

**Faculty Senate**  
 Minutes  
 Sep. 10, 2020  
 Zoom, 3:30 p.m.

|                   |  |
|-------------------|--|
| Attendance:       | Jon Westfall, Rebecca McCracking, Taylor Skelton, Michael Mounce, Andrew Wegmann, Josh Armstrong, Ky Johnston, Maia Elgin Wegmann, James Gerald, David Herbert, Addie Herrod, Clint Wood, Karen Bell, Cetin Oguz, Brian Becker, Jeffrey Johns, John Alvarez, Zina Taran, Nakikke Johnson, Nora Gough Davis, Victoria W. Peay, Travis Calvin, Richard Tremmel, Michelle Matthews, Margaret Katembe, Charlie Abraham, Lynne Reed |
| 1. Call to Order: | The meeting was called to order by President at 3:32 p.m.  |
| 2. Announcements: | None   |

| Agenda Item                                   | Comments / Discussion   | Motions                            | Action   |
|---|---|------------------------------------|----------|
| 3. Approval of Minutes of May 7, 2020 meeting | 1. Vote to approve minutes<br>2. No discussion  | Motion:<br>CO<br><br>Second:<br>ZT | Approved |
| 4. President's Report                         | 1. Covid Numbers <ul style="list-style-type: none"> <li>a. General               <ul style="list-style-type: none"> <li>i. Dashboard available</li> <li>ii. Input from faculty and staff</li> <li>iii. Labor Day concerns</li> </ul> </li> <li>b. Administration               <ul style="list-style-type: none"> <li>i. Things are under control</li> <li>ii. Some faculty still skeptical</li> </ul> </li> <li>c. Polling faculty:               <ul style="list-style-type: none"> <li>i. 1/3 say not doing enough</li> <li>ii. 1/3 say doing enough</li> <li>iii. 1/3 don't know</li> </ul> </li> <li>d. Fast loop emails</li> </ul> 2. Enrollment Numbers <ul style="list-style-type: none"> <li>a. Down               <ul style="list-style-type: none"> <li>i. Expected 11%</li> <li>ii. Unofficially around that now</li> </ul> </li> <li>b. Budget still viable               <ul style="list-style-type: none"> <li>i. President aware</li> <li>ii. No "Sep. Surprises"</li> <li>iii. IHL mandate: rainy day fund</li> </ul> </li> <li>c. Potential cuts, if needed:               <ul style="list-style-type: none"> <li>i. Contingency fund</li> <li>ii. Technology upgrades</li> </ul> </li> </ul> |                                    |          |

