

# Faculty Handbook

*Delta State University*

## *Mission Statement*

*As a regional Carnegie Master's I university located in Cleveland, Mississippi, Delta State University serves as an educational and cultural center for the Mississippi Delta, emphasizing service to the Northern Delta counties and its campus centers in Clarksdale and Greenville. The University offers undergraduate, graduate, and continuing education programs of study leading to baccalaureate and master's degrees in the Colleges of Arts and Sciences, Business, Education, and the School of Nursing, as well as a doctorate in education. Emphasis is placed on excellence in instruction, followed by service and research, in the creation of a community of scholars. With special attention to small classes, a friendly environment, and a broad liberal arts foundation, the University encourages significant student-faculty interactions. Delta State provides programs and services that promote intellectual, cultural, ethical, physical, and social development. Students from different cultural, socioeconomic, and ethnic backgrounds will develop the ability to respect and evaluate the thoughts of others; to develop, assess, and express their own thoughts effectively; and to use the techniques of research and performance associated with their disciplines. (From 2008-2009 bulletin)*

# Table of Contents

University Governance .....	4
Administrators .....	4
Administrative Bodies .....	6
Representative Bodies .....	7
Employment .....	8
Compensation .....	8
Benefits .....	9
Employee Performance, Grievance, and Dismissal .....	11
Employee Responsibilities and Standards .....	11
Employment Eligibility .....	12
Academics—Students .....	14
Instructional Resources .....	15
Administrative Operations .....	16
University Travel .....	18
Technology .....	19
Telephones .....	20
Web Pages .....	21
Services and Facilities .....	22

# University Governance

**IHL Governance** <http://www.deltastate.edu/pages/2473.asp?manid={C6F0277C-BCFC-440A-A08D-8D6DDC815CE8}&id={E62BEDAA-A391-4356-93D6-5439979BD3DD}>

**Attorney General's Universities Division Contact Policy**

<http://www.deltastate.edu/pages/2473.asp?manid={C6F0277C-BCFC-440A-A08D-8D6DDC815CE8}&id={0422C1AE-7A81-4CC6-AC6D-523730E6BC2B}>

**Policy on Policy Management** <http://www.deltastate.edu/pages/2473.asp?manid={C6F0277C-BCFC-440A-A08D-8D6DDC815CE8}&id={1CC68474-DC83-43B0-B80D-129BC32155C5}>

## Administrators

### President

The President of the University is elected by the board of Trustees and answers to the board on all matters pertaining to the operation of the University. The President is responsible for curricula and instruction; for the recommendation to the Board for election of faculty, staff, and other employees; for budget and fiscal affairs; and for all university property. The President is also responsible for the admission and retention of student enrollers under regulations of the Board. Although the responsibility and authority for the operation of the University vested in the President of the University by law and by the Board of Trustees cannot be abdicated by the President, the President delegates most responsibilities and authority to other administrative officers. The President's biography is available at <http://www.deltastate.edu/pages/1064.asp>

### Provost/Vice President of Academic Affairs

The Office of Academic Affairs is charged with formulating and enforcing all academic policies at Delta State and with overseeing the curriculum. The Provost/Vice President for Academic Affairs heads the Academic Council, which also includes the academic deans, the Director of Library Services, the Faculty Senate Chair, the Director of Technology Learning Center and the Associate Dean for Regional Development. All DSU academic policies, academic programs, and academic units are under the leadership of the Provost/Vice President for Academic Affairs. The Office of Academic Affairs is located in Kent Wyatt 228. (From DSU website)

<http://www.deltastate.edu/pages/174.aspPage>

## **Vice President of Finance and Administration**

The Vice President for Finance and Administration is the only Delta State University vice president assigned direct administrative responsibility by the IHL Board of Trustees, being delegated an administrative purview under the direction of the University President that includes all financial matters of the University.

In this capacity, the Chief Financial Officer prepares and monitors the University budget and supervises the receipt, custody, and disbursement of funds; accounting and financial reporting; auxiliary enterprises; the maintenance and improvement of the University's physical plant; the procurement of essential services, supplies and equipment; and property inventories.

