in northwest Mississippi known as Dancing Rabbit Library Consortium. It enables DSU students to access other libraries in the region (this is important for some of our distance education students to access resources and computers). The group of public, community college and university libraries offers a reciprocal patron borrowing program, received grant funding to support the creation of online exhibits. The group also cooperates on staff development programs, some of which have been offered by our staff.

Borrowing privileges continued to be extended to school district employees at all Delta Area schools for 2011-2012.

At the request of the Student Government Association, the library extended its hours until midnight during Finals Week.

Related Items

 **SP1.Ind07: Resources: access to appropriate library and learning resources**

LS 2012_02: Identification, selection, and acquisition of materials

Start: 7/1/2011

End: 6/30/2012

Unit Goal

To identify, select, and acquire library materials regardless of format in a timely manner.

Evaluation Procedures

Survey questionnaires designed to ascertain library effectiveness were distributed to faculty and students by Library Services.

Relevant data was derived from surveys conducted by various academic disciplines and graduates.

Feedback was obtained from formal and informal meetings with the faculty of each academic department.

Feedback was obtained from formal and informal meetings with the Student Government Association and other student groups.

Comments and suggestions were obtained from "How Do We Rate?" response forms.

Feedback and advice was obtained from the University Library Committee.

Feedback from students and faculty members was obtained during the reference assistance process.

Library resources in selected disciplines are reviewed against recommended lists of core titles and in response to the needs of specific courses and faculty members.

Review of operations and procedures by library personnel.

Actual Results of Evaluation

Faculty members and students consider additional up-to-date books, journals, and audiovisual materials to be their number

one library related need. Many of them report that we are not fulfilling all of their needs, but seem to understand that current budget constraints are limiting our acquisitions.

During the 2011-2012 year, 1,589 volumes, 23 microform items were added to the collection.

Use of Evaluation Results

The generous financial donations in previous years by Mr. Eugene Dattel continue to make an impact on our holdings. Additional items were ordered with those funds this past year and previously ordered titles were received, cataloged and added to the collection. They are enhancing library resources in the areas of Mississippi and Delta history and culture.

In response to identified needs and with assistance from GST 600, an acquisitions fund was again created to support the information needs of new faculty members. Each may submit library book and audio visual materials orders totaling up to \$500 during their first academic year of service. This well received program is helping them to be better prepared to give quality instruction and in providing for the information needs of the students in their classes.

Library Web pages undergo a nearly continuous process of enhancement and revision. More locally compiled information is added, along with links to electronic information sources and databases created by others. These efforts have resulted in high satisfaction and usage scores by both students and faculty in spring 2012 surveys.

Related Items

 [SP1.Ind07: Resources: access to appropriate library and learning resources](#)

LS 2012_03: Evaluation of collections, facilities, and services

Start: 7/1/2011

End: 6/30/2012

Unit Goal

On a continuing basis, evaluate and restructure the library collection, facilities and services.

Evaluation Procedures

Survey questionnaires designed to ascertain library effectiveness were distributed to faculty and students by Library Services.

Relevant data was derived from surveys conducted by various academic disciplines and graduates.

Feedback was obtained from formal and informal meetings with the faculty of each academic department.

Feedback was obtained from formal and informal meetings with the Student Government Association and other student groups.

Comments and suggestions were obtained from "How Do We Rate?" response forms.

Feedback and advice was obtained from the University Library Committee.

Feedback from students and faculty members was obtained during the reference assistance process.

Library resources in selected disciplines are reviewed against recommended lists of core titles and in response to the needs of specific courses and faculty members.

Review of operations and procedures by library personnel.

Annual staff performance reviews.

Actual Results of Evaluation

Faculty members and students consider additional up-to-date books, journals, and audiovisual materials to be their number one library related need. Many of them report that we are not fulfilling all of their needs, but seem to understand that current budget constraints are limiting our acquisitions.

There is increasing demand for electronic resources to be purchased by the library and made accessible both in the library and through the campus data network. While we continue to make progress in this area, budget considerations have limited our ability to respond to user recommendations.

Use of Roberts-LaForge Library for 2011-2012 was 130,394. The high rate of use is notable when considering the growing number of electronic resources and services that the library offers to remote users.

Circulation of items from the general, eBook, and IRC collections was 33,958. The circulation of reserve items was 2,736.

Many students and some faculty members do not have a good base of knowledge on how to effectively find the information resources they need. Appropriate search skills and the knowledge to critically assess information sources are often lacking.

Use of Evaluation Results

The Library was again able to take advantage of a cooperative subscription agreement between libraries throughout the state of Mississippi that provided access to the EBSCOHost Academic Search Premier database which provides access to more than 4,500 full-text journals.

