

Attendance:	Victoria Peay, Charly Abraham, Andrew Wegmann, Chris Jurgenson, Karen Bell, Josh Armstrong, Jon Westfall, Maia Elgin Wegmann, Ky Johnston, Meridith Van Namen, Kelvin Davis, Bud Sorely, Lynn Bird, Carolyn Bailey, John Alvarez, Nora Gough Davis
1. Call to Order:	The meeting was called to order by President at 3:38
2. Announcements:	None

Agenda Item	Comments / Discussion	Motions	Action
3. Approval of Minutes of Feb. 9 meeting		Motion: CJPE Second: JW	Approved, unanimous
4. President's Report	<ol style="list-style-type: none"> <li>1. Cabinet Updates:               <ol style="list-style-type: none"> <li>a. Sylma Samuel Ferreira received IHL's DEI award</li> <li>b. T&amp;P Policy changes made (see action items)                   <ol style="list-style-type: none"> <li>i. Unclear procedure for passing</li> <li>ii. Related: Review of Policy on Policies</li> </ol> </li> <li>c. Online Directory updates to be made, consistency</li> <li>d. SACSCOC                   <ol style="list-style-type: none"> <li>i. VP Cuevas visit</li> <li>ii. General positive, but lots of work to do</li> <li>iii. Request for faculty to be available via email over summer</li> </ol> </li> <li>e. Budget and Admissions                   <ol style="list-style-type: none"> <li>i. State Financial Aid Bill                       <ol style="list-style-type: none"> <li>1. Initial imbalance between 4 year and CC's</li> <li>2. Has been rectified (equal now for both)</li> </ol> </li> <li>ii. CFO is not optimistic about other state funds                       <ol style="list-style-type: none"> <li>1. Program audits</li> <li>2. No raises</li> </ol> </li> <li>iii. Funding campaigns for centennial underway</li> <li>iv. Enrollment—Lovin optimistic                       <ol style="list-style-type: none"> <li>1. 212 students signed up for Taking Care of Business Day</li> <li>2. Numbers look good</li> </ol> </li> </ol> </li> <li>f. Graduation                   <ol style="list-style-type: none"> <li>i. Two ceremonies in Sillers                       <ol style="list-style-type: none"> <li>1. Smaller graduating classes</li> <li>2. More tickets</li> </ol> </li> </ol> </li> </ol> </li> </ol>		

	<ul style="list-style-type: none"> <li>ii. Faculty are “strongly encouraged” to attend both</li> <li>g. Round two of Kent Wyatt grants have been reviewed               <ul style="list-style-type: none"> <li>i. Provost included money from his own fund</li> </ul> </li> <li>h. Searches               <ul style="list-style-type: none"> <li>i. President—Committee has narrowed down to shortlist</li> <li>ii. Admissions underway</li> <li>iii. CTL has been advertised, accepting applications</li> </ul> </li> </ul> <p>2. Academic Council has not met</p>		
5. University Entities	<ul style="list-style-type: none"> <li>1. Report from Staff Council (HR): No report</li> <li>2. Report from BPAC (RT):           <ul style="list-style-type: none"> <li>a. Hairspray went well</li> <li>b. Comedian John Crist after break</li> </ul> </li> </ul>		
6. Faculty Senate Committees	<ul style="list-style-type: none"> <li>1. Committee on University Services (ZT): No report</li> <li>2. Committee on University Standing (JW): “Still standing”</li> <li>3. Committee on Elections (KJ):           <ul style="list-style-type: none"> <li>a. Elections have been held</li> <li>b. New senators will be at next meeting</li> <li>c. Need some proxies               <ul style="list-style-type: none"> <li>i. Education</li> <li>ii. Accounting</li> </ul> </li> </ul> </li> <li>4. Committee on Technology (CA): No report</li> <li>5. Committee on General Academic Affairs (NGD): No report</li> </ul>		
7. Action Items	<ul style="list-style-type: none"> <li>1. Tenure and Promotion Policy           <ul style="list-style-type: none"> <li>a. Some concern over bullet points on second-to-last page covering requirements for tenure               <ul style="list-style-type: none"> <li>i. No faculty input on these points</li> <li>ii. Three of four bullet points are about collegiality                   <ul style="list-style-type: none"> <li>1. Is this representative of weight of collegiality on tenure?</li> <li>2. “Absence of malfeasance” point an HR concern, not T&amp;P</li> </ul> </li> <li>iii. “The more we try to define collegiality, the more elusive it becomes” -CJPE</li> <li>iv. Should T&amp;P committees be writing narratives on all seven bullet points?</li> </ul> </li> <li>b. Other comments               <ul style="list-style-type: none"> <li>i. Does not cover promotion from associate to full</li> </ul> </li> </ul> </li> </ul>	<p>Motion: JW</p> <p>Second: CJ</p>	<p>Tabled, unanimous</p>

