

01) Voting Members present:

Ellen Green

Talbot Brooks

Gokhan Karahan

Deborah Myers

Jacqueline Craven

Lisa Moon

Vicki Hartley

Duane Shuttlesworth

Don Allan Mitchell

Shelley Collins

Debra Allen

Lekeitha Morris

Michael Amspaugh

Thomas Taylor

Charles Abraham

Carlisle Meek

Brett Oleis

Leslie Fadiga-Stewart

David Hebert

Margaret Swanson

02) Agenda: Approved with speaker first.

Minutes: Approved to accept minutes of 03/21/13.

03) Dr. John Hilpert spoke briefly about his tenure as the President, DSUs future and his retirement plans. He was presented an appreciation gift from the senate.

04) Faculty Senate President's Report:

President La Forge held an open forum for students on the 16th and has invited the faculty/staff to a luncheon and open forum on the 25th on the 2nd floor of the Union. All are encouraged to attend. Important dates: Graduation – May 4th and Staff Development Day May 14th. Canvas has begun.

05) University Entities:

Report from Staff Council: No Report

Report from Graduate Council: Vicki Hartley: Faculty appointments are completed.

Report from BPAC: Sen. Oleis: BPAC presents an Evening of Delta Soul with Steve Azar is the last performance of the year - Tonight, Thursday April the 11th.

06) Faculty Senate Committees:

Committee on Elections: Sen. Hebert: complete

Committee on University Standing Committees: No Report

Committee on Technology: No Report

Committee on University Services: No Report

Committee on General Academic Affairs: No Report

Old Business:

Two and four year pre-tenure review notification: All three passed in Academic Council.

07)

First diploma/second diploma discussion: S. Simpson was invited to speak to the senate, but had previous engagement. President Green read a set of question/answers the senate had requested of Ms. Simpson. (See Attachment A)

Training session for faculty – when is a threat considered a threat?

Training was held with approximately 85 in attendance.

I vs. IP for grades: Sen. Oleis: Discussed the recommendations of this committee. (See Attachment B)

Advising Holds: Holds during pre-registration. – Will ask Registrar to discuss.

Faculty Evaluation forms: Resolution presented to formalize the current Faculty Evaluation Policy allowing for options of choice of evaluation format. Motion to defer to next year made by Sen. D. Shuttlesworth/ Hebert – Motion approved.

New Business: Purged Student – Recommended to hold over for new business for May Faculty Senate Meeting.

President Green thanked the senate for the opportunity to serve as their president and passed the Gavel to the New Faculty senate President Sen. D. Mitchell. President Mitchell adjourned the meeting with approved motion by Sen. Hebert/Shuttlesworth and a second approved motion by Sen. Hebert/Shuttlesworth to open a special supplemental meeting to organize the 2013-2014 Faculty Senate.

President Mitchell then asked the new senators took their seats and called the meeting to order.

Voting Members present for the 2013-2014 Faculty Senate were:

Ellen Green
Talbot Brooks
Gokhan Karahan
Deborah Myers
Jacqueline Craven
Michael Amspaugh
Gavin Lee

Duane Shuttlesworth
Don Allan Mitchell
Shelley Collins
Debra Allen
Lekeitha Morris
Margaret Swanson
Thomas Taylor

Charles Abraham
Carlyle Meek
Sam Washington
Leslie Fadiga-Stewart
David Hebert
Vicki Hartley

President Mitchell charged the seasoned senators to mentor the newly elected members and asked the new senators read the Faculty Senate By-laws – found on the DSU website under faculty senate.

President Mitchell asked for nominations for Officers:

President – elect - Sen. Karahan - Hearing no other nominations the office was closed and the senate approved this nomination.
Secretary – Debra Allen - Hearing no other nominations the office was closed and the senate approved this nomination.

President Mitchell requested that the suggested individuals meet in the standing committees and elect your chair for the business of the 2013-2014 Faculty Senate.

