

Important Spring 2022 Graduation Information – 4/29/2022

Congratulations! This is a Celebration of your Academic Success!

Ceremony Date and Times:

- **Location:**
 - Walter Sillers Coliseum (located on the North-side of campus, West of Kent Wyatt Hall)
- **Ceremony Times:**
 - Friday, May 6th
 - 10:00 am - All candidates

Spring 2022 Graduation Application and Fees:


- If you need to make any changes to your application, contact the Registrar's Office at 662-846-4040.
- The graduation fee has now been applied to your student account. You can pay your fee through the MyDSU Portal under View Accounts and Make Payments. If you are paying directly through the Student Business Services make all fees payable to Delta State University, Kent Wyatt Hall #131, Cleveland, MS 38733. Please include your student ID# with payments. **Fees must be paid for you to receive your diploma and for transcripts to be delivered.**
- **If graduation requirements will not be completed by the end of the Spring 2022 semester, contact the Registrar's Office to inactivate or move your application.** If you have not already removed yourself from the list, you will be responsible for re-applying for graduation and paying the \$50 fee for that application as well.

Immediate Next Steps:

- **Commencement Participation Survey**

If you are walking in the ceremony but didn't complete the **Commencement Participation survey**, you will be required to provide the following information prior to picking up your tickets.

 1. Name and the phonetic pronunciation of your name.
 2. Do you need ADA accommodations? If so, what type of accommodations. (Wheelchair lift, ASL interpreter, service animal, etc.)
 3. Phone number and email address other than your Okra Mail address.
- **Purchase of Regalia**
 - You must purchase regalia from the Jimmy R. Williams Bookstore (located in the Union). Students will keep their entire regalia package. **You will not be allowed to participate in the ceremony unless you are wearing regalia.**
 - You may visit the Jimmy R. Williams Bookstore starting Wednesday, April 27th to purchase a limited number of extras if you did not order online. A \$25 late fee will be assessed for all regalia sales after the March 30, 2022 deadline.

- Cost of regalia:
 - BACHELOR PACKAGE – \$53.48 incl. tax (Purchase includes cap, gown, and tassel)
 - MASTER/SPECIALIST PACKAGE – \$106.98 incl. tax (Purchase includes cap, gown, tassel, and hood)
 - DOCTOR CANDIDATES – You have the choice of the following:
 - Doctoral Cap Package – \$117.68 incl. tax (Purchase – includes cap, gown, hood, and tassel) or
 - Doctoral Tam Package – \$181.88 incl. tax (Purchase – includes a black tam w/tassel, gown, and hood)
 - Prices above do not reflect the additional \$25 late fee that will be added to ALL orders placed after the March 30th deadline or the \$15 fee that will be added to SHOP-TO-HOME orders.
 - All orders become non-refundable after the April 1st refund request deadline.
 - The Commencement fee of \$50 paid Online DOES NOT include regalia fees. Your regalia will not be ordered until payment has been received.
- Regalia Distribution:
 - IF YOU CHOSE IN-STORE PICK-UP: Your regalia order will be ready for pick-up starting Wednesday, April 27, 2022, in the Jimmy R. Williams Bookstore.
 - IF YOU CHOSE SHIP-TO-HOME: Your regalia order should have been shipped to you during the week of April 20, 2022. If you haven't received it by now, contact the Bookstore for tracking information.
 - IF YOU DID NOT ORDER BY THE MARCH 30, 2022, DEADLINE: You will need to visit the Jimmy R. Williams Bookstore starting April 27, 2022, to purchase your regalia from a limited number of extras. A \$25 late fee will be assessed at that time.
- **Questions/Concerns about regalia – Please contact the Jimmy R. Williams Bookstore by phone at 662-846-4640 or by email at SM8031@bncollege.com.**
- **Graduation Exit Survey**
 - **The survey must be completed before picking up guest tickets** (see below for instructions for guest tickets). For your convenience, the survey link and QR code are listed below. If you encounter any issues with retrieving the link, please contact the Office of Institutional Research at 662-846-4053.
 - <https://www.surveymonkey.com/r/3ZF6X3X>
QR Code