In response to identified needs and with assistance from GST 600, an acquisitions fund was again created to support the information needs of new faculty members. Each may submit library book and audio visual materials orders totaling up to \$500 during their first academic year of service. This well received program is helping them to be better prepared to give quality instruction and in providing for the information needs of the students in their classes.

A comprehensive retrospective authority control project continued with outsourcing support from MARCIVE. Extensive work on the part of the Technical Services and Systems departments resulted in a much cleaner and easy to use database. MARCIVE will provide monthly updates to the authority records on a subscription basis.

Library 101, "Fundamentals of Information Literacy," was increased to a three credit elective course in the revised General Education Curriculum taught by Reference Librarians and was offered in both the fall 2011, spring and summer 2012 semesters.

In the past year, the Reference Librarians prepared new bibliographic and instructional guides and revised numerous existing guides written to facilitate the use of library resources. These are available in print and in electronic form on the library Web site. 2,300 print pathfinders were distributed to the DSU community.

To better serve the needs of some users, the Reference Department continued to offer a Reference by Appointment service. Students and faculty with in depth reference and research needs may make an appointment with one of the reference librarians for a consultation period that is appropriate to their need.

Library Web pages undergo a nearly continuous process of enhancement and revision. More locally compiled information is added, along with links to electronic information sources and databases created by others. These efforts have resulted in high satisfaction and usage scores by both students and faculty in spring 2012 surveys.

Borrowing privileges continued to be extended to school district employees at all Delta Area schools for 2011-2012.

At the request of the Student Government Association, the library extended its hours until midnight during Finals Week.

We continue to have serious problems with windows leaking. Rain water leaks in and an increasing number of windows and approximately 100 have water and condensation between the panes. The continuous leaks have resulted in various degrees of damage around the windows.

Related Items

 **SP1.Ind07: Resources: access to appropriate library and learning resources**

LS 2012_04: Providing and promoting professional growth

Start: 7/1/2011

End: 6/30/2012

Unit Goal

To provide and promote opportunities for professional growth for all Library Services staff members, with the end result being improved library services.

Evaluation Procedures

Survey questionnaires designed to ascertain library effectiveness were distributed to faculty and students by Library Services.

Relevant data was derived from surveys conducted by various academic disciplines and graduates.

Feedback was obtained from formal and informal meetings with the faculty of each academic department.

Feedback was obtained from formal and informal meetings with the Student Government Association and other student groups.

Comments and suggestions were obtained from "How Do We Rate?" response forms.

Feedback and advice was obtained from the University Library Committee.

Feedback from students and faculty members was obtained during the reference assistance process.

Actual Results of Evaluation

Continuing education and training are important factors which enable staff to stay abreast of new trends and to cope with rapid changes in the modern information services field.

Use of Evaluation Results

As has been the practice in the past, Library Services continued its emphasis on staff development and training. Most staff members participated in campus and off-campus workshops, specialized seminars, professional meetings, for credit courses, online courses, and study trips to similar departmental operations at other libraries. Some of these are listed in the Personnel section, but there are far too many to include in this report.

Library staff attended a staff development and team building workshop sponsored by Staff Council in May of 2012. A number of staff members participated in study tours of other academic libraries and participated in other workshops, seminars and professional meetings.

Throughout the report period, some staff members participated in campus computer software workshops also offered by the

Office of Information Technology.

Many of the staff were supported to attend dozens of workshops, seminars, and professional meetings in Mississippi and elsewhere in the United States.

The knowledge gained from these professional development opportunities helped Library Services staff to more effectively evaluate information resources and to use limited acquisitions funds efficiently.

Related Items

 [SP1.Ind07: Resources: access to appropriate library and learning resources](#)

University Archives

UA Mission Statement

Mission statement

The University Archives & Museum, serving as a unit of Library Services, collects, preserves and provides access to through a variety of formats materials relating to the history and heritage of the Mississippi Delta and the institutional records of Delta State University.

Related Items

There are no related items.

UA 01: UO Increase Patron use

Start: 7/1/2011

End: 6/30/2012

User Outcome

Data Collection (Evidence)

Results of Evaluation

Use of Results and Recommendations

Related Items

 [SP1.Ind03: Academic and support services](#)

Section IV.a

Brief Description

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Roberts-LaForge Library and the Instructional Resources Center meet the informational, educational, and research needs of students, faculty, staff, and the regional community. They maintain a wide range of both print and electronic resources that promote educational achievement and life-long learning. The facilities house a bibliographic instruction room, two computer labs, and two group viewing rooms. Roberts-LaForge Library also serves as a partial depository for state and federal documents.

Section IV.b

Comparative data

Enrollment, CHP, majors, graduation rates, expenditures, trends, etc.

