

UNIVERSITY POLICE

2018-2019 Campus Parking Regulations and Safety Guidelines



**DELTA STATE
UNIVERSITY** 

Highway 8 West | Cleveland MS 38733 | 1.800.GO.TO.DSU | www.deltastate.edu

Delta State University

Parking Regulations

The State Institutions of Higher Learning of Mississippi, approved the establishment of the following traffic rules and regulations for the control, direction, parking, and general regulations of traffic of all motor vehicles on the campus of Delta State University. These regulations are an official part of GENERAL UNIVERSITY ADMINISTRATIVE REGULATIONS. All students and employees (faculty, staff and other employees) by their enrollment or acceptance of employment, are subject to said administration regulations.

The Delta State University Police Department (UPD) is located in Bailey Hall, Suite 108. The Director and staff encourage students, faculty, staff and visitors to solicit assistance on all matters concerning traffic regulations and campus security.

MOTOR VEHICLE REGISTRATION

Students and employees who park their motor vehicles on the campus must register their vehicles with the University Police Department. The University will not be responsible for providing parking spaces for registered vehicles, nor can the University be held responsible for any damages to vehicles or occupants while vehicles are on campus.

ONLINE VEHICLE REGISTRATION:

In order to obtain your parking permit (decal), complete the following steps:

- Type parking2.deltastate.edu in the web browser address bar (no www is necessary.)
- Follow the steps given on this website.
- You are not complete until you have clicked 'submit'.
- Come to the Police Department (Bailey 108) with your driver's license and proof of purchase to pick up your decal.

You have completed your vehicle registration!

PAYMENT OPTIONS:

The fee for the decal is \$40 in the Fall/Spring and \$20 for either summer session.

This fee can be paid in one of two ways:

1. Through your personal DSU Online Services Account
2. At Student Business Services with cash or check.

You may come pick up your decal at any point after registering, so don't wait! Get it done immediately. If at any time you have any questions regarding the vehicle registration process, contact our office at 662.846.4155.

ZONES AND REGULATIONS

Motor vehicles are to be parked on the campus and streets of Delta State University only in the areas designated as parking areas, in such a manner, at such a place, and for such time as may be indicated on appropriate signs or markers. Zoned areas are provided by number and color of decals as follows:

ZONE 1 • Blue • University Employee
ZONE 2 & 3 • Green • Resident Student
ZONE 4 & 5 • Yellow • Commuter Student & Family Housing
ZONE 6 • Orange • All Decals *Activities Decal

These zones are already marked and should be used only as indicated above. Zone violators will be ticketed. Only one decal may be visible on vehicles. Parking restrictions are in effect in:

ZONE 1 • from 7 a.m. to 5 p.m. (M-F)
ZONE 2 & 3 • at all times
ZONE 4 & 5 • from 7 a.m. to 1 p.m. (M-F)
ZONE 6 • All Decals *Activities Decal

It is a violation of parking regulations to:

- Park in the wrong zone.
- Park in any area where curbing is painted or pavement striped to prohibit parking.
- Park fully or partially blocking a street, drive or walkway, or impede the flow of traffic.
- Park outside or across marked lanes.
- Park on the grass or other area not designated for motor vehicles.
- Double parking.
- Park facing traffic or on the wrong side of the street.
- Park any vehicle, boat trailer, 3-wheeler, 4-wheeler, or any other vehicle similar vehicle in any parking space or around apartments over an extended period of time. Extended parking must have permission of the University Police. Any vehicle, trailer, or other item violating this section shall be towed away at owner's expense.
- Park in a space marked *Reserved, Visitor, Handicapped, or Bailey Child Care*. These spaces are not to be used for dropping off or picking up passengers at any time.
- Back into any parking space on a street or angled parking.

Drivers of DSU-owned vehicles should comply with all traffic and parking regulations. No faculty, staff, or student can advise a person to park illegally. No unauthorized motor vehicle or bicycle may park in a posted handicapped parking place or block or obstruct access to such a parking place.

Parking Permit Decals

A registered permit for a vehicle shall be effective from the date of purchase through August of the following year. Parking permit decals must be permanently affixed to the outside of the lower left corner of the rear window or left rear bumper or fender of motorcycles (motorcycle tag attachments are acceptable).

