

# ACADEMIC COUNCIL

## Minutes

**January 25, 2024**

**Present:** Vicki Bingham, Edwin Craft, James Gerald, Ellen Green, Leslie Griffin, Tomeka Harbin, David Hebert, Chris Jurgenson, Kristen Land, Joi Phillips, Merideth Van Namen, Josie Welsh

**Absent:** Emily Dabney

**Guests:** Chrisa Mansell

**Call to order:** A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on January 25, 2024. The meeting convened at 8:31 AM with Interim Provost Leslie Griffin presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda	Motion to approve the agenda was made by Vicki Bingham and seconded by Tomeka Harbin. All in favor.	<b>Approved.</b>	
Approval of Minutes	Motion to approve the minutes from the January 11, 2024, meeting, and the electronic vote from January 22, 2024, was made by Vicki Bingham and seconded by Tomeka Harbin. A vote for a tabled item from the January 11 <sup>th</sup> meeting did not take place, so a vote was taken at this time, which will be added to the January 11 <sup>th</sup> minutes. It was also requested to add the names of voters to the January 22 <sup>nd</sup> electronic vote minutes. All in favor.	<b>Approved.</b>	
<b>Informational Item:</b>			
Provost's Update	<p>Interim Provost Griffin provided the following updates:</p> <ul style="list-style-type: none"> <li>- The year-end spending cut-off is set for March 1, 2024.</li> <li>- Grant and Foundation funding should be used before using Fund 10's or designated funds.</li> <li>- Several Position Request forms have been put forth; if the faculty load did not demand the position's necessity, those positions did not go forth.</li> <li>- Edwin Craft is planning a training session with all budget managers regarding the new budgeting process.</li> <li>- The President's forum is scheduled for next week.</li> <li>- Inauguration information is available on the university's website.</li> <li>- All major academic policies are currently being reviewed.</li> </ul>		Leslie Griffin
Faculty Senate Update	<p>Chris Jurgenson provided the following Faculty Senate updates:</p> <ul style="list-style-type: none"> <li>- Faculty Senate met on January 18<sup>th</sup>.</li> <li>- Voted with unanimous approval on the collegiality statement.</li> <li>- Resolution from the parental leave policy passed.</li> <li>- Chris Jurgenson recently had a Zoom meeting with Manhattan College for different ideas to help with the budget as that institution is planning</li> </ul>		Christopher Jurgenson

	to restructure. The possible solutions that Manhattan College is considering include selling assets, more online/online-synchronous/hybrid courses, and course minimums.		
Institutional Effectiveness and Planning Update	<p>Josie Welsh provided updates on SACSOC and NCSARA.</p> <p>SACSCOC:</p> <ul style="list-style-type: none"> <li>- Time is being spent on the four components of affirmation: <ol style="list-style-type: none"> <li>1. QEP</li> <li>2. Focused Report &amp; Assessments</li> <li>3. Onsite Visit Details</li> <li>4. Onsite/offsite Requirements</li> </ol> </li> </ul> <p>NCSARA:</p> <ul style="list-style-type: none"> <li>- USDE is poised to enact the following changes to federal regulations for programs leading to licensure or certification beginning July 2024:</li> </ul> <p>Programs, not students, are responsible for ensuring that the licensure or certification program offered:</p> <ol style="list-style-type: none"> <li>1. Satisfies licensure or certification requirements in the state in which the university is located.</li> <li>2. Satisfies licensure or certification requirements in the state in which the student is located at the initial time of enrollment.</li> <li>3. Satisfies licensure or certification requirements in the state in which the student has provided an attestation that they intend to seek employment.</li> </ol> <p>Josie Welsh will call together a task force to work on this.</p>		Josie Welsh
<b>Opportunities for Continuous Improvement:</b>			
<b>Action Items:</b>			
OLD BUSINESS: Collegiality Statement	Chris Jurgenson made a motion to approve the collegiality statement put forth by Faculty Senate, which was seconded by Vicki Bingham. Edits were made during the discussion; therefore, Chris Jurgenson revised his motion to accept the statement with recommended edits, which was again seconded by Vicki Bingham. <b>11-approved; 0-nay; 0-abstention. Motion carried.</b>	<b>Approved.</b>	Chris Jurgenson
OLD BUSINESS: Draft of Evaluation with Collegiality	Merideth Van Namen presented a draft of the faculty evaluation form which contained the collegiality statement. Feedback was provided and edits were made to the form. The Tenure policy may need to be addressed at some point.	<b>Approved.</b>	Merideth Van Namen

	David Hebert made a motion to approve the edited evaluation form, James Gerald seconded. <b>9-approved; 0-nay; 0-abstention. Two members were absent at the time of this vote. Motion carried.</b>		
<b>Discussion:</b>	Due to an extended discussion regarding the above items, James Gerald made a motion to push all discussion items to the next Academic Council meeting. Joi Phillips seconded the motion. <b>9-approved; 0-nay; 0-abstention. Carried.</b>		
<b>Announcements:</b>			
<b>Adjourned:</b>	10:49 AM		
<b>Next Meeting:</b>	Thursday, February 1, 2024, @ 8:30 AM.		