Present: Darlene Crone-Todd, Luther Brown, Jan Cooper, Marion Raines, Bill Spencer

The committee provided Dr. Spencer with the requested overarching goals and ranking of “Suggestions for Enhancement” as requested from the committee’s work this summer. Dr. Spencer voiced concern over the need for there to be more information relating to measurement section of the university’s overarching goals, since the only measure identified at this time is the NSSE. He would like to add components of the QEP survey to this column as well as other measures. Luther Brown suggested including measures like the number of students enrolled in service learning and volunteer services (Delta Volunteers and Panhellenic).

SEC members need to respond back to their deans to remind the department chairs that they will be responsible for documenting achievement of their unit goals at the end of the year. The report will come to the committee and may be amended as part of the unit’s annual report. There was some discussion and concern about the way the unit goals and the overarching goals would mesh since they are written differently and look at different measures.

Dr. Spencer provided members with the names of those that will serve on the QEP steering committee. There was some discussion on the person chosen to serve as the graduate student on this committee. Niki Lary, a graduate student from the school of nursing, was chosen to fill this position.

The next meeting will be Thursday, September 16, 2004 at 3:00 pm. Committee members are to look at the QEP timeline and decide which portions they would like to be responsible for. Also each member needs to commit to something that they can see through the year. Dr. Spencer reminded members for the need to go back to the QEP goals and timeline in the original report and be aware of exactly which portions the SEC is responsible.

Meeting adjourned.

Respectfully,

Marion Raines, EdD (c)
Secretary, SEC committee