

Military tuition assistance (TA) is awarded based on a student completing the entire period for which the assistance was awarded. When a student withdraws, they may no longer be eligible for the full amount of TA funds originally awarded.

To comply with the policy of the Department of Defense, Delta State University will return any unearned military TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided regardless of the reason for withdrawal (service-related or otherwise). TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. Any unearned TA funds will be returned directly to the military service, not to the service member. The calculation of the return may result in the service member owing a balance to the University.

If the service member withdraws due to a military service obligation, the University will work with the service member to identify a solution that will not result in a student debt for the returned TA portion.

**SCHEDULE FOR RETURNING UNEARNED TA**  
 Bold type identifies the 60% completion point

**15-week Course Withdrawal**

Before or during weeks 1-2	100% return
During week 3	80% return
During week 4	73% return
During week 5	67% return
During week 6	60% return
During week 7	53% return
During week 8	47% return
<b>During weeks 9</b>	<b>40% return (60% of course is completed)</b>
During weeks 10-15	0% return

**7-8 Week Course Withdrawal**

Before or during week 1	100% return
During week 2	75% return
During weeks 3-4	50% return
<b>During week 5</b>	<b>40% return (60% of course is complete)</b>
During weeks 6-8	0% return

**5-Week Course Withdrawal**

Day 1-3	100% return
Day 4	89% return

### 5-Week Course Withdrawal (cont.)

Day 5	86% return
Day 6	83% return
Day 7	80% return
Day 8	77% return
Day 9	74% return
Day 10	71% return
Day 11	69% return
Day 12	66% return
Day 13	63% return
Day 14	60% return
Day 15	57% return
Day 16	54% return
Day 17	51% return
Day 18	49% return
Day 19	46% return
Day 20	43% return
<b>Day 21</b>	<b>40% return (60% of course is completed)</b>
Day 22-to end	0% return

**Note:** The educational institution's week of instruction for 5-week courses is counted as 7 days.

### 4-Week Course Withdrawal

Day 1-3	100% return
Day 4	87% return
Day 5	83% return
Day 6	80% return
Day 7	77% return
Day 8	73% return
Day 9	70% return
Day 10	67% return
Day 11	63% return
Day 12	60% return
Day 13	57% return
Day 14	53% return
Day 15	50% return
Day 16	47% return
Day 17	43% return
<b>Day 18</b>	<b>40% return (60% of course is completed)</b>
Day 19-to end	0% return

**Note:** The educational institution's week of instruction for 4-week courses is counted as 7 days.

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