The Vice President for Finance and Administration also administers the University's personnel program for non-academic employees. (From DSU website) <http://www.deltastate.edu/pages/227.asp>

## **Vice President of Student Affairs**

The Division of Student Affairs promotes the social, physical, cultural, moral, and ethical development for a broad range of students from different socioeconomic and ethnic backgrounds. It is our goal to contribute to the total development of our students and assist in the process of producing good citizens. It is the desire of the University and the Student Affairs Division to establish an environment and provide the opportunities for the development of life skills to supplement our academic disciplines. (From DSU website) <http://www.deltastate.edu/pages/240.asp>

## **Vice President of University Relations**

The Vice President of University Relations is the assistant to the President, assists the University Relations, User Services, Networking Services, Administrative Services, and Technology Learning Center. The Vice President of University Relations also takes an active role in working with the Mississippi Legislators to increase their awareness of the university. It is through the Legislatures awareness of the University's needs that the University continues to receive funding for special projects, renovations, and advancement in its curriculum. <http://www.deltastate.edu/pages/214.asp> (???)

## **Director of Athletics**

The Delta State University Department of Athletics sponsors 13 intercollegiate sports, competing at the National Collegiate Athletic Association's Division II level. DSU is affiliated with the Gulf South Conference and New South Intercollegiate Swim Conference. The institution competes in intercollegiate men's football, basketball, baseball, swimming, diving, tennis, soccer, and golf. The women's intercollegiate program consists of basketball, tennis, fast-pitch softball, cross-country, swimming, soccer, and diving. The Department of Athletics invites you to visit our web site and learn more about our teams and athletes. To visit the official site of Statesmen and Lady Statesmen athletics log on to [www.gostatesmen.com](http://www.gostatesmen.com). (From DSU website) **Administrative**

**Bodies University Cabinet** The University Cabinet consists of the following members:

*President of the University Vice President for Student Affairs Executive Director of Alumni/Foundation Dean, College of Arts & Sciences Dean of Enrollment Services Provost/Vice President for Academic Affairs Athletic Director Vice-President for Finance and Administration Vice President for University Relations Faculty Senate President Associate Vice President for Partnerships and Special Projects*

**Academic Council** This Council is responsible for the academic administration of the University. It will receive and act upon curriculum matters presented by Council members pertaining to changes and additions recommended by the departmental curriculum committees of the respective schools. Significant or major changes will be submitted to the Cabinet for approval or disapproval. Academic Council is composed of the following members: *Provost/Vice President for Academic Affairs Registrar Dean, College of Arts and Sciences Dean,*

*College of Business Dean, School of Nursing Dean, College of Education Dean of Library Service  
Dean of Graduate & Continuing Studies and Research Dean of Enrollment Services Director, Student  
Success Center Faculty Senate President*

# **Representative Bodies**

## **Faculty Senate**

The Faculty Senate serves and acts as a voice for the faculty. It is a representative body elected by the faculty from those eligible to serve. Each division/department/unit with eligible faculty is represented by at least one senator. The primary function of the Senate is to explore faculty concerns and make recommendations to the administration (Cabinet and Academic Council) on policies affecting the University in general and the faculty specifically. In this role, the Senate recommends membership to a variety of academic committees and serves to encourage the activities of such committees. The Faculty Senate website is at <http://www.deltastate.edu/pages/283.asp>

## **Administrative Staff Council**

The Administrative Staff Council serves as a liaison between the administration and the staff of Delta State University to provide a formal process for staff to discuss issues involving University policies and procedures and to forward ideas, recommendations, and opinions to the President. Staff Council is dedicated to excellence in service and the continued growth and development of Delta State University. <http://www.deltastate.edu/pages/286.asp>

# Employment

## **Active Employment - under University Policy Website**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={C78AFD96-194B-4EA0-8243-806570118888}>

## **Records and Retention - under University Policy Website**

<http://www.deltastate.edu/pages/2473.asp?id={36BC3A97-DA93-4962-A651-59093C558129}>

**Classification** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={05103E1E-B006-46FC-8C1B-6B2773B67297}>

**Employment Status** <http://www.deltastate.edu/pages/2473.asp?id={71BB761C-AF4E-4D3C-B366-331A6196200C}>

**Occupational Categories** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={D86CF08B-F4D4-4CF5-B681-C094009F21E5}>

## **Independent Contractor vs. Employee**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={D9F678F4-2DA4-43DE-8C88-F6EF632B15A2}>

