

ACADEMIC COUNCIL

Minutes

January 12, 2023

Present: Andrew Novobilski, Josh Armstrong, Vicki Bingham, Edwin Craft, Emily Dabney, James Gerald, Ellen Green, Leslie Griffin, Billy Moore, Christy Riddle, Jeff Slagell, Josie Welsh

Absent:

Guests: Chrisa Mansell, Director of Institutional Research & Planning; Larry Wakefield, Interim Vice President of Finance & Administration

Call to order: A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on January 12, 2023. The meeting convened at 8:32 AM with Provost Novobilski presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda	Motion to approve the agenda was made by Jeff Slagell and seconded by Vicki Bingham. Leslie Griffin made a request to amend the agenda to remove COEHS curriculum items from the agenda until edits are made to what was submitted for approval. The Provost also requested to have Institutional Effectiveness and Planning permanently added to the Information Items of the agenda. All in favor.	Approved.	
Approval of Minutes	Motion to approve the minutes of the November 10, 2022 meeting was made by Jeff Slagell and seconded by Josh Armstrong. All in favor.	Approved.	
Informational Item:			
Cabinet Update	Dr. Leslie Griffin provided an update from the last two Cabinet meetings.		Leslie Griffin
Faculty Senate Update	Dr. Armstrong stated that Faculty Senate had not met this semester yet, but would be meeting today. Dr. Lovin is scheduled to attend today to discuss recruitment. It is also on the agenda to discuss AI essay-generating technology.		Josh Armstrong
Institutional Effectiveness and Planning	<p>Dr. Welsh stated that Dr. Cuevas, the SACSCOC Vice President, will be on campus on February 21st and 22nd. 21 faculty and staff have been appointed to the writing team. Dr. Welsh also emphasized the importance of discussing assessment and strategic planning at unit meetings.</p> <p>Dr. Armstrong mentioned that it would be helpful to younger faculty if they understood more about SACSCOC and its importance. Dr. Welsh will draft a message that can be sent to chairs for them to share with their units, but they should be sure to copy Dr. Welsh as well as their dean on the email that they sent to their faculty.</p> <p>Jeff Slagell also suggested that Dr. Welsh visit with Staff Council to discuss SACSCOC. A workshop in the Ford Center for Teaching and Learning to</p>		Josie Welsh

	discuss SACSCOC with faculty and staff will be planned too.		
Action Items:			
Changes to Calendar Rules	<p>Provost Novobilski presented changes to the calendar rules that were recommended by the working committee. The changes requested include:</p> <ul style="list-style-type: none"> - The date by which new students must be admitted for the fall/spring semester, which would be the 4th day of class (2nd day of class for summer) - No-show reporting by faculty to be due the 1st class day after last day to drop <p>A motion to approve the recommended changes to the calendar rules was made by Jeff Slagell and seconded by Billy Moore. 11-approval, 0-nay, 0-abstention. Motion carried.</p>	Approved.	Provost Novobilski
Faculty Credential Form	<p>Dr. Welsh recommended editing a column on the Faculty Credential form to alleviate some confusion when listing earned degrees.</p> <p>A motion to approve the recommended changes to the Faculty Credentials form was made by Jeff Slagell and seconded by Ellen Green. 11-approval, 0-nay, 0-abstention. Motion carried.</p>	Approved.	Josie Welsh
Discussion:			
Committees	A review of the section on Committees in the Representative Bodies policy is underway. Clarification is needed on how people are appointed to committees in regard to shared governance. The other policies/bylaws mentioned in this policy should coordinate with this policy.		Provost Novobilski
IHL Policy 617 – Textbook Policy	The textbook policy should be reviewed in light of changes from First Day Complete. This will be brought before Academic Council at a further date.		
Announcements:	<ul style="list-style-type: none"> • Travel to China is not being recommended due to the State Department categorizing it as a Category 3. Travel to Brazil is not being approved due to the State Department categorizing it as a Category 4. • Two searches will begin February 1st: Dean of the College of Business & Aviation, and Director of the Ford Center for Teaching and Learning. Jeff Slagell will chair the search committee for the Dean’s position, and Christy Riddle will chair the search committee for the Director of the FCTL. 		
Adjourned:	10:42 AM		
Next Meeting:	Thursday, January 26, 2023, @ 8:30 AM.		