

DELTA STATE UNIVERSITY LATE ADD FORM - For Remote Processing

Name _____
 Telephone Number _____
 Email _____
 Advisor _____

DSU ID 900 ### ###

ADD COURSE
*AFTER DEADLINE
 to ADD CLASSES*
**INSTRUCTOR APPROVAL
 IS REQUIRED**

CRN	DEPT	COURSE#	SEC	HRS	TIME	DAY	INSTRUCTOR

Instructor's signature: _____ Date signed: _____

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Signatures in Order: _____ **Date:** _____
 1. Advisor/Chair _____
 2. Dean _____
 3. Registrar _____

* For remote processing, sign when possible. If not possible, forward to next on approval list via DSU email.
 **Chair signature/approval accepted only if advisor is not available.
 ***Students must have a compelling reason approved by the Dean in order to add classes after the deadline.
 ****By submitting this form, students are acknowledging that additional tuition and fees may be charged to their account.
 Students must contact Student Business Services to discuss their account.