

ACADEMIC COUNCIL

Minutes

November 9, 2023

Present: Vicki Bingham, Emily Dabney, James Gerald, Tomeka Harbin, David Hebert, Chris Jurgenson, Kristen Land, Merideth Van Namen, Josie Welsh

Absent: Edwin Craft, Ellen Green, Leslie Griffin, Joi Phillips

Guests: Fawn Ussery (for Joi Phillips)

Call to order: A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on November 9, 2023. The meeting convened at 8:32 AM with Acting Interim Provost Vicki Bingham presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda	Motion to approve the agenda was made by Chris Jurgenson and seconded by Emily Dabney. All in favor.	Approved.	
Approval of Minutes	Due to a technical issue, minutes were not viewed by members of Academic Council, therefore approval of the October 26 th minutes was deferred until the December 14 th meeting.		
Informational Item:			
Provost's Update	Acting Interim Provost Bingham provided the following updates: <ul style="list-style-type: none"> - The provisional status requires additional required steps for any newly approved programs at this time. - The Faculty Promotion and Tenure policies are under subcommittee review with hopes that the handbook revisions will be completed soon. - There will be a meeting tomorrow to work on the Teach-Out Policy. 		Vicki Bingham
Cabinet Update	The policy for the Readmission of Military Service Members was approved on Monday and is posted on the website.		Ellen Green
Faculty Senate Update	Chris Jurgenson provided the following Faculty Senate updates: <ul style="list-style-type: none"> - Ad Hoc Collegiality committee is working on a collegiality statement. - Faculty Senate will meet again today, and the December meeting will be held on November 30th. 		Christopher Jurgenson
Institutional Effectiveness and Planning Update	Josie Welsh provided the following IEP updates: <ul style="list-style-type: none"> - Wrapping up assessment pieces and hopes to distribute a summary to campus soon. - December will be filled with administrative assessments. - Dr. Tanya McKinney has been meeting with several groups across campus sharing information about the QEP. 		
Opportunities for Continuous			

Improvement:			
Action Items:			
OLD BUSINESS: Custom Regalia for Graduates	Emily Dabney spoke to the regalia company about color options and the option of ordering regalia based on spirit colors. Emily Dabney made a motion to approve the custom designs with spirit colors for regalia (Bachelor's – green insert; Master's – green front panel; Doctoral – green gown with seal). The motion was seconded by Chris Jurgenson. 8-approved, 0-nay, 0-abstention. Motion carried.		Emily Dabney
NEW BUSINESS: Curriculum Items	<p>Curriculum Items from various departments within the College of Business and Aviation were presented.</p> <p>Curriculum Action Request – BBA in Accountancy. Withdrawn because there are prerequisites for the course being added which would change the total number of hours required to graduate.</p> <p>Curriculum Action Request – MBA & iMBA to remove MGT 695 from the iMBA concentration plus a Course Action Request to update the title and course description of MGT 695. Motion to bundle these two requests into one motion was made by Tomeka Harbin and seconded by James Gerald. All in favor. Motion to approve the Curriculum and Course Action requests as presented was made by James Gerald and seconded by Chris Jurgenson. 8-approved, 0-nay, 0-abstention. Motion carried.</p> <p>Course Action Requests – MGT 490 and MKT 490. Motion to bundle these two requests into one motion was made by Tomeka Harbin and seconded by Chris Jurgenson. All in favor. Motion to approve the course action requests by adding a cross-listing statement to the course descriptions was made by James Gerald and seconded by Chris Jurgenson. 8-approved, 0-nay, 0-abstention. Motion carried.</p> <p>Course Action Requests – CAV 100, 250, 350, 352, 360, 362, 374, 381, and 404. Tabled.</p> <p>Discussion ensued about the current Course Action Request form and James Gerald made a motion to update the form into three separate forms (one for additions, one for deletions, and one for revisions) tailored to each action taken. Chris Jurgenson seconded motion. 8-approved, 0-nay, 0-abstention. Motion carried.</p>		Tomeka Harbin
Discussion:			

Faculty Recognition Day in Spring	Discussion tabled but should be added to “Old Business” in the spring of 2024 to make plans in enough time.		
Academic Improvement Plan – 2 nd Reading	Fawn Ussery went over the changes made to the Academic Improvement Plan form draft and recommendations were made, including having the form correlate with the Academic Standing Policy once it is revised.		
Academic Standing Policy – 2 nd Reading	Emily Dabney shared a draft of the changes made to the policy thus far and stated that she would like assistance in revising the AIP. Joi Phillips and/or Fawn Ussery, Collins Phelps, and Vicki Bingham will assist in hopes of having the policy updated and the AIP implemented by the end of spring 2024.		
Course Enrollment Policy	The meeting ran out of time, so this item was tabled until January 2024.		
Announcements:			
Adjourned:	10:46 AM		
Next Meeting:	Thursday, December 14, 2023, @ 8:30 AM.		