

Ad Hoc Committee on Budget Sustainability

Minutes

Meeting Date: January 9, 2024

Members in Attendance: Ms. Carolyn Bailey, Mr. Larry Wakefield, Dr. Edwin Craft, Dr. Heather Miller, Ms. Kristen Land, Dr. Jon Westfall, Dr. Andrew Wegmann, Dr. Chris Jurgenson, Dr. Megan Smith, Dr. Gwen Meador, Ms. Dana George, Ms. Hayden Kirkhart, Dr. Nora Gough Davis, Mr. David Gladden, Ms. Laurie Muffley, (Ms. Amber Hays as Recorder)

Members not in attendance:

Guests: None

Call to Order: The meeting of the Ad Hoc Committee on Budget Sustainability was held in the Janice Wyatt Conference Room on January 9th. The meeting convened at 2:34 p.m. with Ms. Carolyn Bailey giving the welcome and beginning the discussion as to the committee's regular meeting schedule for the spring semester. The committee agreed to meet on Tuesdays beginning at 3:00 p.m. and ending at 5:00 p.m. It was also announced that going forward Amber Hays will upload committee minutes to the Ad Hoc Committee website. Once Amber has completed web training, all approved minutes will be uploaded to the website.

Approval of the Minutes

Andrew Wegmann made the motion to accept the minutes. Jon Westfall seconded the motion. There was no further discussion, and the motion passed unanimously.

General Overview

- Dr. Megan Smith continued to present information on Student Affairs.
- After reviewing the presentation and discussion, Andrew Wegmann made the following motion, seconded by David Gladden.
 - o "The committee recommends that Student Affairs reorganize and/or combine units to reduce staffing by combining redundant functions (such as programming), optimally utilizing graduate assistants, particularly in the role of assistant director. The committee requests that this reorganization result in approximately \$230,000 in savings. The committee also requests that Student Affairs begin collecting robust attendance and utilization data from all offices to provide evidence of student impact."
- The committee voted unanimously in favor of the motion.

- Upon further discussion, David Gladden made the following motion, seconded by Laurie Muffley.
 - o The Committee recommends that the Vice Presidents and Cabinet discuss creative ways to reduce costs by combining, reorganizing, or re-assessing service delivery in the following areas: Career Services, Health and Counseling Services, and Collegiate Recreation and Wellness, potentially tapping into expertise outside Student Affairs or even the University. Specifically, the Committee identified possible service overlap or support in the units of Student Success, The School of Nursing, and Athletics, respectively.
- The committee voted unanimously in favor of the motion.
- The next meeting will take place on Tuesday, January 16, 2024, at 3:00 p.m.
- Meeting adjourned at 5:04 p.m.