- **Name or Address Information Changes**
If you have moved or have had a legal name change since you applied for graduation, complete and return the Name/Address Change Form on our website.
https://www.deltastate.edu/PDFFiles/Registrar/NameChangeForm_2021.pdf.pdf

Guest Ticket Pickup:

- **# Tickets:** Each student will receive **6 guest tickets** (You must complete the graduation survey before you can pick up tickets.) **To be admitted to the Coliseum, every guest** must have a guest ticket, including babies/children, easy-access, and wheelchair-access seating. No children under 6 should attend unless they are the children of the candidate.
- **Pickup Times:** Please note, candidates must pick up their guest tickets and are required to show a photo ID at the window, at the time of pickup.
 - Monday, May 2nd - Thursday, May 5th, 10:00 am-4:30 pm, at the Registrar's office in Kent Wyatt Hall 152
 - If unable to pick up before the day of Commencement, pick up at the Southwest Coliseum ticket window before the ceremony:
 - 8:30am-9:30am
 - Please only take the number of tickets you need for your guests. If there are any available extra guest tickets, they will be made available to candidates on Thursday, May 5th at 10:00 am. These will be given out one at a time on a first-come, first-serve basis until all of the tickets have been distributed.
- **Seating for Wheelchair and Easy Access Guests:** Limited seating is available for guests in wheelchairs and guests who need easy-access seating. Easy-access seating is reserved for guests who have trouble navigating stairs. This seating will be available on a first-come, first-served basis.

Professional Photographs:

- A professional photographer, provided through the DSU Alumni Association, will be available inside the Walter Sillers Coliseum. **Candidates can be photographed between 8-9 am prior to the ceremony.**

Check-In and Line Up:

- **To participate in the ceremony, candidates for graduation must arrive at the Coliseum by 8:30 am. If you are late, you may not be able to participate in the ceremony.**
- Candidates must check in at the tent in front of the Coliseum. In the event of rain, check-in will be at the concession stand inside the Coliseum. In that case, enter at the Southwest side entrance of the Coliseum, turn to the right to sign in and pick up your seating card at the concession stand area.
- After picking up your seating card, you will line up in the front parking lot of the Coliseum (look for the sign for your row). Candidates will march in the processional according to their assigned seating order. **IN THE EVENT OF RAIN**, candidates will be seated inside the Coliseum at their assigned seats.

The Ceremony:

- **Dress Code:**
 - Men: dark pants, shirt, tie, and dark dress shoes
 - Ladies: dress, or dark pants and dark dress shoes

- Honors Cords/Stoles/Medals are allowed for DSU academic honors. Cords/Stoles/Pins approved by the Registrar's office will be allowed for official DSU organizations for Spring 2022 only. **NO** homemade cords or stoles are permitted. There are no cords/stoles for Latin honors.
- Caps:
 - Please do not decorate your cap. If it is decorated with items that stand up on top of it or hang off from it, you will be asked to remove your cap and wear a temporary replacement. You cannot remove your tassel or alter it in any way.
 - Undergraduate candidates: Wear the tassel on the right. After the degree is conferred, move to the left.
 - Graduate candidates: Wear the tassel on the left. Do not move your tassel after the degree is conferred.
- Do not bring any personal items with you, except for an umbrella in case of rain.
- Use the restroom before getting in line.
- Commencement Program: Printed programs will be available for the candidates during the ceremony. The Program will be available electronically for all guests via a QR code. All candidates, including those not participating in the ceremony, will be included in the program unless their record is marked confidential.
- Conferring the Degree:
 - The Graduate students will graduate first followed by the Undergraduate students.
 - Graduate Students:
 - Doctoral and Master's candidates need to have their hood unbuttoned and draped over their right arm when approaching the stage
 - Ed Specialist Candidates wear their hoods during the entire ceremony
 - Undergraduate Students:
 - Honor diploma recipients, will be called first at the beginning of the Bachelor's degree conferral. Each of these candidates will all rise and walk towards the stage as called. Wait until you are told to walk across the stage to receive your diploma cover. Each one will walk across individually. You will not return to the stage to walk a second time with your degree group.
 - Candidates will all rise when Provost Novobilski announces their group should rise, but candidates should keep their eyes on the staff instructing them on the floor. They will give the motion to the first few rows to line up and will motion everyone else to sit until it is time for them to walk.
 - The DSU President will greet individual candidates after their names are called. Briefly pause for photo during the handshake.
 - Candidates will cross the stage to the table and receive their diploma cover, proceed down the stairs on the right side of the stage, and return to their seat.
- Leaving the Ceremony:
 - At the close of the ceremony, candidates will recess down the center aisle after the stage party and faculty.
 - Guest should remain seated until after the recession of all candidates.

