

DELTA STATE UNIVERSITY

Office of Financial Aid, Kent Wyatt Hall 144, Cleveland, MS 38733
P: (662)846-4670 F: (662)846-4683 E: finaid@deltastate.edu

2023-2024 Unusual Enrollment History Appeal

Student's Name

Student ID#

The U.S. Department of Education has indicated that you have had an unusual enrollment history while receiving Federal financial aid funds. Students who have attended multiple schools and earned Federal financial aid in a short period of time may be considered to have an unusual enrollment history. You must submit your completed Unusual Enrollment History Appeal with all REQUIRED documentation listed below. Appeals submitted with missing documentation or without ALL prior college transcripts will be considered INCOMPLETE and will not be processed.

STEP 1: Print your Federal Financial Aid History

You MUST log into www.studentaid.gov to obtain your Federal financial aid history. You will need your FSA ID and password. You must print the "My Aid" loans and grant pages and attach it to this form.

STEP 2: Prior College Transcripts Required to be Evaluated

Ensure that all official transcripts for all colleges/universities attended during the academic periods of 2019-2020, 2020-2021, 2021-2022, and 2022-2023 have been forwarded to your respective Admission's (UG or GR) office.

STEP 3: Letter Explaining Circumstances for Appeal

If you failed to earn academic credit while receiving Federal aid, the U.S. Department of Education REQUIRES you to explain the circumstances which resulted in your failure to complete academic credits. Please submit along with this form a typed statement which provides an explanation for your failure to earn academic credit. Please refer to a situation that occurred during those academic terms in which you failed to earn credit.

STEP 4: Supporting Documentation

You must provide documentation to support the circumstance(s) in your appeal. Circumstances are limited to the reasons below. Appeals submitted without documentation will be considered incomplete and will be denied.

- Personal injury or illness (must have occurred during semester(s) of academic difficulty) – Requires doctor's statement, hospital records, or accident/police report.
- Death or serious illness of an immediate family member (parents, grandparents, children, spouse, sibling) – Requires doctor's statement, hospital records, or a death certificate/obituary notice.
- Employment changes – Requires documents to show loss of job or other changes in employment.
- Divorce or separation in the student's immediate family – Requires divorce/separation documents or letter from attorney
- Failure to have a set academic goal/major or misunderstanding of schools Satisfactory Academic Progress (SAP) standards – (may only be used as an excuse for one (1) time during the years in question)
- Other – Requires supporting documentation

SIGNATURE REQUIRED

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. I understand that if I purposely give false or misleading information on this worksheet I may be fined, sent to prison, or both.

Student's Signature

Date