

Delta State University
Academic Affairs Procedures & Guidelines

AA.04 Requirements to Move an Existing Program to Online Only Delivery

Departments/division that wish to offer current degree programs online must meet the following requirements:

1. Program must meet the IHL requirements for Distance Learning Degree programs.
2. Program must meet SACSCOC *Principles of Accreditation* requirements. (Section 10.6)
3. All courses in the program must be designed and successfully reviewed to ensure the courses meet QM standards prior to being offered.
4. Online course syllabi must demonstrate that the amount of student engagement (number of assignments, exams, projects, etc.) represent an equivalent amount of time required in a similar face-to-face course.
5. Each course in the program shall have a positive review by the chair, dean, and provost prior to the implementation of online delivery of the program.
6. The department/division submits to the dean and provost how it evaluates program and course effectiveness.

Faculty Requirements:

1. All faculty (full-time and part-time) must complete the required training prior to teaching online.
2. All faculty teaching online must complete annual training related to teaching online or the use of technology in teaching.
3. All faculty teaching online should adhere to the *Expectations of Faculty Teaching Online*.