

Ad Hoc Committee on Budget Sustainability

Minutes

Meeting Date: February 7, 2024

Members in Attendance: Dr. Nora Gough Davis, Dr. Gwen Meador, Dr. Chris Jurgenson, Ms. Hayden Kirkhart, Dr. Andrew Wegmann, Dr. Jon Westfall, Mr. Larry Wakefield, Dr. Heather Miller, Dr. Megan Smith, Ms. Dana George, Ms. Carolyn Bailey, Mr. David Gladden, Ms. Laurie Muffley, (Ms. Amber Hays as Recorder)

Members not in attendance: Ms. Kristen Land

Guests: None

Call to Order: The meeting of the Ad Hoc Committee on Budget Sustainability was held in the Janice Wyatt Conference Room on February 7th. The meeting convened at 3:06 p.m. with Ms. Carolyn Bailey giving the welcome.

Approval of the Minutes

Upon review of the January 25th minutes, Jon Westfall made the motion to accept the minutes. Mr. Larry Wakefield seconded the motion. The motion went forward unopposed.

General Overview

- The committee briefly revisited the discussion of Credit Hour Production.
- Dr. Chris Jurgenson made the motion to present the recommendation below. Dr. Andrew Wegmann seconded the motion.
- We recommend implementing an academic review each semester utilizing the following academic health metrics to assess viability and sustainability: 1) iFTE below 1 for an individual faculty member; 2) Class size of less than 10; 3) University student to faculty ratio of less than 15 to 1; 4) Credit hour production of less than 120 for an individual faculty member; 5) Negative Budget and Credit Hour Production by Organization calculation per program; 6) Enrollment of less than 30 students in a program. Each semester, the academic administration is required to report on each metric to the campus community by program, for transparency, and to provide evidence for continued operations outside minimums to the cabinet. We recognize that not any one metric tells the whole story, thus a holistic view must be taken, open to adding or amending metrics in the future.
- The motion went forward unopposed.

- The committee was given a deadline of March 15 to give recommendations for FY25.
- Dr. Chris Jurgenson made the motion to adjourn the meeting. Dr. Jon Westfall seconded the motion. The motion went unopposed.
- Meeting adjourned at 5:08p.m.