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Statistical Overview:

Bound Volumes 374,284
Electronic Books (Titles) 71,342
Microforms 832,822
Audio Visual Materials 20,028
Serials Subscriptions 878
Journals Titles Accessible Through Full-Text Electronic Databases 23,140
Databases 83
Circulation of Materials 33,958
Circulation of Reserve Materials (includes electronic reserves) 2,736
Items Borrowed From Other Libraries 1,260
Items Loaned to Other Libraries 945
Electronic Full-Text Journal Articles Used 584,199

Bibliographic Instruction

Classes 145
Students 4,038

Facilities use 130,394

Age of Collection:

Percent of holdings 5 years old or fewer 5.4%
Percent of holdings 10 years old or more 83%

Staffing:

Librarians 11
Support staff 11.6

Section IV.c

Diversity Compliance Initiatives and Progress

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Staff recruiting efforts by the Roberts - LaForge Library, Instructional Resources Center and Capps Archives and Museum included special contacts and direct invitations to apply for open positions sent to library programs at "other race" institutions. Direct contacts were made and invitations to apply for our open positions were extended to a number of minority individuals known to us who were in the job market.

We continued our efforts to mentor minority staff members and to give them special opportunities in support of career development and future promotions.

Our staff, especially minority members, is encouraged to be active in University committees. One minority staff member provided leadership on several University, state, and regional committees and acts as Assistant Director of Library Services.

The Roberts - LaForge Library has a program of in-person reciprocal borrowing of library materials for students and faculty of Alcorn State University, Jackson State University, and Mississippi Valley State University. Students and faculty from those institutions may borrow library materials from our collections for their use. Students and faculty from Mississippi Valley State University regularly use the facilities and resources of Roberts - LaForge Library and the Instructional Resources Center.

DSU Library Services was instrumental in forming the Dancing Rabbit Library Consortium which includes public and community college libraries in northwest Mississippi, as well as Mississippi Valley State University and DSU. It was created to support reciprocal patron borrowing of library materials, as well as to support various other library functions, such as technology implementation and staff training. The consortium purchased access to the Oxford African American Studies Center database for all member libraries in the past year.

DSU Library Services extends resource borrowing privileges to Delta area school teachers. This is helping them to further develop their own knowledge and skills and many items they borrow are used in class to improve the quality of the instruction. Many of these teachers are minorities and the schools they teach in are often predominately "other race" institutions.

Roberts - LaForge Library maintains a cooperative purchase and access consortium with Alcorn State University, Mississippi Valley State University and several of the other universities to provide our students and faculty with access to a number of informational databases.

Roberts - LaForge Library and the Instructional Resources Center continued efforts to analyze their holdings of books and audiovisual materials relating to other races and diversity issues. Special efforts were made during the year to augment our holdings of current and retrospective information resources relating to African American literature, the Civil Rights struggle, social movements and the cultural diversity of the Delta area. This year we were again able to add a number of books and video recordings on these topics.

Section IV.d

Economic Development Initiatives and Progress

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Roberts - LaForge Library continues to provide access to EBSCO Business Sources Complete (full-text of over 1,125 journals as well as indexing and abstracting for more than 1,800 titles) and JSTOR (full-text for over 500 journals). Library users have access to the full-text of more than 23,000 electronic journals. Our resources are used heavily by the staff and clients of the regional office of the Small Business Administration and we provide reference services to various other economic development organizations such as the Bolivar County Chamber of Commerce and Delta Council.

Roberts - LaForge Library is an official United States Government Document Repository and also a State of Mississippi Government Documents Repository, which enables the Library to make available information on government services, the availability of funds, and resources that can be used by business and industry in the Mississippi Delta. During the past year, we continued our efforts to expand and improve bibliographic information for United States Government Documents received by Roberts - LaForge Library by entering more information about these resources into the Library's online catalog. In addition, we have established more Internet links on the library Web page for a wide range of useful economic development databases developed by governmental agencies. Roberts - LaForge Library receives approximately 25% of all information resources distributed by Government Printing Office's Depository Library Program.

Section IV.e

Grants, Contracts, Partnerships, Other Accomplishments

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Roberts-LaForge Library continues to be the most frequently used program or service and have the highest quality rating of any campus service organization according to surveyed graduating students.

According to the Spring 2012 annual survey administered by Institutional Research, overall satisfaction for Library Services was 95% for students and 87% for faculty (either Very Satisfied or Satisfied). Library staff were rated 98% by faculty and 83% by students.

Use of Roberts-LaForge Library for 2011-2012 was 130,394. The high rate of use is notable when considering the growing number of electronic resources and services that the library offers to remote users.

Roberts-LaForge Library continued to provide strong support and leadership for the multi-type library cooperative in northwest Mississippi known as Dancing Rabbit Library Consortium. It enables DSU students to access other libraries in the region (this is important for some of our distance education students to access resources and computers). The group of public, community college and university libraries offers a reciprocal patron borrowing program, received grant funding to support the creation of online exhibits. The group also cooperates on staff development programs, some of which have been offered by our staff.