The following committee chairs were named and approved:

Committee on Elections: Sen. G. Lee

Committee on University Standing Committees: Sen. D. Hebert

Committee on Technology: Sen. D. Shuttlesworth

Committee on University Services: Sen. D. Myers

Committee on General Academic Affairs: Sen. P. Brown (declined); Clint Tibbs

Adjournment: Motion made and second and approved.

Executive Committee Meeting Date:

3:30 PM - Thursday, 04/18/2013 - Faculty Lounge

May Senate meeting Date:

3:30 PM – Thursday, 05/02/2013 – 302A Uni

Attachment A

Questions for the Registrar for 4/11/13 faculty senate meeting

1. Is it possible to determine GPA on all course work completed, including courses that have been repeated? **Yes**
2. Is it possible to produce a list of students with a GPA > 3.8? **Yes, we can have OIT run a report with the assistance of IRP.**
3. Is it possible to calculate two separate GPA's; one with repeated coursework included and one without? **Yes, but this would be hand calculated and time consuming to include and exclude to calculate the GPA.**
4. Do Incompletes roll over to a grade of F after one year without a change of grade having to be turned in? **No they do not roll over. Currently, incompletes are being entered as if it were an "F" to begin with. The student receives an "I", but is automatically penalized with the GPA calculation of an "F". Our office is currently working with the I & IP taskforce to address the concerns of this calculation.**
Side note: The process can be automatic but it will take some work and training to get this set up in Banner. The process would be dependent on the faculty member entering a roll-over date (i.e. 04-11-14) for the grade to change to an "F" in the DSU Online Services grade book upon submitting the grade of "I" at the end of the term. We are working with the I & IP taskforce to see what would be the best option for our faculty and the Registrar staff. Is this automatic? **No it is not currently automatic.**
5. Do IP's change into an F without input by faculty or is it automatic? **This is not automatic and at the current time we are only made aware that an IP still exists in the system after a year if the faculty member completes a change of grade form. The grade of IP could possibly work just like the example in question #4.**
6. Is it possible to hide pin numbers for registration from all but advisors and chairs? **Only advisors and chairs should be accessing pin numbers for their advisees and majors. If this is occurring then our office needs examples of how this error occurred and our staff would need to discuss how to correct this in Banner with OIT.**
7. Is it possible to have a pre-registration hold put on a pin number such that only an advisor could release the hold? **This would be a question we would have to discuss with OIT. It is possible to have an academic hold that only the advisor or Chair could remove, but we would need to test this out to see if it would actually work for the needed purpose.**
8. Who has access to a student registration pin numbers besides advisors and chairs? **The Registrar staff has access, but we do not give out pin numbers. We advise the student to contact their advisor.**

Attachment B

Recommendations from the Task Force Regarding Grades of (I) or (IP)

1. Change the time line from 1 year to 6 months for an "I" grade to change to an F.
2. Remove the punitive aspect of the "I". As it stands now an "I" is factored into the GPA as an "F" immediately. After a 6 month period, the registrar's office will run a report of all incomplete grades from the prior term. At that time, the registrar's office will change all Incompletes to F's. Grade reports for spring and summer terms will be run in December and reports for fall will be run in May.

3. Incompletes are currently being entered as if it were an "F" to begin with. The student receives an "I", but is automatically penalized with the GPA calculation of an "F".

Note: The process can be automatic but it will take some work and training to get this set up in Banner. The process would be dependent on the faculty member entering a roll-over date (i.e. 04-11-14) for the grade to change to an "F" in the DSU Online Services grade book upon submitting the grade of "I" at the end of the term.

4. IP's do not change into an F without input by faculty. This is not automatic and at the current time the registrar's office is only made aware that an IP still exists in the system after a year if the faculty member completes a change of grade form. The grade of IP could possibly work just like the "I" described above.
5. Remove the "IP" altogether as an Undergraduate grade option, but leave it at the Graduate level.
6. Clarify the language in the catalogs so that students know if they do not complete the work within the 6 month time line and they receive a grade of "F" that they must reenroll/retake in the course in its entirety.
7. The Registrar's office will pull a report showing "I" grades since 2004. This will be completed prior to September 2014.