The SEC meeting was held on Tuesday, November 9, 2004 at 3:15 p.m. in Ewing 329. Members present were Darlene Crone-Todd, Alan Barton, Jan Cooper, Catherine Hayes, and Bill Spencer. Luther Brown was not present.

Darlene Crone-Todd welcomed Catherine Hayes to the committee. Catherine will be replacing Marion Raines, who has taken an administrative leave of absence from the university.

Darlene discussed the NSSE statistics which will be presented at the “Writing across the Curriculum” seminar which is scheduled for November 15, 2 – 4 p.m., in the recital hall of the BPAC. Discussion was held regarding the statistics which would be included in the presentation. Results on writing scores will be given; we are committed to improving DSU students’ communication skills. By using NSSE results, we will be able to track the number of students indicating that they are writing more and determine if they are “engaged” in class.

SEC office space has been approved to be painted in the near future. The decision was made that one new computer and printer be purchased with a second one being located from surplus equipment.

The next meeting will be held on Thursday, November 11, 2004 at 3:15 p.m. The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Jan Cooper
Secretary