

**Administrative Staff Council Meeting Minutes**  
**April 7, 2010**

**Members Present:** Christie Ayers, Griffin Hite, Lynn Buford, Patsy Burchfield, Deborah Cox, Elsie Lynn Ervin, Jeffrey Farris, Chiquikta Fountain, Dana George, Lisa Giger, Chris Giger (B, Fratesi), Bert Herbison, Bridget Hullaby, Julie Jackson, Gerald, Jordan, Paula Laws, Beverly Lindsey, Christy Montesi, Albert Nylander, Jamie Rutledge, Jeff Slagell, Suzanne Simpson, Linda Smith, Reagan Smith, Melissa Stewart, Heather Walker, Laura Walker (M. Gann), Russell Watkins

**Guests Present:** *Dr. Butch Caston, Leigh Pickard*

**I. Call to Order/Welcome**

- Chair, Christy Montesi called to order the meeting of the Administrative Staff Council 8:35am in the Simmons Room.

**II. Approval of Minutes**

- Minutes from the March meeting were distributed by e-mail. Beverly Lindsey made a motion to approve the minutes. Lynn Buford seconded. The motion was approved unanimously by the membership.

**III. Program – Healthy Campus, Healthy Community**

- Dr. Butch Caston spoke to staff council in regards to the healthy campus, healthy community initiative. He discussed the activities happening on campus and in the community. Leigh Pickard was also present and made some comments regarding the programs offered on campus.

**IV. Officer's Reports**

*CHAIR*

Christy Montesi was asked by Cabinet to appoint a Staff Council member to the Building Naming Committee. This will be discussed in New Business.

*CHAIR-ELECT*

Dana George had no report.

*SECRETARY*

Suzanne Simpson had no report.

*PAST CHAIR*

Beverly Lindsey had no report.

*OMBUDSMAN*

Jeff Slagell had no report.

**V. Committee Reports**

*INCENTIVES AND RECOGNITION: Bert Herbison, Chair*

- The Smile on You was awarded to Quintarius Jones
- The Employee of the Month was awarded to Aaron Williams
- March birthday party was held on March 9<sup>th</sup> with 3 staff attending. Winners were Linda Smith and Antoine Morton.
- The next Birthday Party will be April 15, 2010 at 9:30 am., Union, Second Floor

*PROJECTS: Gerald Jordan, Chair*

- Currently Planning the Staff development day for next month

*SALARIES AND BENEFITS: Sam Washington, Chair*

- No report

*STAFF DEVELOPMENT: Jeffrey Farris, Chair and Co-Chair (Julie Jackson & Melissa Stewart)*

- Will be meeting after current meeting to discuss staff development day for next month.
- Possible date set for May 12<sup>th</sup>

**VI. Faculty Senate Report**

- Eckward Mcknight stated that this was his last meeting and the new faculty representative would be named within the next month.
- Faculty senate voted by 17-4 to return academic review back to the UBC

**VII. Old Business**

*UNIVERSITY BUDGET COMMITTEE*

- The committee is currently reviewing the academics and will provide a committee report by the end of May. The final report will be submitted to Cabinet.

*YEAR OF THE ARTS AD-HOC COMMITTEE*

- The committee had no Report

*HEALTH & WELLNESS AD-HOC COMMITTEE*

- The committee had no Report

*UNDERSTANDING TODAY'S COLLEGE STUDENT WORKSHOP*

- If you are interested in helping plan the workshop please contact Christy Montesi, [cmontesi@deltastate.edu](mailto:cmontesi@deltastate.edu).
  - Eckward McKnight is serving as the faculty senate member for this project in conjunction with staff council.
  - Staff council received a grant to conduct the workshop to help faculty/staff understand today's college student

**VIII. New Business**

- Contributions to Committees Through Payroll Deduction
  - If you are interested in contributing to any committee on campus, you can do so through payroll deduction. The contributions can be deemed as donations on your taxes at the end of each year. If you would like to contribute, contact Beverly Lindsey, [blindsey@deltastate.edu](mailto:blindsey@deltastate.edu) in payroll to find out how you can participate.
- Ideas to Improve Staff Morale
  - We are currently seeking ideas to improve morale of staff on campus. If you have any ideas that you would like considered please email or contact Christy Montesi, [cmontesi@deltastate.edu](mailto:cmontesi@deltastate.edu) or Suzanne Simpson, [ssimpson@deltastate.edu](mailto:ssimpson@deltastate.edu).
- DSU Building Naming Committee
  - Cabinet is considering forming a committee to name newly built buildings on campus. Staff council will have a representative on the committee. At this time, Linda Smith has been selected to serve on the committee.

**IX. Announcements**

- Sport events; see schedule on [www.gostatesmen.com](http://www.gostatesmen.com)
- Alumni Directory has been published; Bolivar County Alumni Gathering; Young Alumnus Award; Alumni Magazine
- Orientation Dates
  - June 7 & 8—Freshmen I
  - June 10—Transfer I
  - June 17 & 18—Freshmen II
  - July 13 & 14—Freshmen III
  - July 16—Transfer II
- Next Staff Council Meeting: 5 May at 8:30 am, Simmons Room, Alumni House

**X. Adjournment**

- The meeting was adjourned at 9:45am.