Following the Ceremony:

Photo Opportunities: There will be additional photography opportunities available for candidates to enjoy following the ceremony. See Commencement Event Map for locations:

- Photo with the Okra or Statesman at the Flag pole, north end of Quad – (Canceled if raining.)

- Photo at the Clock, between Union and Ward Hall– Facility number 62 - Unmanned photo area
- Mathews-Sanders Sculpture Garden at the Bologna Performing Arts Center – Facility number 18 - Unmanned photo area

Guest Information:

- Guests who do not have valid tickets will not be allowed to enter the Coliseum but can view the graduation via the live link listed below. The Commencement live stream can be viewed in real-time for relatives and friends of graduates who are unable to attend and will also be available to watch at a later time.
 - Live Stream Link: <https://livestream.com/deltastateuniversity>
- There is limited handicap parking available in front of and behind the Coliseum. If you have difficulty finding handicapped parking, please ask parking security for assistance.
- Families and guests are urged to arrive at the doors of the Coliseum at least 45 minutes in advance of the start of the ceremony. Please allow adequate time for parking, walking, and seating in the Coliseum.
- Guests are only allowed to bring a water bottle, purse, umbrellas (in case of rain), and a camera inside the Coliseum.
- Be respectful. Please express your excitement in ways that will not prevent others from enjoying the ceremony or hearing the names of graduates when announced. Please don't applaud as the other graduates and their guests will not be able to hear their names being read.
- Adherence to the University's tobacco and alcohol policy is expected.
- Guests are expected to act in a civilized manner. If they cause disruption before, or during, the ceremony they will be warned the first time. If they continue the behavior, they will be escorted out of the building by security and will not be allowed to return to the ceremony.
- No children under the age of 6 will be allowed in the ceremony unless they are the child of the graduating student. All children must have their tickets to enter the auditorium, regardless of their age.
- Cell phones are to be turned off or **on silent**.
- Delta State University is proud of our student's accomplishments and success. We appreciate your cooperation in celebrating a major milestone in both the students' and their families' lives. We want everyone to share and enjoy a memorable and dignified commencement ceremony.

Grades, Diplomas, and Transcripts:

- All grades are due to the Registrar's Office by **May 9th**. We will begin awarding degrees after all the grades are in and have been processed.
- Correspondence grades, incomplete grade removals, and grades from other institutions **MUST** be in the Registrar's Office by **May 9th**. Make sure you request an official transcript from that institution to be mailed to Rhonda Loper, Registrar's Office, KWH 152, Delta State University, Cleveland, MS 38733 after completing your course(s).
- Degrees will be awarded and diplomas will be printed for students who meet degree requirements once final grades are awarded and GPAs are calculated. Any student who does not meet degree requirements will be notified by the Registrar's Office.
- If you pre-order a transcript, please make sure you select "**hold for degree**" and "**hold for grades**", or you will have to re-order another copy at your own expense once the degree has been posted and final grades have been posted.