Roberts-LaForge Library reference librarians continued their efforts to improve teacher and student access to information resources by conducting database training workshops and cooperative information literacy programs. In addition, reference librarians taught sections of LIB 101 – Fundamentals of Information Literacy in both the fall and spring terms. The course is a general education requirement elective that focuses upon research skills and how to effectively locate, use, and evaluate information.

Library Services provided 145 instructional sessions and/or programs attended by 4,038 people.

Section IV.f

Service Learning Data

List of projects, number of students involved, total service learning hours, number of classes, faculty involved, accomplishments.

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.g

Strategic Plan Data

Only use this section if you have strategic plan info to report that is not covered in other areas of your report

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section IV.h

Committees Reporting To Unit

Each unit includes in the annual plan and report a list of the committees whose work impacts that unit or any other aspect of the university; along with the list will be a notation documenting the repository location of the committee files and records. Committee actions affecting the unit's goals may be noted in other applicable sections of the annual reports. Not required to be included in the unit's annual plan and report, but required to be maintained in the repository location, will be a committee file that includes, for each committee: Mission and by-laws, Membership, Process, Minutes.

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Committees reporting to unit: University Library Committee
(Committee records archived in Library Administration Office)

Section V.a

Faculty (Accomplishments)

Noteworthy activities and accomplishments

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Ann Ashmore created a blog titled All Things Rey: Musings and posts about Hans and Margret Rey, creators of the Curious George children's books. The blog can be accessed at www.allthingsrey.blogspot.com. She also presented H. A. and Margret Rey's Elizabite: The Story of the Book at the Faye B. Kaigler Children's Book Festival in Hattiesburg, MS in April.

Cindy Beardsley co-presented a panel session with Joi Phillips and Emily Bell entitled Hooked on Online Courses: Teaching LIB101 in the Real World at the Georgia International Conference on Information Literacy in September. She also co-presented a poster session with Emily Bell entitled Don't Debate: Databases and Google Scholar as Research Tools at the Georgia International Conference on Information Literacy in September.

Emily Bell co-presented a panel session with Joi Phillips and Cindy Beardsley entitled Hooked on Online Courses: Teaching LIB101 in the Real World at the Georgia International Conference on Information Literacy in September. She also co-presented a poster session with Cindy Beardsley entitled Don't Debate: Databases and Google Scholar as Research Tools at the Georgia International Conference on Information Literacy in September.

Michael Mounce served as chair of the ACRL section of the Mississippi Library Association.

Stephen Patton served as a book reviewer for ACRL Choice in the Science and Technology section.

Joi Phillips co-presented a panel session with Cindy Beardsley and Emily Bell entitled Hooked on Online Courses: Teaching LIB101 in the Real World at the Georgia International Conference on Information Literacy in September. She also co-presented a poster session with David Salinero entitled Engaging students through an information literacy program at the Georgia International Conference on Information Literacy in September. She also presented a poster session entitled Pajama learning: Taking a closer look at students learning information literacy skills online at the Sixth Annual Metrolina Information Literacy Conference in Charlotte, North Carolina. She also co-presented a poster session with David Salinero entitled An e-book odyssey: The history and future of electronic books at the Mississippi Library Association annual conference in October.

David Salinero co-presented a poster session with Joi Phillips entitled Engaging students through an information literacy program at the Georgia International Conference on Information Literacy in September. He also co-presented a poster session with Joi Phillips entitled An e-book odyssey: The history and future of electronic books at the Mississippi Library Association annual conference in October.

Sheryl Stump co-presented a poster session with Rick Torgerson entitled The World of Cataloging for Non-Catalogers at the annual Mississippi Library Association Conference in October.

Margaret Swanson published a book entitled George and Caroline: The gendered discourse of a royal scandal, Saarbrücken, Germany: LAP Lambert Academic Publishing. She also chaired a panel Sports: Football and Boxing and Golf at PCAS/ACAS in New Orleans, Louisiana in October.

Rick Torgerson co-presented a poster session with Sheryl Stump entitled The World of Cataloging for Non-Catalogers at the annual Mississippi Library Association Conference in October.

Section V.b

Staff (Accomplishments)

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section V.c

Administrators (accomplishments)

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Jeff Slagell served as President of the Dancing Rabbit Consortium and American Library Association Councilor for the state of Mississippi.

Section V.d

Position(s) requested/replaced with justification

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section V.e

Recommended Change(s) of Status

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section VI.a

Changes Made in the Past Year

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative

Section VI.b

Recommended Changes for the Coming Year

Judgment

Meets Standards Does Not Meet Standards Not Applicable

Narrative