

Faculty Senate
 Minutes
 Oct. 15, 2020
 Zoom, 3:30 p.m.

Attendance:	Jon Westfall, Rebecca McCracking, Taylor Skelton, Michael Mounce, Andrew Wegmann, Josh Armstrong, Ky Johnston, James Gerald, David Herbert, Addie Herrod, Clint Wood, Karen Bell, Brian Becker, John Alvarez, Zina Taran, Nakikke Johnson, Victoria W. Peay, Travis Calvin, Richard Tremmel, Michelle Matthews, Charlie Abraham, Lynne Reed, Leslie Mancini, James Rutledge (Guest)
1. Call to Order:	The meeting was called to order by President at 3:30 p.m.
2. Announcements (at end):	ZT: Breast Cancer awareness month Zoom backgrounds

Agenda Item	Comments / Discussion	Motions	Action
3. Approval of Minutes of Sep. 10, 2020 meeting	1. Vote to approve minutes 2. No discussion	Motion: AW Second: ZT	Approved
4. President's Report	1. Covid <ul style="list-style-type: none"> a. Pushback from student groups <ul style="list-style-type: none"> i. Enforcement of Code of Conduct ii. Dr. Bennett-Fairs addressed via letter b. Cares Act Funds <ul style="list-style-type: none"> i. Timeline accelerated ii. Most money already allocated 2. Campus Forum: Oct. 29, 3 p.m. <ul style="list-style-type: none"> a. JW burner phone for questions <ul style="list-style-type: none"> i. Open to senate and constituents ii. Anonymous unless requested otherwise b. Question taken live as well 3. Complete to Compete <ul style="list-style-type: none"> a. IHL funding ran out b. No longer being pushed <ul style="list-style-type: none"> i. Current student may complete ii. Less recruitment 4. Virtual Homecoming <ul style="list-style-type: none"> a. Virtual 5k b. Other events 		

	<p>5. Student Business Services “Get App”</p> <ul style="list-style-type: none"> a. Pilot program b. Student service enhancements on campus <ul style="list-style-type: none"> i. Remote food orders ii. Access control for buildings c. Quicker processing of Okra cards during summer orientation <ul style="list-style-type: none"> i. Save advising time ii. Student access to 900 number <p>6. Questions</p> <ul style="list-style-type: none"> a. RM: Same app being used now? <ul style="list-style-type: none"> i. Unsure ii. Sodexo also has app b. AH: Name clarification on app c. KB: Oct. 29 Forum and Early Registration Week <ul style="list-style-type: none"> i. Can’t be easily moved ii. JW will request again iii. Later in the week less busy for advising d. Request for Dr. Bennett-Fair’s letter <ul style="list-style-type: none"> i. RM, MM, KB, and ZT ii. JW shared in chat, Canvas 		
<p>5. University Entities</p>	<p>1. Report from Staff Council/Chief Safety Officer:</p> <ul style="list-style-type: none"> a. NJ: <ul style="list-style-type: none"> i. Annual Feed a Family and Toy Drive <ul style="list-style-type: none"> 1. Three drop off locations: Kent Wyatt, Student Success Center, Union 2nd Floor 2. Due Nov. 18 ii. Questions <ul style="list-style-type: none"> 1. AW: Need invitation for meetings 2. NJ: Contact Chief Johns <p>2. Report from BPAC: RT</p> <ul style="list-style-type: none"> a. SCTIFM <ul style="list-style-type: none"> i. Working on next year’s concert line-up ii. Southern Circuit Films Series <ul style="list-style-type: none"> 1. Can track students for credit 		

	<ul style="list-style-type: none"> 2. Includes how much they watched iii. Five dollar movie series with Halloween themes coming up 		
6. Faculty Senate Committees	<ul style="list-style-type: none"> 1. Committee on University Services: <ul style="list-style-type: none"> a. Note from MEW <ul style="list-style-type: none"> i. Work with DEI on faculty retention ii. DEI member guest next meeting 2. Committee on University Standing: JW <ul style="list-style-type: none"> a. Formed b. Waiting on chair to be named 3. Committee on Elections: AH <ul style="list-style-type: none"> a. Waiting on proxy for SS&H b. AW will provide 4. Committee on Technology: JA, no report 5. Committee on General Academic Affairs: <ul style="list-style-type: none"> a. JG, no report b. Waiting on OIT for meeting invite 		
7. Guest Speaker: Jamie Rutledge	<ul style="list-style-type: none"> 1. Year-end cash position <ul style="list-style-type: none"> a. June 2020 b. Shared spreadsheet comparing June 2018 with June 2020 <ul style="list-style-type: none"> i. Approved and audited by IHL and third-party CPA ii. \$2.8 million increase 2. Sep. 2020 cash flow projection <ul style="list-style-type: none"> a. Reviewed by auditors b. \$4.5 million increase from last year 3. Report of negative impact of Covid-19 <ul style="list-style-type: none"> a. Loss in revenue <ul style="list-style-type: none"> i. Tuition: \$1,094,649.09 (net) ii. Housing: \$1,118,806.00 iii. Food Service Commissions <ul style="list-style-type: none"> 1. No numbers yet 2. Renegotiated deal with Sodexo 3. JR predicts positive iv. Athletic Revenue: \$450,750.00 v. Rental Revenue: \$128,000 b. Expenditures—administrative leave predictions 		