	<ul style="list-style-type: none"> <li>ii. Length of probationary period not always 6 years (p. 2)             <ul style="list-style-type: none"> <li>1. Can be cut down for experience</li> <li>2. Helpful for recruitment</li> </ul> </li> <li>iii. Teaching defined (p.3) - Developmentation and implementation are separate</li> <li>iv. Service (p. 4) to profession, university, and community             <ul style="list-style-type: none"> <li>1. Division?</li> <li>2. All three, some percentage?</li> </ul> </li> <li>v. University Tenure and Promotion Committee—Members should be BOTH tenured and promoted (p.4-5)</li> <li>vi. Two and four year portfolios required or recommended?             <ul style="list-style-type: none"> <li>1. Resubmission of two- and four-year portfolios?</li> <li>2. Plan of action?</li> </ul> </li> <li>c. Moving forward             <ul style="list-style-type: none"> <li>i. Suggest edits?</li> <li>ii. VP-Make collegiality less subjective                 <ul style="list-style-type: none"> <li>1. Professional ethics codes depending on field</li> <li>2. Annual evaluation comments</li> </ul> </li> </ul> </li> </ul> <p>2. Motion: Table pending clarification on collegiality bullet points and addressing of other concerns</p>		
<p>8. Discussion Topics</p>	<ul style="list-style-type: none"> <li>1. Kelvin Davis and Bud Sorely, First Day Complete             <ul style="list-style-type: none"> <li>a. JW: CC faculty when something is sent to our students                 <ul style="list-style-type: none"> <li>i. Sorely: Student announcement email and selection emails (review and choose delivery method)                     <ul style="list-style-type: none"> <li>1. Selection email—every 48 hours until they respond</li> <li>2. Okramail</li> </ul> </li> <li>ii. JW: Forward one selection email on to students; faculty encourage them to check Okramail, respond, etc.</li> </ul> </li> <li>b. CA: Backordered books need to be communicated to faculty                 <ul style="list-style-type: none"> <li>i. BS: Need selection email responses to determine how many books to order</li> </ul> </li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>ii. MEW: Can we order enough for whole class and return those not picked up?             <ul style="list-style-type: none"> <li>1. BS: We can</li> <li>2. But if the edition is old or out-of-print, the sourcing is difficult</li> </ul> </li> <li>iii. JAlv: Avoid backorder issues by providing digital copies too if available?             <ul style="list-style-type: none"> <li>1. BS: Yes, already working on this</li> <li>2. Publisher sales reps helping to convert books over</li> </ul> </li> <li>c. Price per credit concerns             <ul style="list-style-type: none"> <li>i. Can this be capped?</li> <li>ii. BS: Opt out option (up to 10 days into the semester)                 <ul style="list-style-type: none"> <li>1. Opt all in or all out</li> <li>2. Can still purchase books in book store</li> <li>3. BS will work with students to help determine which is best choice for them</li> </ul> </li> <li>iii. JW: How does a student opt out?                 <ul style="list-style-type: none"> <li>1. Student Business Services via website, FAQ page on DSU website (<a href="https://sso.bncollege.com/bes-sp/bessso/saml/deltastateedu/fdcopt/logon.">https://sso.bncollege.com/bes-sp/bessso/saml/deltastateedu/fdcopt/logon.</a>)</li> <li>2. Automatically reenrolled for next semester</li> <li>3. Not in the selection emails                     <ul style="list-style-type: none"> <li>a. We request it be added to this</li> <li>b. BS will look into it</li> </ul> </li> </ul> </li> <li>iv. JW: Do we have any numbers suggesting that this is saving students money?                 <ul style="list-style-type: none"> <li>1. AW: “Barnes &amp; Noble is not a philanthropy”</li> <li>2. KD can get us some numbers</li> <li>3. BS-two semesters in, better data now</li> </ul> </li> <li>v. CA: Why do students have to opt out instead of opt-in?                 <ul style="list-style-type: none"> <li>1. Others: Why is the opt-out process so difficult/hidden?</li> <li>2. BS: Students notified when program starts each semester</li> </ul> </li> </ul> </li> </ul>		
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	<ul style="list-style-type: none"> <li>3. BS: Choose automatic opt-in because “we want as much participation as possible”             <ul style="list-style-type: none"> <li>a. “It is a financial choice on our side”</li> <li>b. Also allows them to keep price per credit lower</li> </ul> </li> <li>d. Improving communication—use Canvas?</li> <li>e. JW: How do additional options get added to faculty profiles?             <ul style="list-style-type: none"> <li>i. BS-Change in automatic adoption of e-books</li> <li>ii. Data still pulls from old system, presents one book as three books (purchase and rental version)</li> </ul> </li> <li>f. VP: “When it works, it works well...It’s great for our students”</li> <li>g. KD: We are here to help—labs, resources, etc.</li> <li>2. University T&amp;P Committee—Karen Bell             <ul style="list-style-type: none"> <li>a. Issues with charge and lay out of committee’s post                 <ul style="list-style-type: none"> <li>i. i.e.-Must meet in first two weeks of March, letter due March 1</li> <li>ii. New T&amp;P policy changes role of committee</li> </ul> </li> <li>b. KB seeks changes, suggestions from colleges and departments                 <ul style="list-style-type: none"> <li>i. Send on to the committee</li> <li>ii. Want to hear from people under review this year</li> <li>iii. Examples from Senate:                     <ul style="list-style-type: none"> <li>1. Collegiality being applied but not in our official policy yet</li> <li>2. What percentage is collegiality? Which requirement does it take from?</li> <li>3. Process for dealing with late letters from committees, chairs, etc?                         <ul style="list-style-type: none"> <li>a. What is purpose of deadlines if not enforced?</li> <li>b. MVN: Deadlines are legally enforced, can be used in favor of appeals</li> <li>c. JW: Committees should be able to notify Provost/admin if deadlines aren’t met</li> <li>d.</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul>		
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9. Adjournment	1. The meeting was adjourned by President at 4:40	Motion: KB  Second: MEW	Adjourned, unanimous
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**Next meetings**

Executive Committee Meeting: April 6, 2023; Union Faculty Lounges

General Faculty Senate Meeting: April 13, 2023; Jacobs Conference Center