- Diplomas will be available for pick-up or will be mailed starting mid to late June. All fees must be paid and all holds must be cleared for your diploma to be released. Diploma pick-up dates and times will be sent out via email as soon as they are determined. **Please email the Registrar's Office at registrar@deltastate.edu by June 1st to request to pick up your diploma.**
- If your diploma is not picked up during the designated pickup time (TBA), it will be mailed to the address listed on your application. If you have recently moved/or will move after graduation, please update your address with the Registrar's Office as soon as possible.
- Diplomas are 8.5x11 in size and only display a student's degree type (i.e. Bachelor of Science, Master of Arts, etc.). Major is not included on the diploma but is included on the transcript.
- **We cannot be responsible for the U.S. Post Office's handling of the diploma**, so it is suggested, if possible, that you pick up your diploma in person once they are available.
- Latin honors for undergraduate candidates are based on the earned hours and GPA from the last completed term of attendance. In order to be recognized with Latin honors with distinction in the program during the ceremony, the candidate must have earned at least 60 hours in residence at DSU by the end of the fall 2021 semester and have at least a 3.5 overall DSU GPA. Final Latin honors will be calculated and awarded once final grades are submitted and final GPAs are calculated. The final Latin honors will be posted on the official transcripts of the students who have retained/earned the honor once final grades have been posted.

Financial Aid Exit Counseling

- Financial Aid exit counseling is required for all students who have received Federal Direct Subsidized, Unsubsidized, or Plus loans. Exit Counseling can be completed online at <https://studentaid.gov/>. If you have any questions, please contact the Financial Aid office at finaid@deltastate.edu.
- All undergraduate students who graduate and who will be fully admitted in a graduate program for the following semester, must contact the Financial Aid office at finaid@deltastate.edu.
- Perkins Loans exit interviews will be held for all students who have received a Perkins Loan. Please contact Student Business Services at 662-846-4698 for times and location.
- To retrieve Financial Aid Forms [click here](#).

Teacher Certification

- Students eligible for certification through the State Department of Education in Jackson must have National Teachers' Exam Scores and an application for certification on file in the Office of Field Experiences, Ewing 370. Electronic applications for certification are completed on the MDE website: <https://www.mdek12.org/OEL>

What should I do if I don't meet graduation requirements once the grades have been posted, or I don't pass my Comprehensive exams?

- Your account will be marked as Not Graduated (NG), and your application for graduation for this term will be inactivated.
- You will still be responsible for the \$50.00 commencement fee for this semester.
- You must also reapply for graduation in the term you complete your requirements, and pay the second \$50.00 commencement fee. Any commencement fees will be waived after the second attempt for the same degree.
- If you walked in this Ceremony, you will not be allowed to return and walk in another ceremony.

Commencement Day Locations:

Please see the map on our website for the following locations:

- Commencement Ceremony – See gold star at Walter Sillers Coliseum – Facility number 13
- Parking for Commencement – Parking lot L10; overflow by Ewing (L13 and L14), Jobe (L16), and BPAC (L11 yellow)
- Handicap parking – limited spots in front of Coliseum and in lots L9 and L11
- Photography spots:
 - Professional photographs (8-9 before ceremony) – Inside Walter Sillers Coliseum – Facility number 13
 - Photo with the Okra or Statesman at the Flag pole, north end of Quad – (Canceled if raining.)
 - Photo at the Clock, between Union and Ward Hall– Facility number 62 - Unmanned photo area
 - Mathews-Sanders Sculpture Garden at the Bologna Performing Arts Center – Facility number 18 - Unmanned photo area
- Meals available for purchase for lunch in the Union (Facility 42) – Chick-Fil-A, Firehouse Subs, Burrito Bowl, and Starbucks

Commencement Day Documents:

Use the following QR code or website to access the following documents:

- Guest Information
- Commencement Program (Coming soon)
- Event Map
- Live Streaming Webcast / Recording of Ceremony



<https://www.deltastate.edu/academic-affairs/registrars-office/graduation/>