# Compensation

## **Compensation**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={41F2935F-CCBE-4B66-A0B1-01E3D3094E9A}>

**Payroll scheduling** <http://www.deltastate.edu/pages/2473.asp?id={3B3194D5-E0BB-4633-A603-FCBCD66EE6B3}>

## **Overtime for Non-Exempt Employees**

<http://www.deltastate.edu/pages/2473.asp?id={0CB4BDAB-46E2-4E05-B384-720328E03965}>



**Additional Compensation** <http://www.deltastate.edu/pages/2473.asp?id={8676BF25-3EB6-45C8-8AA2-9942F66236DA}>

**Faculty Awards** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={19AD23BF-026F-4A87-98DB-ABE8057413C2}>

## **Benefits**

**Insurance/Retirement** <http://www.deltastate.edu/pages/2473.asp?id={20024E47-DC79-4A47-B8B2-360CAC818EDE}>

**COBRA—Continuation of Group Health Coverage-**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={B14F882C-56F8-4FDA-9EE8-7F907B9EDFEE}>

**Mississippi Deferred Compensation Program**

<http://www.deltastate.edu/pages/2473.asp?id={677640D2-132D-46F8-86E2-670A0102C5DE}>

**Optional Retirement Plan (ORP) State Retirement System**

<http://www.deltastate.edu/pages/2473.asp?id={D8067A14-F1C6-424A-8127-9D9BFE87325E}>

**Pre-Tax Benefit Plan** <http://www.deltastate.edu/pages/2473.asp?id={CCE3A3C2-C6F8-41B4-9437-5894D3EFB2C3}>

**Social Security** <http://www.deltastate.edu/pages/2473.asp?id={9D886E5D-63EA-4028-B638-B61A5E0EC04A}>

**State Employee's Health Insurance Plan**

<http://www.deltastate.edu/pages/2473.asp?id={3A91EF46-895A-4CC3-8A9C-A4D79B087F87}>

**State Retirement—Public Employees' Retirement System**

<http://www.deltastate.edu/pages/2473.asp?id={35862709-C3FC-4433-9C9E-6BC70D400654}>

**Unemployment Insurance** <http://www.deltastate.edu/pages/2473.asp?id={09B3A871-1F40-412B-85FE-309A8FEFB4F5}>

**Worker's Compensation** <http://www.deltastate.edu/pages/2473.asp?id={AF706FA6-50B7-447E-B787-708893AB07BC}>

**Leave**

<http://www.deltastate.edu/pages/2473.asp?id={1249B6FA-AF8A-4F68-B496-63A533CE6EC0}>

**Administrative Leave** <http://www.deltastate.edu/pages/2473.asp?id={D551CF9A-EAFC-432C-AFCB-CF49C496CCF5}>

**Family and Medical Leave** <http://www.deltastate.edu/pages/2473.asp?id={AB827ADF-4B5B-4767-B656-AF5D03222A5A}>

**Holidays**

<http://www.deltastate.edu/pages/2473.asp?id={D59B2EFC-009C-44AC-ACA7-A02ABB5E980D}>

**Leave for Death in the Immediate Family**

<http://www.deltastate.edu/pages/2473.asp?id={D628BC4E-9EF4-43FC-BB8F-056C81EBDD8D}>

**Leave of Absence without Pay** <http://www.deltastate.edu/pages/2473.asp?id={B456CDFB-3E1F-4E92-B665-FD665F824164}>

**Major Medical Leave with Pay** <http://www.deltastate.edu/pages/2473.asp?id={EA21364F-1806-4D1E-8804-9AF060FD8F32}>

**Military Leave** <http://www.deltastate.edu/pages/2473.asp?id={0A6434AC-395A-4704-9348-7B74F83032E4}>

**Personal Leave with Pay** <http://www.deltastate.edu/pages/2473.asp?id={70A7E201-8211-42E2-AA66-7D417F1DA78E}>

**Sabbatical Leave** <http://www.deltastate.edu/pages/2473.asp?id={9A8284DF-3000-49AA-8C6D-949D390FAA1C}>

**Terminal Leave/Transferring Leave** <http://www.deltastate.edu/pages/2473.asp?id={7EE403AF-1282-42E7-87D3-A004AC478816}>

