

**DELTA STATE UNIVERSITY**  
**UNIVERSITY LEADERSHIP COUNCIL**  
*Minutes*

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**Meeting date: August 26, 2024**

**Members in attendance:** Dr. Eddie Lovin, Dr. Vicki Bingham, Ms. Arlene Cash, Dr. Nora Gough-Davis, Dr. Leslie Griffin, Dr. Tomeka Harbin, Ms. Amber Hays, Mr. Mike Kinnison, Dr. Suzette Matthews, Ms. Fawn Ussery, and Dr. Merideth Van Namen (recorder – Ms. Claire Cole)

**Members not in attendance:** Dr. Edwin Craft, Dr. Christy Riddle, Dr. Dan Ennis, and Ms. Hayden Kirkhart

**Guests:** None

**Call to Order:** A regular meeting of the University Leadership Council was held in Room 302A in the H. L. Nowell Union on August 26, 2024. The meeting convened at 1:30 p.m. with Dr. Lovin presiding.

**APPROVAL OF THE MINUTES**

On motion by Dr. Matthews and seconded by Ms. Hays, all University Leadership Council Members present and participating voted unanimously to approve the Minutes of the University Leadership Council Meeting held on August 12, 2024.

**BUSINESS**

**Action**

**Scholarships and Graduate Assistantships policy (revised – first reading) ..... Ms. Cash**

Ms. Cash brought the revised Scholarship and Graduate Assistantships policy to the University Leadership Council for review and approval. Institutional, foundation, state, and federally funded scholarships and grants are all subject to a maximum yearly amount not to exceed the cost of attendance as published on the University’s financial aid webpage. The definition of need-based eligibility was added to the policy.

**Motion:** Moved by Ms. Cash to approve the revised Scholarship and Graduate Assistantships policy for a first reading and seconded by Dr. Bingham. The motion passed.

**Missing Student Notification policy (revised – first reading) ..... Dr. Lovin**

Dr. Lovin brought the revised Missing Student Notification policy to the University Leadership Council for review and approval. Dr. Lovin revised the university’s policy to resemble similar policies within the Mississippi Institutions of Higher Learning purview. The changes made to the policy allow the University Police Department to be notified earlier in the process.

**Motion:** Moved by Dr. Lovin to approve the revised Missing Student Notification policy for a first reading and seconded by Dr. Matthews. The motion passed with one abstention.

**Undergraduate Student Orientation policy (revised – first reading) ..... Dr. Lovin**

Dr. Lovin brought the revised Undergraduate Student Orientation policy to the University Leadership Council for review and approval. The definition of new student was revised, and orientation leaders are referred to as Statesmen Pioneers.

Motion: Moved by Dr. Lovin to approve the revised Undergraduate Student Orientation policy for a first reading and seconded by Dr. Matthews. The motion passed.

**Discussion**

**University Leadership Council Appendix ..... Dr. Lovin**

Dr. Lovin requested University Leadership Council members review the appendix. If any item can be removed or revised, please let Ms. Cole know.

**Additional information**

- Dr. Lovin reminded University Leadership Council members to update staff phone numbers and office locations through the online EPAF system.

**NEXT MEETING:**

- Next Meeting – Monday, September 9, 2024, at 1:30 p.m.

**Adjournment:** The meeting adjourned at 2:00 p.m.