The cost of vehicle registration will be as follows:

- \$40 if purchased in the fall term
- \$40 if purchased in the spring term
- \$20 if purchased in the 1st/2nd sessions of summer terms

REPLACEMENT PERMITS: Recipients will at all times be responsible for the decal issued to them. If a vehicle is sold or traded within the school year, a current decal may be removed (place pieces on a scrap of paper) and presented to the University Police Department where a new decal may be obtained for \$3; otherwise, there will be a charge of the full registration fee.

TEMPORARY PERMITS: You may obtain up to two temporary parking permits per term for each vehicle you have registered. The temporary permits may be issued for a minimum of one day or a maximum of one week. Persons using vehicles other than their registered vehicle(s) must obtain a temporary campus permit which will be issued at no charge. Temporary permits may be picked up at the University Police Department. Such permits should be acquired immediately after arriving on campus. The temporary permit should be affixed to the lower left side of the rear window.

CHANGING YOUR PERMIT: Students changing from a commuter to a campus housing status or from a campus housing status to commuter, etc., may remove a current permit decal and exchange it for the needed type for \$3. The decal on your vehicle should always reflect your current status as a student: failure to make the proper changes may result in parking tickets and/or charges through student court.

DEALER TAGS: Persons wanting to register vehicles displaying dealer tags will not be sold a Delta State permit. A temporary parking permit may be obtained for a vehicle with a dealer tag when your currently registered vehicle is in the shop and the dealer has supplied you with a dealer vehicle. You must present a statement on dealership letterhead advising that you have been loaned such vehicle while your vehicle is being worked on in order to obtain a temporary permit. Without this letter, we will not issue a temporary permit. Temporaries will not be issued beyond fourteen days from the date of the letter.

RENTAL TAG: Persons wanting to register vehicles displaying rental tags will not be sold a Delta State permit. A free temporary parking permit may be obtained for a vehicle with a rental tag while your currently registered vehicle is in the shop for repair.

HANDICAP DECALS: Students/Employees who need access to handicap parking areas on campus must have a state issued placard. Anyone with a handicap permit may also park in any legal parking space on the Delta State campus. Vehicles with a handicapped placard or license plate must be transporting the person for whom the placard is issued to use a handicapped parking space on campus.

Delta State reserves the right to regulate further the use of motor vehicles on the campus or to forbid the use of motor vehicles by a student or employee who refuses to abide by the parking and traffic regulations. Vehicles which have accumulated three or more unpaid tickets are subject to being immobilized. Immobilized vehicles may be towed after (5) business days if fines remain unpaid. An additional fine of \$50 is levied at the time of immobilization. To operate a motor vehicle on the campus is a privilege, not a right, subject to the regulations set forth by the IHL Board of Trustees and administered by the University.

Vehicles which are repeatedly ticketed for the same violation are subject to being immobilized or towed at the owner's expense after a third citation for the same violation has been issued—

regardless of whether the prior tickets are outstanding or have been paid in full. Any violations cited against a permit number will be charged to the person to whom the permit was issued.

Traffic Violations

1. The owner of a vehicle is responsible for the vehicle at all times.
 2. Traffic regulations and laws are in effect at all times.
 3. The campus wide speed limit is fifteen (15) miles per hour for all motor vehicles unless otherwise marked.
 4. Any motor vehicle driver must have in their possession a valid operator's license and proof of insurance.
 5. Any motor vehicle must have a valid, current license plate (tag) as required by law.
 6. Motor vehicles must have occupants restrained in a proper safety restraint as per Mississippi Code.
- Drive around or move any barricade unless otherwise directed by a University Police Officer.
 - Driving on the grass.
 - Operate a vehicle in such a manner as to make or cause to make any type loud or offensive noise including continuous horn blowing, car radio and unauthorized use of a public address system.
 - Fail to report immediately to the Delta State Police Department any accident or collision on the campus or streets of Delta State University.
 - Fail to obey the same traffic regulations while riding, operating, or parking any bicycle or non-motor vehicle.

It is a violation of traffic law or regulations to:

- Speed (15 MPH on campus).
- Fail to Stop or yield as posted.
- Operate a vehicle in a careless or irresponsible manner or while under the influence.
- Drive on the grass.
- Move a vehicle from the scene of an accident until given permission by the investigating officer.