### **Scholarship—Spouse of University Employees**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={4A37CA02-9FA4-4AC5-A1D7-CC2CA9A65F02}>

### **Tuition Remission—Dependent Children of Employees**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={63D54751-B32E-41AC-8B29-2167B1EDC1A6}>

**Tuition Remission—Employees** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={B2FC342E-7AF4-4CB3-8344-35AA7BCA38C9}>

**Moving Expense Reimbursement** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={0FC556D5-70C5-4C62-A621-7341BF1A9A89}>

## **Employee Performance, Grievance, and Dismissal**

### **Employee Performance, Grievance, and Dismissal**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={223B0660-A375-4E7D-97A1-95B333392D1A}>

**Performance Evaluation** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={9DDE9772-DE12-4876-B5B7-E78F604E0398}>

## **Employee Responsibilities and Standards**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={7FA911C8-8C51-4900-B247-538C370D0393}>

**Academic Freedom** <https://www.deltastate.edu/policies/policy/university-policies/employment/faculty/academic-freedom/>

**Rights and Responsibilities** <http://www.deltastate.edu/pages/2473.asp?id={8C6AE0E1-9F84-4E78-93F7-4E203DCE0F61}>

### **Work Performance and Code of Conduct**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={071643DC-2C08-46D9-861B-B895D5489C50}>

**Personal Appearance** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={492D98D1-F3FA-458A-AC77-4A3ECA71E68A}>

**AIDS and AIDS-Related Conditions**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={187DE0B3-CF52-4A70-B006-189A76D42ABC}>

**Alcohol and Drug Abuse** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={A59231B4-D6E7-43B5-8492-A367357EDE39}>

**Americans with Disabilities** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={2C48973B-0F4E-4040-AC6B-C5710393DC3C}>

**Drug Free Environment** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={53A5A060-537B-49D4-BD7D-3949BE93E17C}>

**Harassment** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={5DC2A5CA-309F-48F9-8911-37FCB8934EEE}>

**Sensitive and Non-Public Information Policy**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={DA52ADE0-1ABF-45F5-B3D1-6FB4EF5A4945}>

**Sexual Assault** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={05A9C160-F14D-4171-95A3-0B8885DF7D0B}>

**Sexual Harassment** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={FD99CD27-529E-4299-900E-94553BD2E822}>

**Tobacco Free Environment** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={42ECCF0B-A121-4B93-B83D-78E9AEB3F57C}>

**Weapons on Campus** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={9268B2D2-3EF2-4B92-AD08-41AD6BF5296C}>

## Employment Eligibility

**Employment Eligibility** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={4847F365-73F3-401F-96EE-FA763C99F05F}>

**Employment Eligibility (I-9)** <http://www.deltastate.edu/pages/2473.asp?id={456A080C-6466-4973-B19C-58F123C49F69}>

**Minimum Age for Employment** <http://www.deltastate.edu/pages/2473.asp?id={A6864AF5-9ECE-4904-B917-E42447F958C0}>

**Tenure Policy** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={F4019CC5-B73A-421E-BA46-B09544AF1DEE}>

**Tenure Policy—Library** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={F5A75C77-B88E-4287-B734-BA9B99829FED}>

**Promotion Policy** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={C06DFA79-6FCE-4CC5-BB9D-8694FD633457}>

**Promotion Policy—Library** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={3B0413E0-870E-43B9-B644-330CC50985BC}>

**Post Tenure Review** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={FC433F6D-1983-4348-8C06-A8FEF7712817}>

**Faculty Overload Limits** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={9C8086EF-514D-4273-A88C-92BCCB6DFC82}>

**Employment of Foreign Nationals** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={CB8A323A-BDED-4A71-B996-CE886ABC5DAD}>

**Employment of Relatives** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={1D22C040-E163-4B73-A8EA-14A3B63DED90}>

**Employment of Retirees** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={523BB747-6F70-4A83-99B6-356FA97FF34B}>

**Recruitment and Selection** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={F13A0180-F81E-4B1F-88EF-82283C528F70}>

