The SEC meeting was held on Wednesday, March 30, 2005 at 4:00 p.m. in Bailey 200. Members present were Darlene Crone-Todd, Jan Cooper, Alan Barton, Jennie Gunn, Bill Spencer and Luther Brown.

Minutes of the March 14, 2005 meeting were approved as read. The committee members unanimously approved the proposal for a WAC Program Director. It will be sent along with a cover letter to Dr. Thornell.

New SEC members have been identified. Bill will secure the information needed for them. We will meet jointly for the next month and leave them with a written document identifying our goals, accomplishments and vision for DSU. It is advised that all new faculty and staff members be informed at the orientation meeting of QEP and SEC goals for DSU. This knowledge is very valuable to all faculty members.

Overarching goals were discussed. A revised letter of accreditation reaffirmation has been received from SACS that does not ask for QEP follow-up in the Monitoring Report due in September, but data still needs to be collected annually so that they can be included in the Impact Report due in four years. The team divided the overarching goals as follows to assemble data for the 2004-2005 SEC report:

I. Jenny Gunn
II. Jan Cooper
III. Alan Barton
IV. Luther Brown
Darlene will compile all information into a final report. The preliminary reports are due by April 18, 2005.

Invitation to participate in the FSSE survey has been sent to DSU full-time faculty. Bill has requested full-time teaching status for the 2005-2006 terms. Therefore, a question of continuity between SEC is being addressed. The Academic Council has suggested that the Chair would continue as an “ex officio” SEC member to assist the new team. This will be tabled until it is further addressed by Dr. Thornell and/or the Academic Council.

We will discuss the GST proposal at our next meeting which will be held on Monday, April 4, at 9:00 a.m. in our Bailey office. The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Jan Cooper
Secretary