MOTORCYCLES, ROLLERBLADES (SKATES), SKATEBOARDS, ETC.

1. Any person who rides or parks a bicycle or other non-motor vehicle, including boats and trailers, on the campus shall be subject to all the terms and provisions of these regulations.
2. No person shall ride a bicycle on any sidewalk, walkway, or any other area of the campus designed for pedestrians.
3. No person shall park a bicycle on a walkway or sidewalk, in a hallway, or near a doorway except where use is made of a parking rack furnished by the University.
4. No person shall ride or park at night on the campus or streets of Delta State University a bicycle not equipped with headlight, tail-light and reflector(s).
5. Every regulation herein applicable to anyone riding, operating, or parking a bicycle on the campus shall also apply to anyone riding, operating or parking a motorcycle or motor scooter.
6. No person who operates or drives a motorcycle, or other motor driven cycle having two or more wheels, shall carry any other person in or upon such vehicle on the campus unless such vehicle is equipped with:
 - A dual seat designed for two persons, or a separate passenger seat with a double footrest: or
 - A side car attachment providing a separate seat space for a passenger to be seated entirely within the attachment.

7. No person shall roller blade (skate) on any sidewalk, walkway or any other area of the campus customarily used by pedestrians or inside any building on the campus. Any person wishing to roller blade (skate) on campus is to do so only on streets or parking lots and at their own risk. It is recommended that protective gear and reflective clothing be worn.
8. Operators of motor vehicles or bicycles may not park or stop so as to block or obstruct a handicap entrance on a sidewalk, street or into any building.
9. No person shall skateboard on any sidewalk, walkway or any other area of campus customarily used by pedestrians including patios, stairs, and handicapped ramps, or inside any building on the campus. Any Delta State student wishing to Skateboard on campus is to do so only on streets or parking lots and at their own risk. It is recommended that protective gear and reflective clothing be worn.
10. Hover boards (and similar vehicles/devices) are **prohibited** on campus, including campus buildings and campus grounds. Hover boards (and similar vehicles/devices) may not be stored or charged on campus.
11. Operate a motorcycle or motorbike on any Delta State University property without a standard crash helmet securely fastened upon the head of the driver. Each passenger of the vehicle must wear a helmet.

ADMINISTRATION OF TRAFFIC VIOLATIONS

When violation of any rule or regulation set forth herein has been clearly established by waiver, voluntary admission, and /or by an official hearing, the offender shall be subject to a special administrative fee and/or shall be subject to disciplinary action.

After notice of a violation, an appeal may be made within seven (7) working days from the date of the citation at the Student Life Union Office on a form provided by that office. If the offender so desires, he/she may request, and be entitled to, legal counsel. When appearing before the Student Court, the offender may be present and question witnesses. A \$10 appearance bond must be posted when filing an appeal.

The following reasons are **NOT** acceptable grounds for appealing a traffic ticket:

- Ignorance of regulations
- Inability to find a legal parking space
- No space available
- Inclement weather
- Late for class
- Improperly displayed decal
- Failure to purchase a decal

In lieu of the above procedure, the violation ticket may be taken to the Bolivar County District II Justice Court.

After proper notification, any person who fails to surrender his/her registration permit (decal) or who operates or parks a motor vehicle on the Delta State Campus after the date which such privileges have been suspended shall have his/her vehicle towed off campus. This person shall be responsible for all costs incurred in towing and storing the vehicle. The University and its officials shall not be liable for any damage to the vehicle resulting from towing or storage thereof.

Any vehicle that is illegally parked, abandoned, found on the campus with no license plate, no inspection sticker, or parked so as to constitute a hazard to vehicular or pedestrian traffic, shall be removed under the same stipulation as stated in Section VI., E. Mississippi Code, 1972. *NOTE: Any vehicle that is broken down and has been parked on campus for over one month will be removed from*

campus at the owner's expense unless otherwise approved by the department director.

GENERAL TRAFFIC REGULATIONS

Delta State University is located in Cleveland, MS within Bolivar County. University Police officers are certified by the State of Mississippi. Each officer meets the professional criteria as established by the state's Minimum Standards Board.

Any student or employee who so desires may take a violation ticket to the Bolivar County District II Justice Court. Appeals handled through the Justice Court will be charged through Mississippi Code #37-105-1.