**Equal Employment Opportunity** <http://www.deltastate.edu/pages/2473.asp?id={8E4FC78C-6AF3-4F28-A443-D5589EB6AA4E}>

**Employment Authorization** <http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={10E84349-CACC-41F2-8090-29D8F341348D}>

**Employment Verification/Reference**

<http://www.deltastate.edu/pages/2473.asp?manid={81775AC8-5346-4E8A-9802-D96D73CE050F}&id={7F84256A-FD18-4A14-9A9B-C66D6EA2145D}>

## **Academics—Students**

**Academics—Students** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}>

**Admissions Requirements—Undergraduate**

<http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={AB871690-CBBE-4A34-A859-28AD837D9AE5}>

**Admissions Requirements—Graduate**

<http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={F2F0A4FA-4D84-4AEA-946A-263992C779BB}>

**Academic Grievance—Students** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={73DB08A6-267E-447F-8963-8388775FCE45}>

**Academic Offerings** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={04AC631C-8A58-45EE-963A-B1F2A92837F4}>

**Academic Standing** <http://www.deltastate.edu/pages/2473.asp?id={556FE69D-3561-4480-8180-9A1F6DBACBDB}>

**Cheating and Plagiarism** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={8782E14E-7BF0-43A2-94CC-8DD2CDDDB16B8}>

**Class Absences and Excuses** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={AFBBD160-12B2-417A-AC03-C3830A39B9DB}>

**Class Attendance** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={976BA464-CCF7-468E-B358-C5F8E17FD55F}>

**Class Meetings and Assignments** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={C9AE018A-6134-49ED-BAAF-CA8518ACB7FB}>

**Course Enrollment** <http://www.deltastate.edu/pages/2473.asp?id={A26C7562-1293-469A-9B41-160A927D40AB}>

**Grades and Credits** <http://www.deltastate.edu/pages/2473.asp?id={50CFCDF9-9E21-41B2-81A3-CEFFE0B1FFB7}>

**Release of Information** <http://www.deltastate.edu/pages/2473.asp?id={7C5F2FA0-C716-4318-9CB1-5DD8026B1F5A}>

**Student Advising** <http://www.deltastate.edu/pages/2473.asp?id={8F4149B8-B714-4C9A-851D-B6BDF4512B16}>

**Tests and Examinations** <http://www.deltastate.edu/pages/2473.asp?id={8B0FCF93-F185-42A4-9781-B3B47D94F9B0}>

**Withdrawal from the University** <http://www.deltastate.edu/pages/2473.asp?id={CA2A20B7-E23A-49C2-ADAF-8CE98D28BFF9}>

## **Instructional Resources**

<http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={35633B52-E471-4724-AFCF-D3D6E82B16EB}>

### **Library**

<http://www.deltastate.edu/pages/177.asp>

### **Academic Support Lab**

<http://www.deltastate.edu/pages/342.asp>

### **Counseling and Testing Center**

<http://www.deltastate.edu/pages/257.asp>

**Independent Study** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={F890BED4-E778-42AD-9C4B-C252D5E4A105}>

**International Students** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={F26C64C8-546C-4B22-9C0D-419F77AFB2B2}>

**Over 21 Program** <http://www.deltastate.edu/pages/2473.asp?manid={E78680D7-32C6-4D05-AC0F-A6E60F214190}&id={320DBAC1-9EBC-42F3-9084-5125D8F30EFC}>

**Scholastic Honors** <http://www.deltastate.edu/pages/2473.asp?id={C046578B-FBBE-41EF-86FB-6FBD1412D0BA}>

## **Administrative Operations**

<http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}>

**Identification Cards** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={5F71AC14-BF0E-432D-AEA1-83E5736C075C}>

**Intellectual Property** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={4849A8CA-9C6F-4228-8364-F923FBD1828B}>

**Parking Decals and Fines** <http://www.deltastate.edu/pages/2473.asp?id={DD1FEE31-6765-4CB9-91BD-0E8C3FEE7CDC}>

**Grants and Contracts** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={13586162-A5AA-420D-B7A2-F5723473CA53}>

**Emergencies** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={E08E15B8-761C-43D2-BDF4-E647BBD55971}>

**Crisis Communication** <http://www.deltastate.edu/pages/2473.asp?id={225B8F20-AB62-4614-A9C2-E0503F5128F4}>



**Traffic and Parking** <http://www.deltastate.edu/pages/2473.asp?id={3D42622B-E39F-4130-A9F7-6E99D2046F69}>

**Vending**

<http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={C6713DFC-5F60-41A2-AC62-B7E50B5581C4}>

