Ad Hoc Committee on Budget Sustainability

Minutes

Meeting Date: February 20, 2024

Members in Attendance: Dr.Nora Gough Davis, Dr. Gwen Meador, Dr. Chris Jurgenson, Ms. Kristen Land, Ms. Hayden Kirkhart, Dr. Jon Westfall, Mr. Larry Wakefield, Dr. Heather Miller, Dr. Megan Smith, Ms. Carolyn Bailey, Mr. David Gladden, Ms. Laurie Muffley, Ms. Dana George, Dr. Edwin Craft, (Ms. Amber Hays as Recorder)

Members not in attendance: Ms. Hayden Kirkhart and Dr. Megan Smith

Guests: None

Call to Order: The meeting of the Ad Hoc Committee on Budget Sustainability was held in the Janice Wyatt Conference Room on February 20th. The meeting convened at 3:04 p.m. with Ms. Carolyn Bailey giving the welcome.

Approval of the Minutes

Upon review of the February 13th minutes, Dr. Jon Westfall made the motion to accept the minutes. Dr. Nora Gough Davis seconded the motion. The motion went forward unopposed.

General Overview

- IHL approved the Retirement Incentive plan.
- In the zero-based budget training, the Vice Presidents were encouraged to save 5%.
- The committee discussed using data driven course planning.
- Dr. Jon Westfall made the motion to present the recommendation to the President. Mr. David Gladden seconded the motion.
- "The committee recommends that course programming be planned using data. Specifically, program coordinators should develop a course rotation document that lists all courses in their program, when that course is normally offered, and any special considerations for each course (e.g., service commitments, requirements for other programs or minors. Further, program coordinators should work with OIT to develop an ARGOS Student-Course Matrix Report, which shows all students in the program and which courses they have taken, allowing coordinators to justify offerings by estimating the number of majors needing the course. Examples of this report are provided."
- The recommendation went forward unopposed.

- Dr. Heather Miller made the motion to adjourn the meeting. Ms. Kristen Land seconded the motion. The motion went forward unopposed.
- Meeting adjourned at 5:10 p.m.

Data Driven Course Planning

1. Each program should have a course rotation document, which outlines a course rotation consistent with their program degree requirements and service commitments.
2. Each program should have access to an ARGOS report showing their current majors and courses that major has taken.
3. Each program coordinator should prepare a tentative schedule for the next semester using #1 and #2, allowing them to present an argument for each course on the planned schedule.
   a. This protects the students ability to matriculate by showing a need for specific courses.
   b. This protects the primacy of faculty decisions in curriculum by showing the evidence for their recommendations to administration.
   c. This protects the administration by allowing for a clear understanding of why decisions were made in the way they were.

Attached: Example course planning document, and Example report

Prefix	Number	Name	Core?	Cluster?	Rotation	Notes
PSY	101	General Psychology	Yes	General Education	Every Semester	Serivce Course
PSY	302	Abnormal Psychology	Yes	Applied	F, S	
PSY	305	Motivation	No	Sociocultural	Spring-Odd	
PSY	307	Developmental Psychology	No	Developmental	Fall	
PSY	308	Sensation & Perception	No	Biological	Fall-Odd	
PSY	310	Health Psychology	No	Applied	Spring-Even	
PSY	313	Psychology of Adolescence	No	Developmental	Spring-Even	
PSY	314	Psychology of Human Sexuality	No	Sociocultural	Summer	
PSY	315	Social Psychology	No	Sociocultural	Fall-Even	
PSY	320	Human Factors Engineering	No	Applied	Spring-Odd	
PSY	330	Research Methods I	Yes	Research	F, S	
PSY	331	Statistics	Yes	Research	F, S	
PSY	342	Ethics & Professional Issues	Yes	Fundamentals	F, S	
PSY	393	Sport Psychology	No	No	Spring	Required for Sport Psychology minor
PSY	402	Learning & Cognition	Yes	Cognitive	Fall	
PSY	403	Theories of Personality	No	Sociocultural	Fall-Odd	
PSY	404	Tests and Measurements	No	No	Spring-Even	Applicants to clinical psych / counseling psych programs would need this course.
PSY	406	History of Psychology	No	No	Fall-Odd	
PSY	409	Biological Psychology	No	Biological	Spring	
PSY	415	Clinical Psychology	No	Applied	Fall-Even	Applicants to clinical psych / counseling psych programs would need this course.
PSY	420	Applied Behavior Analysis	No	Applied	Spring-Even	Applicants to clinical psych / counseling psych programs would need this course.
PSY	425	Service Learning in Psychology	No	No	Fall-Even	
PSY	490	Senior Seminar	Yes	Fundamentals	Spring	
PSY	492	Special Topics	No	Applied	Summer	
PSY	493	Independent Research	No	No	F, S	Offered every semester out of load for students to receive credit for projects/theses
PSY	499	Honors Thesis	No	No	F, S	Offered every semester out of load for students to receive credit for projects/theses

Academic Map Requirements

Course/Cluster	Semester
PSY 342	Fall
Sociocultural	Fall
Developmental	Spring
PSY 331	Spring
PSY 330	Fall
PSY 302	Fall
Applied	Spring
PSY 402	Fall
Biological	Spring
PSY 490	Spring

MAJOR_1	MINOR_1	CONCENTRATION_1	PSY_101	PSY_302	PSY_305	PSY_307	PSY_308
Psychology							
English Education	Psychology		A	A	A		
Psychology			A				
Psychology			A				
Psychology			B				
Psychology			B	B			
Psychology	Sports Psychology		C	A			
Psychology			C	B			
Psychology			A				
Psychology			A				
Psychology	Family & Consumer Sciences		A	B		B	A
Psychology			A	B		A	
Interdisciplinary Studies		Psychology (BSIS)	B		F		F
Psychology			A				
Psychology	Social Work		B			D	
Psychology	Family & Consumer Sciences		A	B			
Psychology	Management		A				
Psychology			FC				
Psychology	Family & Consumer Sciences		A	A			
Psychology			A				
Psychology			B				
Family & Consume	Psychology	FCS-Child Development	A	B			
Psychology	Music						
Psychology			B				
Psychology	Sociology		C	A			
Psychology			A				
Psychology	Entrepreneurship		A	A			
Psychology				A			
Psychology	English		C	A	B		
Psychology	Social Work		C	B			C
Psychology			C				
Psychology			B,D				
Psychology			B				
Psychology	Criminal Justice		C	A			

Major 1	Major 2	Major 3					
Psychology			A				
Psychology			D	B			
Psychology	Criminal Justice		B	B			
Psychology			A				
Psychology			C				
Psychology			A	A			
Psychology	Pre-Law		B	A			
Psychology	Sociology		A	A			
Psychology			C				
Psychology			D				
Psychology							
Psychology							
Psychology	Family & Consumer Sciences		A	A			A
Psychology	Sports Psychology		A	A	A		A
Social Justice & Cri	Psychology	Criminal Justice	A				
Psychology	Sports Psychology		A	A	A		A
Psychology	Social Welfare		B	A			A
Psychology	Sports Psychology		A	A		A	
Psychology							
Psychology	Biology		A	A		A	
Psychology							
Psychology	Music		A				
Psychology	Coaching		A	B		A	
Psychology							
Psychology	Special Education		C	A			
Psychology			C				
Psychology	Sociology		A	A	A		
Psychology			A				
Psychology			A	A			
Music	Psychology	Vocal Performance					
Psychology							
Psychology	Music		C	A			
Psychology			B				
Interdisciplinary Studies		Psychology (BSIS)	B				C
Psychology							

| Psychology | | B | |
| Psychology | Art | A | A |