Provisions effective July 1, 1972, require that all vehicles operated on the University streets will be properly insured with a minimum of 10-20-5 by a reputable insurance company and that proof of insurance be kept in vehicle as per MS Code #63-15-4-2a.

In addition to the aforesaid rules and regulations, the laws of the State of Mississippi are in effect on all Delta State University property.

Regulations are published online via the Office of Communication and Marketing.



CAMPUS SAFETY

AUTHORITY

The University Police Department (UPD) is a state IHL law enforcement agency and the primary law enforcement agency for Delta State University. It is the objective of the University Police Department to provide and maintain a safe and secure environment for the students, staff, faculty, residents and visitors of Delta State University. The UPD phone line (662.846.4155) is monitored 24/7. The department consists of the following areas:

- Patrol
- Investigation
- Communications
- Administration

University Police officers are armed and have arrest powers and authority on all property owned or governed by the IHL. All police officers meet the professional criteria as established by the Board on Law Enforcement Officers Standards and Training, and are certified by a law enforcement training academy.

University Police officers are on duty 24 hours a day, 7 days a week, including holidays. Police officer functions include, but are not restricted to the following:

- Vehicle, foot, and bike patrols of campus to ensure the safety of persons and property.
- Responding to reports of crime in progress on University property.
- Investigating offenses that have been committed and preparing required reports.
- Assisting other local, state, and federal law enforcement agencies.
- Providing motorist assistance, unlocking vehicles on campus, providing vehicle boosts on campus and providing escorts.
- Responding to calls from emergency phones and other similar emergencies.
- Enforcing state laws and university regulations.
- Educating the campus community on methods to keep themselves as well as their property safe.

AWARENESS

DRUGS AND ALCOHOL

In compliance with the Drug-Free Schools and Communities Act Amendments of 1989, Delta State University has implemented a policy to express its commitment to the elimination of alcohol and drug abuse. Please refer to the “Alcohol and Drug Abuse Policy” section of the student handbook and employee handbook. The student handbook is available through the Office of Student Affairs. The employee handbook is available through the Office of Human Resources.

SEXUAL ASSAULT

The Delta State University Police Department provides programs throughout the year to promote awareness of sexual assault, date/acquaintance rape, and other sex offenses. Prompt reporting of sex offenses is strongly recommended. University Police Officers are available 24 hours a day to assist victims in obtaining medical attention and reporting offenses.

USE OF CELL PHONE WHILE OPERATING A MOTOR VEHICLE

As a driver, your first responsibility is the safe operation of the vehicle you are driving. If you must use a cell phone while operating a motor vehicle, please keep in mind the following precautions:

1. Never dial the phone while driving. If possible, dial while the car is not in motion, such as at a traffic light or stop sign.
2. Keep calls brief.
3. Make sure the phone is easy to reach and see.
4. Learn about the features on your phone, such as voice mail and speed dial.
5. If a passenger is in the vehicle, let the passenger answer the phone and relay the information to you or take a message for you to return the call at a later time.

PREVENTION

The University Police Department has an active crime prevention program which is dedicated to reducing criminal opportunities and encourages the members of the campus community to take responsibility for their own safety and security, and the safety and security of others. Crime prevention programs are available for all students, staff, and faculty. Some of the topics include, but are not limited to personal safety and property security, alcohol and DUI awareness, drug abuse awareness, fire safety, sexual assault/date rape prevention. The Crime Prevention Program also coordinates Operation I.D., which is a program to assist students in identifying and recording property in case of theft. A bicycle registration form is available to students who bring bicycles on campus.

Safety on a college campus is a genuine concern. Delta State offers many different services and crime prevention programs in an effort to continuously improve safety in the university community. Ultimately, each person is responsible for his/her own safety, but practice of preventive methods can help to reduce the probability of one becoming a victim of crime. During the year, the police department will offer workshops and presentations on crime prevention. You should take the opportunity to attend these programs. If you have any questions or comments concerning campus safety, please call us at 662.846.4155 or send an email to police@deltastate.edu.