**Conducting and Analyzing Surveys**

<http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={990564B4-4E3D-4BBA-A2B8-872195A40CF9}>

**Counseling Services** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={D06AD6CD-E96B-48A1-AD90-BCFC2747C7C1}>

**Data Integrity** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={9DAFCA40-15A8-4F74-A1A5-DB2A39E2191B}>

**Establishment of Endowment and Scholarship Funds**

<http://www.deltastate.edu/pages/2473.asp?id={FF65EF07-2213-4F41-8441-C93D1168C2E1}>

**Fund Raising and Solicitation of Private Funds**

<http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={AACB5B14-ACFF-44A6-8B03-BA523265C32E}>

**Health Center** <http://www.deltastate.edu/pages/2473.asp?id={95ED12E2-4B58-4238-9522-663681684C6C}>

**Naming of Campus Facilities** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={51D9E65C-3C2F-453F-BAAB-AC912150A359}>

**Requests for Information** <http://www.deltastate.edu/pages/2473.asp?manid={B38958A0-E978-4B41-BEEF-7A37AAC23D8C}&id={C71E59DF-DD11-4198-AE0F-0F3B489F9AE2}>

# University Travel

<http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}>

## **Travel Authorization and Reimbursement**

<http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={EBAC03F8-EA8A-499D-878E-B2A9387CF5A0}>

## **American Express Corporate Card Use**

<http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={5C72B60C-06C8-4A58-BFF7-05FE65C45265}>

**Conference Registration** <http://www.deltastate.edu/pages/2473.asp?id={240B3BA5-C7C3-4FCF-B6DB-AB2FE040E5AE}>

## **Lodging**

<http://www.deltastate.edu/pages/2473.asp?id={83E36216-B7AE-4E27-BF27-40C3E9CDBFCB}>

**Meals Allowance** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={4A403D7F-3730-4D6E-A543-64D6E1FE579B}>

**Travel by Private Vehicle** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={4E40F6C3-C547-44E4-8877-CB7D3273BE2D}>

**Travel by Public Airline** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={B94478AB-9AA9-46AC-B4D6-655B7FFD33D5}>

**Travel by University Pool Vehicle** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={9FA5CA75-D8B9-4F4A-AEC4-0B04B772C461}>

**Travel Advance** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={800BA5E9-DFC9-48E0-8A6B-16B3982DB9D5}>

**Other Allowable Expenses** <http://www.deltastate.edu/pages/2473.asp?manid={0F8D52DF-E386-484A-9893-EC46CED11DDA}&id={CFF56851-AD28-4852-B102-AFA593462599}>

# Technology

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}>  
**Classroom Technology** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={EC2A3FEC-0AAA-4484-93D2-D6E9B7F217B9}>

## **BlackBoard-CE6**

<http://www.deltastate.edu/pages/1820.asp>

**Distance Education** <http://www.deltastate.edu/pages/2473.asp?id={A7EEE0A8-C122-4BEB-BADB-8E416A5F87F8}>

**Multi-Media** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={0E5DA96D-D58F-4C6D-83BD-4F1CA2AF75FE}>

**Audio-Visual Equipment Loans** <http://www.deltastate.edu/pages/2473.asp?id={06A72230-1DA8-44EC-A73F-68C9AB3D1ECA}>

**Multimedia Resources** <http://www.deltastate.edu/pages/2473.asp?id={6DECF4B0-2065-4AC3-A171-8A5914CC32B1}>

## **Operation and Responsibility**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870CA5B87205DE3F}&id={C3779DC9-0C53-4066-9435-21B432E2B4B2}>

### **Abuse of Computer and Network Systems**

<http://www.deltastate.edu/pages/2473.asp?id={04E6FC01-146B-44B7-B72B-A8847B9F0F6E}>

### **Responsible Use of Electronic Communications**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={03560D20-9D3B-4CCF-82F7-44F63CA55C5E}>

### **Commercial Use of University Resources**

<http://www.deltastate.edu/pages/2473.asp?id={E60B29A0-8C7A-404A-9CFD-ABC3E51D938B}>

