

1. Go to www.deltastate.edu -click on **myDSU** (upper right corner of webpage)

2. Select:



3. Click **Login** under DSU online services

4. Click **Student Services and Financial Aid**

5. Click **Registration**

6. Click **Check Registration Status** to view your registration beginning and ending time. Click **Return to Menu** to go back to Registration Menu

7. Click **Add/Drop Classes**

8. Select the desired term from the drop-down menu as shown below:

Select Term

Spring 2012

8. Enter the **Alternate PIN** _____ that you received from your advisor for verification and click **Submit PIN**

9. Enter the CRN's in the Add Classes worksheet or click **Class Search** to search for CRN's as shown below:

A screenshot of the "Add Classes" worksheet. It shows a green header bar with the text "CRNs". Below the header is a row of ten empty input boxes for entering CRN numbers. At the bottom of the worksheet are three buttons: "Submit Changes", "Class Search", and "Reset".

When all CRN's have been entered into the worksheet click **Submit Changes**

CHECK FOR REGISTRATION ERRORS (closed classes, time conflicts, etc) BEFORE LEAVING THIS PAGE!

To Print Student Schedule: from **Registration Menu** click **Student Schedule by Day and Time**. Print using your web browser printer.

To Change Password: from **Personal Information Menu** click **Change User Password**

Please change to a password you can remember. Password may be numbers and/or characters and characters are case sensitive.