

ACADEMIC COUNCIL

Minutes

July 13, 2023

Present: Andrew Novobilski, Vicki Bingham, Edwin Craft, Ellen Green, Leslie Griffin, Tomeka Harbin, David Hebert, Chris Jurgenson, Kristen Land, Jeff Slagell, Josie Welsh

Absent: Emily Dabney, James Gerald

Guests: Chrisa Mansell, Director of Institutional Research & Planning; Joi Phillips, Interim Dean of Library Services; Mike Smith, Chair of Languages & Literature; Tanya McKinney, Associate Professor of Biology

Call to order: A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on July 13, 2023. The meeting convened at 8:41 AM with Provost Novobilski presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda	Motion to approve the agenda was made by Jeff Slagell and seconded by Leslie Griffin. All in favor.	Approved.	
Approval of Minutes	Motion to approve the minutes of the June 8, 2023 meeting was made by Jeff Slagell and seconded by Vicki Bingham. All in favor.	Approved.	
Guest Speakers:	Trellis Company Presentation		
Informational Item:			
Cabinet Update	Dr. Ellen Green provided updates from the most recent Cabinet meetings.		Ellen Green
Faculty Senate Update	<p>Faculty Senate hasn't met since May. An Academic Freedom Policy is being drafted based on AAUP guidelines. The draft should go before Faculty Senate, then continue through to Academic Council. If approved by Academic Council, the draft will then be forwarded to Cabinet for approval.</p> <p>Faculty Senate and Academic Council may work together on the webpage so that faculty members could have a link available to a page regarding their research. The Provost asked Faculty Senate President Chris Jurgenson to discuss this further with Faculty Senate.</p>		Christopher Jurgenson
Institutional Effectiveness and Planning	<p>Dr. Welsh discussed three topics: 1) Committee on Committees; 2) QEP and Loop Closing on Report from Ad-hoc Committee on Advising; 3) Housekeeping – Reports and Syllabus.</p> <p>Committee on Committees – the committee structure will be reviewed this fall.</p> <p>QEP and Loop Closing on Report from Ad-hoc Committee on Advising – Dr. Welsh is awaiting recommendations for an evaluator, so she requested for that to be sent to her soon if it hasn't already been done so. Short-term</p>		Josie Welsh

	<p>recommendations for students were made, such as advising being an ongoing program that begins with TCOB and Okratation, and to continue through FYS. Short-term recommendations for faculty include creating an Academic Advising Leadership Council led by Interim Director of the FCTL Dr. David Hebert. This leadership council could collaborate with OIT.</p> <p>Closing the Loop on Advising – Hayley Murrell is closing this loop by providing training this summer to senior and administrative secretaries within academic departments to inform secretaries of when, why, and how to update advisors in Banner.</p> <p>A motion to charge the QEP and CTL with implementing short-term recommendations from Ad-hoc Council and schedule reports from QEP and CTL for November with a campus update as part of the Fall Forum in November was made by Jeff Slagell and seconded by Vicki Bingham. 10-approved, 0-nay, 0-abstention. Motion carried.</p> <p>An additional motion was made by Provost Novobilski for the syllabus template to be available in Canvas and to be maintained by the FCTL, which was seconded by Chris Jurgenson. 10-approved, 0-nay, 0-abstention. Motion carried.</p> <p>The Annual Report deadline has been extended to October 15th.</p>		
Opportunities for Continuous Improvement:			
Action Items:			
Course Action Request – PHI 308	New Course – PHI 308 Introduction to Metaphysics. Motion to approve the request was made by Chris Jurgenson and seconded by Vicki Bingham. 10-approved, 0-nay, 0-abstention. Motion carried.	Approved.	Ellen Green
Discussion:			
Retreat Planning	Provost Novobilski asked for input on what topics people would like to see offered at the retreat. Please get those recommendations to the Provost by Monday. A draft of topics will be distributed on Wednesday.		
Announcements:			
Adjourned:	10:30 AM		
Next Meeting:	Thursday, July 27, 2023, @ 8:30 AM.		