

**REQUEST FOR KENT/JANICE WYATT FACULTY DEVELOPMENT FUNDS
DELTA STATE UNIVERSITY**

Date: _____

E-mail: _____

Name: _____

Campus POB: _____

Department: _____

Funding is provided to support travel to present at professional meetings, conferences, workshops, etc. In the space provided, give a description of the request and state how the presentation will have a positive impact on the classes you teach and your research agenda. Be specific about the value of the request to your teaching duties. Include the dates, name and location of the meeting for which funds are requested. Attach a copy of the information on the meeting. Also, describe any plans for follow-up activities that will occur as a result of this project and any anticipated benefits to your department and/or college/school. (Use the space provided or attach your response to this form.)

Describe your budgetary needs by category. Please specify funds from other sources in support of this request.

Recommended: _____
Division/Department Chair

Recommended: _____
College/School Dean

Amount: _____
Department Contribution

Amount: _____
College/School Contribution

Date: _____

Date: _____

Approved: _____
Provost/Vice President for Academic Affairs

Date: _____

Amount Approved: _____