|                                     |  |  |  |
|-------------------------------------|--|--|--|
|                                     | <ul style="list-style-type: none"> <li>d. Admin: We are ok</li> <li>3. Title IX Statement <ul style="list-style-type: none"> <li>a. Initial contact, i.e.: <ul style="list-style-type: none"> <li>i. Syllabi</li> <li>ii. Recruitment material</li> </ul> </li> <li>b. Not needed in email signature</li> </ul> </li> <li>4. Southern Circuit Tour of Independent Film Makers <ul style="list-style-type: none"> <li>a. Documentaries</li> <li>b. Screenings, Spread the word</li> </ul> </li> <li>5. Faculty and Staff professional development fund <ul style="list-style-type: none"> <li>a. Reimbursement for purchased Covid resources</li> <li>b. Up to \$75</li> <li>c. Open until Sep. 30</li> </ul> </li> </ul>   |  |  |
| <p>5. University Entities</p>       | <ul style="list-style-type: none"> <li>1. Report from Staff Council/Chief Safety Officer: <ul style="list-style-type: none"> <li>a. NJ: <ul style="list-style-type: none"> <li>i. Fall Career Fair Sep.16</li> <li>ii. Teacher Recruitment Day and Graduate School Fair Sep. 23</li> </ul> </li> <li>b. CJJ: <ul style="list-style-type: none"> <li>i. Covid <ul style="list-style-type: none"> <li>1. Met w/Robin</li> <li>2. Concerns/questions on policy</li> <li>3. New Dashboard <ul style="list-style-type: none"> <li>a. Include numbers</li> <li>b. 14 day average? <ul style="list-style-type: none"> <li>i. Public</li> <li>ii. Council prefers not to</li> </ul> </li> </ul> </li> </ul> </li> <li>ii. Budget update, enrollment news <ul style="list-style-type: none"> <li>1. Seem to be ok</li> <li>2. Kara Goldman: down 356, 11%</li> </ul> </li> <li>iii. By-Laws Review Committee appointed; Christy Riddle, head</li> </ul> </li> </ul> </li> <li>2. Report from BPAC: RT <ul style="list-style-type: none"> <li>a. SCTIFM <ul style="list-style-type: none"> <li>i. Sep. 15, <i>Coded Bias</i> <ul style="list-style-type: none"> <li>1. Streaming</li> <li>2. Talk back with film makers</li> </ul> </li> <li>ii. Plus six more</li> </ul> </li> <li>b. Live performances <ul style="list-style-type: none"> <li>i. 6-8 planned</li> <li>ii. Carol King (Jan.) postponed</li> </ul> </li> </ul> </li> </ul> |  |  |
| <p>6. Faculty Senate Committees</p> | <ul style="list-style-type: none"> <li>1. Committee on University Services: MEW, no report</li> <li>2. Committee on University Standing: JW</li> </ul>   |  |  |

|  |  |   |                               |
|--|--|---|-------------------------------|
|  | <ul style="list-style-type: none"> <li>a. Priority preferences form out</li> <li>b. Preliminary list by next Monday <ul style="list-style-type: none"> <li>i. Most people get preference</li> <li>ii. One committee very popular</li> </ul> </li> <li>c. Research Committee: ZT <ul style="list-style-type: none"> <li>i. Travel and registration for virtual conferences</li> <li>ii. First come, first serve</li> <li>iii. Up to \$250</li> <li>iv. Ongoing (until money runs out)</li> </ul> </li> <li>3. Committee on Elections: AH <ul style="list-style-type: none"> <li>a. Proxy positions filled</li> <li>b.</li> </ul> </li> <li>4. Committee on Technology: JA, no report</li> <li>5. Committee on General Academic Affairs: JG, no report</li> </ul>  |   |                               |
| 7. Discussion Item:<br>Fall 2020<br>Division Status                    | <ul style="list-style-type: none"> <li>1. CO and Art <ul style="list-style-type: none"> <li>a. Studio courses <ul style="list-style-type: none"> <li>i. Issues with connectivity</li> <li>ii. Lowering expectations</li> <li>iii. Finish the semester</li> <li>iv. Hoping for the best</li> </ul> </li> </ul> </li> </ul>  |   |                               |
| 8. Action Item:<br>Department<br>Tenure and<br>Promotion<br>Guidelines | <ul style="list-style-type: none"> <li>1. JG and CO—Document and Committee <ul style="list-style-type: none"> <li>a. Defining divisional requirements <ul style="list-style-type: none"> <li>i. Content different</li> <li>ii. Structure streamlined</li> </ul> </li> <li>b. Guidelines taken from T&amp;P Handbook <ul style="list-style-type: none"> <li>i. Teaching most defined</li> <li>ii. Service and Scholarship also defined</li> </ul> </li> <li>c. Points in Doc not “hard and fast” <ul style="list-style-type: none"> <li>i. Can be deleted, combined, added to</li> <li>ii. Clear expectations needed</li> <li>iii. Continuity</li> </ul> </li> <li>d. Goal: clarification for candidates</li> <li>e. Process <ul style="list-style-type: none"> <li>i. Division settles on expectations</li> <li>ii. Deans approve</li> </ul> </li> </ul> </li> <li>2. Questions/Discussion <ul style="list-style-type: none"> <li>a. MEW: Timeline? <ul style="list-style-type: none"> <li>i. JG and CO: <ul style="list-style-type: none"> <li>1. Set in motion for Fall, 2021</li> <li>2. Doc due to chairs by end of this semester</li> </ul> </li> </ul> </li> </ul> </li> </ul> | <p>Motion:<br/>JG</p> <p>Second:<br/>CO</p> | Approved<br>with<br>amendment |