**Educomm Code** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={B2ABAA34-28F8-49BA-9B90-A894FC6F265B}>

**Information Technology Governance Committee**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={83EBD1F9-FCE9-49C0-BFAA-851BE3B94048}>

**Information Technology Maintenance**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={879BCC14-8131-4A18-8868-3AEB58A180A5}>

**Management of Personal Computers**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={87E390B6-E0A3-4DF4-AB3E-90ED4A47D5BD}>

**Copyright Infringement**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={7D0729C8-14BD-4294-A43D-91F1A5076F7D}>

**Request for Technology** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={F1119881-5233-47A7-A6CE-18CD5AEB1B51}>

**Unauthorized Access to Computer Systems and Network**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={4F2C59FF-BB63-4966-B654-56F5F37599E7}>

**University Supported Hardware and Software**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={F88E5635-B116-4977-95EB-D01BBFFED2C5}>

**Anti Virus** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={58738015-66A3-4F15-86AB-9D081E1E05AD}>

**Computer Labs** <http://www.deltastate.edu/pages/2473.asp?id={8F67B91B-A347-4F88-8110-C0863252A8F2}>

**Digging Permits** <http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={042BE2D1-A34B-451B-BB80-DFF0D9EE687A}>

## Telephones

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={C8423320-26D0-47BF-A95C-6A92F965D608}>

**Telephone Long Distance Services** <http://www.deltastate.edu/pages/2473.asp?id={FFDF2F7E-45B8-41B5-9926-4C5F6123ECDB}>

**Telephone Use** <http://www.deltastate.edu/pages/2473.asp?id={F1685787-00A1-434B-A228-0F62AF29BD61}>

**Request for Telephone and Data Services**

<http://www.deltastate.edu/pages/2473.asp?id={79DBB27A-B214-478C-90CA-EBBFF4797D51}>

**Telephone Long Distance Billing** <http://www.deltastate.edu/pages/2473.asp?id={624BB9EF-9541-4BD6-8625-340547B4FFB6}>

**Wireless Communications Devices** <http://www.deltastate.edu/pages/2473.asp?id={D8902370-0523-4B1B-8CC1-5CF734A0ED8F}>

**Emergency Telephones** <http://www.deltastate.edu/pages/2473.asp?id={ABFB85E0-87DC-42FA-A9E9-BB0EEC4EB4FB}>

**Obscene or Harassing Telephone Calls**

<http://www.deltastate.edu/pages/2473.asp?id={3AA9CF60-2F6A-462F-8C85-80F199CB15A8}>

**Toll Fraud**

<http://www.deltastate.edu/pages/2473.asp?id={1DF3416F-1788-4914-B233-84E3789492B4}>

## **Web Pages**

<http://www.deltastate.edu/pages/2473.asp?manid={267A318E-4A87-485A-870C-A5B87205DE3F}&id={62CF1DF1-90B3-4CA5-8F1F-70193E893D44}>

# Services and Facilities

## **Building Maintenance**

<http://www.deltastate.edu/pages/3350.asp>

## **Campus Housing for Faculty**

<http://www.deltastate.edu/pages/3687.asp>

## **Credit Union**

<http://www.statewidefcu.org/ASP/home.asp>

## **Cafeteria**

<http://www.campusdish.com/en-us/CSS/DeltaState>

## **Police Department**

<http://www.deltastate.edu/pages/255.asp>

## **Golf Course**

<http://www.deltastate.edu/pages/3699.asp>

## **Child Development**

<http://www.deltastate.edu/pages/642.asp>

## **Post Office and Copy Center**

<http://www.deltastate.edu/pages/905.asp>

## **Aquatic Center**

[http://www.gostatesmen.com/sports/2008/7/22/MSWIM\\_0722084510.aspx?](http://www.gostatesmen.com/sports/2008/7/22/MSWIM_0722084510.aspx?)

## **The Union**

<http://www.deltastate.edu/pages/243.asp>

## **Laundry**

<http://www.deltastate.edu/pages/258.asp>

## **Lost and found**

<http://www.deltastate.edu/pages/255.asp>

## **University Press of Mississippi**

<http://www.upress.state.ms.us/>