

Administrative Staff Council Meeting Minutes
March 3, 2010

Members Present: Christie Ayers, Matthew Breaux (G, Hite), Lynn Buford, Patsy Burchfield, Michael Gann, John Elliott, Elsie Lynn Ervin, Emily Erwin, Chiquikta Fountain, Dana George, Lisa Giger, Chris Giger (B, Fratesi), Miriam Hart, Bert Herbison, Richard Houston, Teresa Houston, Julie Jackson, Paula Laws, Beverly Lindsey, Michael Martin, Christy Montesi, Albert Nylander, Linda Ross, Jamie Rutledge, Dianne Schattner, Jeff Slagell, Suzanne Simpson, Linda Smith, Reagan Smith, Melissa Stewart, Danny Tharp, Heather Walker, Sam Washington

Guests Present: *Vice President for Finance, Greg Redlin and Vice President of Academic Affairs/Provost Ann Lotven*

I. Call to Order/Welcome

- Chair, Christy Montesi called to order the meeting of the Administrative Staff Council 8:33am in the Simmons Room.

II. Approval of Minutes

- Minutes from the February meeting were distributed by e-mail. Bert Herbison made a motion to approve the minutes. Paula Laws seconded. The motion was approved unanimously by the membership.

III. Program – Budget Discussion

- Vice President for Finance, Greg Redlin and Vice President for Academic Affairs/Provost, Ann Lotven held a follow-up discussion of the campus wide budget meeting with staff council.

IV. Officer's Reports

CHAIR

Christy Montesi attended the BPAC advisory board meeting and they stated that they are lacking volunteers. If you are interested in volunteering to take up tickets and help people find their seats, please contact the BPAC.

CHAIR-ELECT

Dana George had no report.

SECRETARY

Suzanne Simpson had no report.

PAST CHAIR

Beverly Lindsey had no report.

OMBUDSMAN

Jeff Slagell had no report.

V. Committee Reports

INCENTIVES AND RECOGNITION: Bert Herbison, Chair

- The Smile on You was awarded to Kelvin Davis
- The Employee of the Month was awarded to Bill Moses

- February birthday party was held on February 17th with 10 staff attending. Winners were Polly Cameron and Jennifer Diggins.
- The next Birthday Party will be March 9, 2010 at 9:30 am., Union, Second Floor

PROJECTS: Gerald Jordan, Chair

- No report

SALARIES AND BENEFITS: Sam Washington, Chair

- No report

STAFF DEVELOPMENT: Jeffrey Farris, Chair and Co-Chair (Julie Jackson & Melissa Stewart)

- No report

VI. Faculty Senate Report

- Eckward Mcknight had no report

VII. Old Business

PROFESSIONAL DEVELOPMENT WORKSHOPS

- Currently working with human resources to develop workshops.

UNIVERSITY BUDGET COMMITTEE

- The committee is currently reviewing the athletic units.

STRATEGIC PLANNING COMMITTEE

- Beverly Lindsey had no report

YEAR OF THE ARTS AD-HOC COMMITTEE

- The MojoFest that was scheduled for March 12th has been postponed and will be held in conjunction with staff development/appreciation day in May

HEALTH & WELLNESS AD-HOC COMMITTEE

- The committee had no Report

VIII. New Business

- Understanding Today's College Student Workshop
 - Eckward McKnight is serving as the faculty senate member for this project in conjunction with staff council.
 - Staff council received a grant to conduct the workshop to help faculty/staff understand today's college student
- "Light Bulb" Award
 - Staff Council will implement the "Light Bulb Award" in an effort to create incentives for sharing your great ideas. Persons with suggestions from ways to save money, to ways to boost morale, and everything in between should email cmontesi@deltastate.edu. Staff Council's Executive Committee will review the ideas regularly and will present the person who submits the most thoughtful and helpful idea with a grand prize!

IX. Announcements

- Sport events; see schedule on www.gostatesmen.com
- To sign up for same rooms in housing see Housing/Residence Life on March 3, 2010—students must go to housing to sign up for the same room
- Student Business Services is looking to do a cash value center in the Union—students, faculty, & staff will be able to put money on their OkraKard.
- Next Staff Council Meeting: 7 April at 8:30 am, Simmons Room, Alumni House

X. Adjournment

- The meeting was adjourned at 10:08am.