|  |  |  |  |
|--|--|--|--|
|  | <ul style="list-style-type: none"> <li>3. Negotiation Jan. through Spring</li> <li>4. Approval after that</li> <li>b. ZT: Applied Retroactively? <ul style="list-style-type: none"> <li>i. JW: Yes</li> <li>ii. No new requirements, just clarified</li> </ul> </li> <li>c. AW <ul style="list-style-type: none"> <li>i. Two questions <ul style="list-style-type: none"> <li>1. How much can divisions add, delete, combine? What if division already has clear guidelines?</li> <li>2. Original FS call did not ask for committee to form it, but divisions <ul style="list-style-type: none"> <li>a. Handed down to divisions</li> <li>b. Original call to hand up</li> </ul> </li> </ul> </li> <li>ii. CO response: <ul style="list-style-type: none"> <li>1. Template only</li> <li>2. No numbers, no rubric</li> <li>3. Can be adapted to allow for diversity of disciplines</li> </ul> </li> </ul> </li> <li>d. ZT: Aspects of rubric don't apply to all fields <ul style="list-style-type: none"> <li>i. JW: Most helpful for committees that don't already have defined requirements <ul style="list-style-type: none"> <li>1. No last-minute requirements</li> <li>2. Protect the candidates</li> </ul> </li> <li>ii. JG: <ul style="list-style-type: none"> <li>1. Mitigate faculty turn-over</li> <li>2. Divisions need written requirements</li> </ul> </li> </ul> </li> <li>e. AW: Agree with sentiment, but faculty have concerns</li> <li>f. MEW: <ul style="list-style-type: none"> <li>i. Faculty concerns from survey <ul style="list-style-type: none"> <li>1. Handed down, general (likely unfair) mistrust</li> <li>2. Retroactive</li> </ul> </li> <li>ii. JG: Whole committee gets a say on the doc <ul style="list-style-type: none"> <li>1. ZT: Tenure-track only?</li> </ul> </li> </ul> </li> <li>g. JW: Add an amendment: all ranked faculty vote <ul style="list-style-type: none"> <li>i. AW motions</li> </ul> </li> </ul> |  |  |
|--|--|--|--|

|                |   |                                    |           |
|----------------|---|------------------------------------|-----------|
|                | <ul style="list-style-type: none"> <li>ii. MEW seconds</li> <li>iii. RM: “Ranked”? <ul style="list-style-type: none"> <li>1. Aviation, no tenure track professors</li> <li>2. Professor of practice</li> </ul> </li> <li>iv. JW: Ranked=professor of practice</li> <li>h. ZT: Who enacts this? <ul style="list-style-type: none"> <li>i. JW: If we vote yes: <ul style="list-style-type: none"> <li>1. goes to AC next</li> <li>2. Then to divisions</li> <li>3. Dates to come</li> </ul> </li> <li>ii. If no: <ul style="list-style-type: none"> <li>1. Back to AC</li> <li>2. What needs to be different?</li> </ul> </li> </ul> </li> <li>i. CO: Scholarship and service are up to the department <ul style="list-style-type: none"> <li>i. Not voting on doc as is</li> <li>ii. Changes allowed</li> </ul> </li> <li>3. JW closes discussion, sends out vote</li> </ul> |                                    |           |
| 9. Adjournment | 1. The meeting was adjourned by President JW at 4:43 p.m.   | Motion:<br>TS<br><br>Second:<br>RM | Adjourned |

**Next meetings**

Executive Committee Meeting: October 1, 2020 – Zoom  
General Faculty Senate Meeting: October 8, 2020 – Zoom