DELTA STATE UNIVERSITY
Student Engagement Committee
Tuesday, September 20, 2005
3:00 P.M.

Present:  Paul Hankins (Chair), Lynn Byrd, Barry Campbell, Jennie Gunn, Elaine Lambert, Paul Starkey, and Darlene Crone-Todd.

Absent:  None

Call to Order

The meeting of the Student Engagement Committee was called to order at 3:00 p.m. on September 20, 2005, in Bailey 200 on the DSU campus. The agenda was approved as distributed. Minutes from the previous meeting held on September 13, 2005 were read. Upon completion of noted changes, the minutes will be approved.

Items Discussed

SEC Open House
Data Collection Tool
QEP Steering Committee
Writing Program Director
ROMEA Conference
Service Learning and Ethnography Workshop

Detailed Discussion

SEC Open House

- Open House for the SEC will be October 4, 2005 from 2:00-4:00 p.m. in Bailey 200.
- Jennie Gunn has contacted Aramark to obtain a cost quote for providing refreshments for the Open House. Definite catering plans will be made by Jennie.

Data Collection Tool

- SEC members reviewed the form used to collect course syllabi and to identify technology uses in all courses. Paul Hankins will revise the form and send an updated copy to SEC members for review.

QEP Steering Committee

- The QEP Steering Committee is to help incorporate the Quality Enhancement Plan across the university community. This committee meets once each semester. The chair of the student engagement committee also serves as chair of the QEP Steering Committee.
• The QEP Steering Committee membership roster needs to be updated. Someone from the Writing Across the Curriculum Committee and the Technology Across the Curriculum committees needs to be added to the QEP Steering Committee.

Writing Program Director

• The Writing Across the Curriculum Committee will be given the responsibility of finding someone to fill the Writing Program Director’s position.

ROMEA

• The ROMEA: Faculty Development Conference is Wednesday, September 28, 2005 in Ewing on the DSU campus. SEC is scheduled for a Faculty Forum from 4:00 – 5:00 p.m. in Ewing 211.
• SEC is contributing $500 to the ROMEA conference. The money will be used to help cover the cost of printing programs for the conference.
• SEC will have a dinner meeting with Dr. James Eison, speaker for the ROMEA Conference, on Tuesday, September 27, 2005 at 6:30 p.m. at Crawdad’s in Merigold, MS. Lynn Byrd will make the reservations.

Service Learning and Ethnography Workshop

• The Service Learning and Ethnographic series will start Thursday, September 21, 2005 at 3:00 p.m. in the Capps Archives Building on the DSU campus. Members of SEC are encouraged to attend some of the sessions.

The next SEC meeting will be held on Tuesday, September 27, 2005 at 3:00 p.m. in Bailey 200. Their being no further business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Lynn Byrd