WEAPONS ON CAMPUS

POLICY STATEMENT

The Board of Trustees of Mississippi's Institutions of Higher Learning recognizes that the possession of pistols, firearms or other weapons on any of its institutional premises or at its institutions or student functions off-campus by persons other than duly authorized law enforcement officials, institutional security officials, other authorized persons and the institutional approved programs creates an unreasonable and unwarranted risk of injury or death to its institutions' employees, students, visitors and guests and further creates an unreasonable and unwarranted risk of damage to properties of the institutions, employees, students, visitors, guests and properties of others. Because of such dangers, the Board hereby prohibits the possession of pistols, firearms or other weapons in any form by any person other than duly authorized law enforcement officials, institutional security officials and other authorized persons. "Authorized persons" includes those individuals authorized by applicable law and by the institutional executive officer or his/her designee. "Authorized persons" also includes those who have in their possession a valid, unexpired state firearms permit with the "Instructor Certified" (IC) sticker on the back, or the equivalent permit issued by a state with a reciprocity agreement with Mississippi. Even so, those possessing such permits are not permitted to possess firearms in any institutional facilities and/or areas that are deemed non-public. Students and employees are not authorized to possess firearms on institutional property or at institutional off-campus events regardless of possession of firearms permits.

DEFINITIONS

Authorized persons: Includes those individuals authorized by applicable law and by the institutional executive officer or his/her designee. It also includes those who have in their possession a valid, unexpired state firearms permit with the "Instructor Certified" (IC) sticker on the back, or the equivalent permit issued by a state with a reciprocity agreement with Mississippi.

Employee: This generally includes faculty and staff employees who are working on paid appointments by the University. It generally excludes students or temporary employees. For specific information on who is considered an employee, contact the Human Resources Department.

Student: A person enrolled at the university whether full-time or part-time.

PROCEDURES AND RESPONSIBILITIES

Unless authorized by the Chief of the University Police Department or otherwise authorized under this policy, students, faculty, staff, and visitors are prohibited from possessing pistols, firearms, or other weapons on University property regardless of their possession of an enhanced conceal carry permit.

A visitor of Delta State University, who is permitted to carry a firearm in accordance with Mississippi's Enhanced Concealed Carry law (Mississippi Code #45-9-101), is permitted to carry a firearm in the following public locations:

- Charles W. Capps Archives and Museum
- H.L. Nowell Student Union
- Outdoor locations (excluding sites listed below)

- Roberts-LaForge Library
- Young-Mauldin Dining Hall

All visitors to the campus are prohibited from carrying firearms, regardless of their possession of an enhanced conceal carry permit, in all other buildings, facilities, and campus locations including, but not limited to, the following:

- Academic buildings
- Administrative offices and buildings
- Athletic facilities and fields
- Residence Halls

A visitor who has an enhanced conceal carry permit but is in possession of a firearm outside of the allowable areas listed above or is in violation of the requirements of the enhanced conceal carry permit, such as not having their firearm concealed, is in violation of this policy and may, at a minimum, be required to leave the premises.

VIOLATION OF POLICY

Any individual who violates this policy may be subject to appropriate corrective and/or disciplinary action, including but not limited to arrest, termination, and/or expulsion.

SOCIAL MEDIA

Social media responsibility is an important practice for today's students. If used in a positive way, social media channels can be a valuable resource to connect with peers throughout college and as a tool to increase chances of employment after graduation. Negative social media engagement may evoke controversy or bring harm to yours or others' reputation. Always remember to THINK before you share.

T=IS IT TRUE?

Sharing false information or spreading gossip in a social media circle spells trouble. Incorrect information can complicate a situation or potentially cause harm to you or another person.

H=IS IT HELPFUL?

Helpful media is positive and poses no threat to individuals or organizations. Sharing constructive and useful information may protect another or brighten their day.

I=IS IT INSPIRING?

Consider how your message will motivate or appeal to others. Highlight the good things, like volunteering, community activity and warm, fuzzy feelings.

N=IS IT NECESSARY?

The time is now. Every detail of life does not have to be posted online. It doesn't mean it wasn't fun or didn't happen if it's not shared.

K=IS IT KIND?

Remember the "Golden Rule." Social media is not a place for name-calling and abuse. Use your manners and treat people with respect.

**FOR MORE INFORMATION ON STUDENT GUIDELINES AND REGULATIONS VISIT:
[HTTP://WWW.DELTASTATE.EDU/STUDENT-AFFAIRS](http://www.deltastate.edu/student-affairs)**

