

ACADEMIC COUNCIL

Minutes

March 30, 2023

Present: Andrew Novobilski, Josh Armstrong, Vicki Bingham, Edwin Craft, Emily Dabney, James Gerald, Ellen Green, Leslie Griffin, Billy Moore, Christy Riddle, Jeff Slagell, Josie Welsh (via Teams)

Absent:

Guests: Chrisa Mansell, Director of Institutional Research & Planning; Joe Bentley, Interim Chair of Math & Sciences; Gina Jenkins, Chair of Speech and Hearing Sciences; Richard Tremmel, DMI Director and Chair of Entertainment Industry Studies

Call to order: A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on March 30, 2023. The meeting convened at 1:35 PM with Provost Novobilski presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda	Motion to approve the agenda was made by Jeff Slagell and seconded by James Gerald. Dr. Edwin Craft requested to add a discussion about space utilization during the summer to the agenda; Provost Novobilski asked to add a discussion about Rolling Fork tornado victims and President Ennis' upcoming visit to campus. All in favor.	Approved.	
Approval of Minutes	Motion to approve the minutes of the February 23, 2023 meeting was made by Jeff Slagell and seconded by Vicki Bingham. All in favor.	Approved.	
Guest Speakers:			
Informational Item:			
Cabinet Update	Dr. Leslie Griffin provided an update from the most recent Cabinet meetings. The Provost added that he would be distributing the university's mission review on Monday.		Leslie Griffin
Faculty Senate Update	<p>Dr. Armstrong reported that Kelvin Davis and Bud Sorey attended the March 9th Faculty Senate meeting to discuss First Day Complete; the discussion went well.</p> <p>Recommendations from Faculty Senate on the Tenure and Promotion document were sent to the Provost. Dr. Armstrong will conduct a vote via email.</p> <p>Dr. Karen Bell is currently taking recommendations from faculty on the direction of the Tenure and Promotion Committee since revisions are being made to the Tenure and Promotion policy.</p> <p>At the upcoming April 13th Faculty Senate meeting, a new President-elect will</p>		Josh Armstrong

	be nominated.		
Institutional Effectiveness and Planning	Dr. Welsh reported that items that need review according to the SACS report are being worked on, including the faculty handbook. Work regarding the Distance Education Committee will be discussed at the next Academic Council meeting.		Josie Welsh
Opportunities for Continuous Improvement:			
Action Items:			
Tenure Policy	The Provost presented a revised Faculty Tenure policy. Motion to approve the revised Faculty Tenure policy was made by James Gerald and seconded by Jeff Slagell. 11-approved, 0-nay, 0-abstention. Motion carried.		Provost Novobilski
Curriculum Items	<p>Curriculum Items from DMI, Math & Sciences, and Speech & Hearing Sciences were presented.</p> <p>Course Action Request – DMI 101 Entertainment Industry Survey. Motion to approve changing the course offering semester to a first-semester course for DMI students was made by James Gerald and seconded by Leslie Griffin. 11-approved; 0-nay; 0-abstention. Motion carried.</p> <p>Course Action Request – DMI 116 Fundamentals of Sound Cognition. Motion to approve changing the course offering semester to a first-semester course for DMI students was made by Leslie Griffin and seconded by Vicki Bingham. 11-approved; 0-nay; 0-abstention. Motion carried.</p> <p>Course Action Request – DMI 303 Game Audio. Motion to approve revising the course prerequisites was made by Emily Dabney and seconded by Josh Armstrong. 11-approved; 0-nay; 0-abstention. Motion carried.</p> <p>Course Action Request – DMI 307 Applied Drum Set. Motion to approve adding the new course of Applied Drum Set was made by Jeff Slagell and seconded by Vicki Bingham. 11-approved; 0-nay; 0-abstention. Motion carried.</p> <p>Course Action Request – DMI 415 Entertainment Industry Copyrights and Contracts. Motion to approve changing the course offering semester was made by James Gerald and seconded by Josh Armstrong. 11-approved; 0-nay; 0-abstention. Motion carried.</p> <p>Course Action Request – DMI 460 Senior Seminar. Motion to approve</p>		

