The SEC meeting was held on Monday, March 14, 2005 at 9:00 a.m. in Bailey 200. Members present were Darlene Crone-Todd, Jan Cooper, Alan Barton, Jennie Gunn, Bill Spencer and Luther Brown.

Minutes of the March 7, 2005 meeting were approved as read. The committee members discussed the proposal for a WAC Program Director. Suggestions were made for revisions in wording and the timeline. It is important to construct the office consistent with best practices of writing across the disciplines. Bill Spencer reported that it is legally possible to use QEP funds for the WAC director release time and fringe benefits dependent upon Dr. Thornell’s approval. Darlene asked for any additional suggestions to be submitted by 3-28-05. The final document will be reviewed in the next SEC meeting.

Bill Spencer reported responsibility for specific outcomes from colleges has been given to the deans. SEC members should check with his/her respective dean to assure this information is collected.

Overarching goals were discussed. Darlene will request data from Institutional Research on the writing proficiency exam. Information will be requested on students receiving/not receiving credit in the fall 2004/spring 2005 tests, the percentage of transfers from community colleges and four-year institutions, and possibly homeschooled students. If this information is not available, the SEC will consider developing a questionnaire to be completed by all students taking the writing proficiency exam.
Compiling this information may help determine problems which can be addressed in order to improve the writing skills of DSU students.

Darlene has spoken with Karen Bell regarding the Writing Seminar to be held April 20-21, 2005. Workshops by “like” disciplines will be conducted and serve as college-specific workshops for the spring 2005 session. In fall 2005, SEC can continue with developmental sessions on technology and communication issues.

Discussion on revamping the GST program was initiated. Luther suggests that fewer bowling and lunch meetings be held in lieu of more activities with the Delta Heritage theme. Luther will submit a preliminary proposal for the GST program which we will review at the next meeting.

The FSSE will be administered to DSU faculty in April. New SEC candidates are scheduled to be identified this week. Please invite them to our next meeting which will be held on Wednesday, March 30, at 4:00 p.m. in our Bailey office. The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Jan Cooper
Secretary