

## Enrolling in Okra Alert

## Login to myDSU portal

The screenshot shows the myDSU portal homepage. At the top, there is a navigation bar with links for About, Academics, Admissions & Applications, Visit Campus, Student Affairs, Athletics, Alumni, and myDSU. Below the navigation bar is a large banner image of a green lawn with trees, with the text "myDSU" and buttons for "FACULTY & STAFF" and "OKRALINKS". Below the banner are two main sections. The first section is titled "myDSU PORTAL" and describes the portal as a central location for DSU applications. It includes a "Login" button and a "More Info" button. The second section is titled "Okra Kard" and describes it as the student's official identification card. It includes a "Login" button.

**Login:** Use your single server DSU credentials.

The screenshot shows the Delta State University login form. It features a white box with the Delta State University logo at the top. Below the logo are two input fields: "Enter username" and "Enter password". A "Sign in" button is located below the password field. At the bottom of the form, there are three links: "First Time User", "Forgot Password", and "Forgot Username".

## Click DSU Online Services

The screenshot shows the Delta State University My Apps page. It features a grid of application tiles. The tiles are: Office 365 Students, Outlook Students, Canvas, DSU Online Services, Listserv Archives, Zoom, and Zendesk. Each tile includes a logo and a brief description of the application. The DSU Online Services tile includes a search bar.

After logging in to DSU Online Services you will see your personal information. This is the Landing page.

Personal Information

Personal Details

First Name, Middle Name, Last Name, Date of Birth, Marital Status, Single, Legal Sex, Male, Preferred First Name, ID Number, Student Email (Preferred), Admissions Application Email Address, Delta State University Email Address, FAFSA - Student Email Address, Phone Number, Campus Phone (Primary), Cell Phone, Permanent/Parent (Primary), Address, Campus Address, Permanent/Parent.

On this Landing page, go to the Phone Number section click the pencil with the circle around it to **edit/update** your cell/emergency phone number. Click update. Please leave primary and unlisted un-checked, as these have no affect in enrolling in Okra Alert.

Phone Number

Campus Phone (Primary) (Not Updateable)

Cell Phone

Permanent/Parent (Primary) (Not Updateable)

Cell/Emergency Text Messaging

Mailing (Primary)

Permanent/Parent (Primary) (Not Updateable)

## Edit Phone Number



### Phone Type

Cell/Emergency Text Messaging

### Phone Number

662

123456

Extension

### International Access Code and Phone Number

International Phone Number

Primary

Unlisted

Cancel

Update

If you do not have a cell phone number listed, go to the Phone Number section, click the add new option [+ Add New](#) in the right-hand corner, select cell phone or cell/emergency text messaging, and enter your cell phone number. Click add.

## Add Phone Number



### Phone Type

Select Phone Type ^

  
**Cell Phone**  
Cell/Emergency Text Messaging  
Mailing

Primary

Unlisted

Add

## Add Phone Number



### Phone Type

Cell/Emergency Text Messaging v

### Phone Number

662	123456	Extension
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### International Access Code and Phone Number

International Phone Number

Primary

Unlisted

Add

**Once your cell phone has been added, please allow the system 24 hours to process your enrollment.**