	<ul style="list-style-type: none"> c. Total negative impact: \$2,792,205.09 4. 2020-21 Budget Contingencies <ul style="list-style-type: none"> a. Increase for cash contingency b. Regular contingency c. Overbudgeting for state cuts <ul style="list-style-type: none"> i. Predicted 5.5% decrease ii. 2.2% actual decrease d. Advanced budgeting contingency <ul style="list-style-type: none"> i. Vehicles for police department, facilities and equipment, technology ii. Contingent on enrollment <ul style="list-style-type: none"> 1. Enrollment went down 2. Funds not used 3. Potential for use in the Spring 5. Plans to address negative impact <ul style="list-style-type: none"> a. Housing Reduction of Revenue <ul style="list-style-type: none"> i. Reduction of utilities and other expenses ii. \$1,118,806 iii. Consolidation of dorms iv. Must have positive balance for auxiliary funds b. Athletics <ul style="list-style-type: none"> i. No revenue, no spending <ul style="list-style-type: none"> 1. i.e. travel budgets 2. Expenses cut c. Rental Revenue <ul style="list-style-type: none"> i. Decrease in utilities ii. Decrease in overtime for custodians d. Tuition <ul style="list-style-type: none"> i. July through December analysis <ul style="list-style-type: none"> 1. Short <ul style="list-style-type: none"> a. \$951,299.55 in tuition b. \$82,320.09 in fees 2. Good news: Scholarships <ul style="list-style-type: none"> a. Budgeted for 2.3 million b. Gave 2 million 		
--	---	--	--

	<ul style="list-style-type: none"> c. Saved \$3.8 million ii. December through June projections <ul style="list-style-type: none"> 1. \$1.1 million short total 2. Conservative number <ul style="list-style-type: none"> a. Budgeted for 6% increase in enrollment b. Took 10% from that c. And an extra \$500,000 from summer school d. Same amount of scholarships iii. Balance <ul style="list-style-type: none"> 1. Salaries down 2. \$2.1 million in contingencies to come 3. Confident Fund Ten will cover for lost tuition/enrollment drop <p>6. Wrap Up</p> <ul style="list-style-type: none"> a. Met and exceeded IHL goal for COH on June 30 b. Sep. cash flow better than it's been in years c. No budget freeze <ul style="list-style-type: none"> i. But don't spend money you don't need ii. Budgeted money unused will help d. Revenue <ul style="list-style-type: none"> i. As expected ii. Plus FEMA for storm damage e. Expect to increase COH another \$1 million this year f. Housing concerns <ul style="list-style-type: none"> i. Plans to consolidate ii. Decrease expenditures <p>7. Questions</p>		
--	--	--	--

	<ul style="list-style-type: none"> a. AW: Clarification on \$1.1 million more than projected loses <ul style="list-style-type: none"> i. JR: CARES money not the source ii. Our budgeting b. AW: Is the school strong financially despite the pandemic? <ul style="list-style-type: none"> i. JR: Yes ii. But have a long way to go <p>8. Bond Projects: \$7.2 million</p> <ul style="list-style-type: none"> a. \$3 million at end of month <ul style="list-style-type: none"> i. Elevator updates/replacement/repairs ii. Dorm roofs <ul style="list-style-type: none"> 1. Bids 70% higher than projected pre-Covid 2. In budget now b. \$5 million for dorm renovations <ul style="list-style-type: none"> i. HVAC ii. Flooring iii. Bathrooms iv. Clean ducts c. Next year: \$10 million in bonds <ul style="list-style-type: none"> i. \$7.2 million for nursing renovation ii. Rest spread out over campus d. Five year plan: another \$5 million <ul style="list-style-type: none"> i. ADA accessibility ii. Coliseum <p>9. CARES funds</p> <ul style="list-style-type: none"> a. \$1.2 million to students <ul style="list-style-type: none"> i. Reimbursements for expenses ii. \$500,000 spent b. \$1.2 million for university <ul style="list-style-type: none"> i. \$1 million for dorm and meal plan reimbursements ii. Rest for PPE, etc. c. \$1.9 million from state <ul style="list-style-type: none"> i. Strict stipulations ii. Must be spent by Nov. 30th iii. Plans <ul style="list-style-type: none"> 1. Technology 2. PPE 		
--	---	--	--

	<ul style="list-style-type: none"> 3. Sanitizing chemicals 4. Covid Coordinator 5. Get App <p>10. Questions</p> <ul style="list-style-type: none"> a. JW: Cost savings for work-from-home in Dec. and Jan.? <ul style="list-style-type: none"> i. JR: Two reasons <ul style="list-style-type: none"> 1. Save on utilities, \$80-100,000 2. Decrease spread of Covid b. No other questions c. JW reminds of forum 		
8. Bylaw and Constitution Committee Update	<ul style="list-style-type: none"> 1. Tentative changes proposed by CO and AW <ul style="list-style-type: none"> a. Small changes to clarify policy <ul style="list-style-type: none"> i. Daily, monthly basis ii. No current language on voting iii. Working to finalize new wording b. No plans to change constitution itself c. A la merit pay appeals update 2. Questions or suggestions <ul style="list-style-type: none"> a. JW: Update committee list <ul style="list-style-type: none"> i. Active vs inactive ii. Use or cut b. Voting ballots—electronic or paper 3. Invitation to senate to read and suggest changes <ul style="list-style-type: none"> a. What needs to be included b. What needs to be changed—language c. What shouldn't be included 	<p>Motion: JG</p> <p>Second: CO</p>	Approved with amendment
9. Adjournment	<ul style="list-style-type: none"> 1. The meeting was adjourned by President JW at 4:22 p.m. 	<p>Motion: JG</p> <p>Second: DH</p>	Adjourned

Next meetings

Executive Committee Meeting: November 5, 2020 – Zoom
General Faculty Senate Meeting: November 12, 2020 – Zoom