changing the course offering semester was made by Jeff Slagell and seconded by Vicki Bingham. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Curriculum Action Request – DMI – Entertainment Industry Studies. Motion to approve replacing GBA 203 Business Communications with MKT 435 Social Media Marketing in the EIS Business core was made by Vicki Bingham and seconded by James Gerald. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Curriculum Action Request – DMI – Entertainment Industry Studies. Motion to approve replacing FCS 215 Personal Finance requirement with CIS 205 Microcomputer Applications was made by Jeff Slagell and seconded by Josh Armstrong. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Curriculum Action Request – DMI – Entertainment Industry Studies Minor. Motion to approve revising course requirements for the EIS minor was made by James Gerald and seconded by Billy Moore. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Course Action Request – CHE 100 Introduction to Chemistry. Motion to approve removing designated lab from course description was made by James Gerald and seconded by Josh Armstrong. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Course Action Request – CHE 319 Organic Chemistry Lab I. Motion to approve revising lab hours was made by James Gerald and seconded by Jeff Slagell. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Course Action Request – CHE 320 Organic Chemistry Lab II. Motion to approve revising lab hours was made by James Gerald and seconded by Jeff Slagell. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Course Action Request – SHS 430 Clinical Procedures in Speech Pathology. Motion to approve adding the cross-listing statement to the course description was made by James Gerald and seconded by Edwin Craft. 11-approved; 0-nay; 0-abstention. **Motion carried.**

Curriculum Action Request – Speech and Hearing Sciences. Request to approve replacing ENG 304 as a professional writing course with SHS 492.

	<p>The hope was that this would help eliminate the need for course substitutions, but if using SHS 492 as the writing course requirement, a course substitution would still be needed as topics for 492 courses vary. Request withdrawn.</p> <p>Provost Novobilski also noted the importance of notifying other programs when course requirements change which will affect other programs as well.</p>		
Discussion:			
Program Learning Outcomes in Catalog	Program Learning Outcomes are currently listed on course syllabi, but are not listed in the course catalog. Dr. Welsh made a recommendation that each program has its learning outcomes listed in the catalog. This topic will be further discussed.		Josie Welsh
Summer Space Utilization	Summer building closures are currently being considered. Foundation Hall will remain open, but other residence halls will be closed for the summer. Dr. Craft asked Academic Council members to speak with their faculty and staff within the next week to discuss spaces and this topic will be further discussed at the next Academic Council meeting. Dr. Craft said he is happy to speak with departments if they'd like.		Edwin Craft
Rolling Fork	Provost Novobilski said he was pleased with the excellent response of area communities to the town of Rolling Fork. Bolivar Bullet provided information about organized efforts which Provost Novobilski will email. However, if students/student organizations plan to help, they are responsible for any assignments if they miss class.		Provost Novobilski
Announcements:	Hayley Murrell and Cheryl Ballard are planning four Lunch N' Learn sessions for Academic Affairs this summer for academic secretaries. Topics covered will include timekeeping, calendars, event planning, and procurement-related items. It is recommended that academic secretaries attend all four sessions as different topics will be covered at each session. The sessions are scheduled to take place in the Ford Center for Teaching and Learning in Ewing Hall on June 7 th and 21 st , and July 12 th and 26 th from 10:30 AM-12:30 PM with lunch being provided afterward.		
	Incoming President Ennis is expected to be on campus Thursday, April 6 th . Details of the visit are unclear at this time.		
	The Academic Research Showcase is scheduled for April 13 th in the Union from 12-1 PM.		
	Preregistration for summer and fall 2023 semesters opens Monday, April 3 rd .		
Adjourned:	3:14 PM		
Next Meeting:	Thursday, April 13, 2023, @ 8:30 AM.		