Web Registration Instructions

www.deltastate.edu  -------------------DSU Home page

DSU Online services

-------------------------------Click on DSU online

Enter Secure Area  -------------------Click on enter Secure Area

User ID  ---------------------------Student ID 900#### or SSN #######
Password  -------------------------####  Birth Date mmddyy

050386  Example  May 3, 1986

-------------------Student Services & Financial Aid

Registration  -------------------Click on Student Ser. / Financial Aid

Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule

Click on Registration

Add/Drop Classes

Click on:  Fall 2007  or  Sum I 2007  or  Sum II 2007

Select a Term:
Fall 2007
Sum I 2007
Sum II 2007

Enter Alternate Pin

Click on Add/Drop Classes. Select desired term and submit. Enter Alternate PIN and submit. Type in CRN and submit changes. Arrow down on right scroll bar to verify course information. If a class is closed, you can enter another CRN or click Class Search for another course. Submit changes.

Add Classes Worksheet  -------------------Enter CRN in boxes and press submit

Check for errors: Closed class – time conflict

CRNs

Submit Changes  Class Search  Reset

Print class schedule

Student Schedule by Day & Time

To print schedule, click on Student Services, select Registration, go to Student Schedule by Day and Time and click Print. Logout when registration is complete.